

RFP HSS-11-085

Delaware Consumer State Council Director

DELAWARE HEALTH AND SOCIAL SERVICES

DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

The Division of Substance Abuse and Mental Health (DSAMH) is seeking to contract for an executive director for its developing statewide consumer organization. The Executive Director of the CSC will direct the creation of a new board of directors, direct the development of the membership, and provide strong leadership and work with the board of directors to set the direction, priorities and policies for the organization. The Director will also develop local Peers to participate on this Board and in subcommittees. Under leadership from the executive director, the organization will give voice to persons and groups in the state working to transform systems, promote wellness, advocate for change, work on issues of discrimination and stigma and develop new peer run or peer involved programs with funding from the Division of Substance Abuse and Mental Health and other sources.

Qualified applicants should have substantial experience in a leadership position in a state or local consumer organization; self-identify as a person in recovery from a mental condition; and possess excellent communication skills, grant writing skills, time management and business skills. Preference will be given to person's who have experience advocating, training or consulting on a national level. Only candidates with a bachelors degree or more than six years of like experiences in running a similar state organization will be considered. Travel both in-state and nationally will be part of the job to participate in consumer related initiatives.

Resumes must be sent under cover of a brief letter of interest specifying availability and proposed annual salary. Both the Letter of Interest and the outer mailing envelope must reference RFP HSS-11-085. Any submission without the required information will not be reviewed. Applications will be accepted only from individual applicants.

Determination of qualified applicants will be based on a review of credentials (50%), and experience (50%). Selection of applicant(s) will be made by the Director of Community Mental Health and Addiction Services and the state Division Director for Substance Abuse and Mental Health following the interview of one or more qualified applicants.

Two (2) copies of resumes and letters of interest are to be submitted to:

Mr. Kieran Mohammed
Department of Health and Social Services
Division of Management Services, Procurement Branch
Herman M. Holloway Sr. Health and Social Services Campus
1901 N. Dupont Highway
Administration Building, 2nd Floor, Rm 257
New Castle, DE 19720

Deadline for submission is 11:00 am on January 16, 2012. Any proposal received after the specified date and time shall not be considered. Delivery is the sole responsibility of the proposer. All questions regarding this request should be directed to Mr. Cesar McClain via email at dsamhbusinessoperations@state.de.us