

RFP HSS-11-082

Title: PEER SUPPORT SERVICES DIRECTOR

DELAWARE HEALTH AND SOCIAL SERVICES

DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

The Division of Substance Abuse and Mental Health (DSAMH) is seeking to contract with an individual and/or an agency for a Peer Support Services Director for our Peer Support Services program. The Peer Support Services Director will provide leadership and direction for peers in the hospital and outpatient settings.

1. The Peer Support Services Director will be responsible for the following activities:
 - a) Develop peer roles and expand peer inclusion in hospital and outpatient settings.
 - b) Work with designated hospital staff directly on daily operational issues at DPC with the DPC and DSAMH Directors as the administrative backup and final report. Report to the DSAMH Director for any assigned community work projects although, as these projects expand or change, may work with a community manager on day to day issues.
 - c) Work closely with the DPC Executive Leadership team to help develop collaborative relationships between the DPC Peer Support Specialists and DPC staff in the inpatient setting through recovery team meetings, discharge planning meetings, and developing mechanisms to get clients involved in recovery oriented activities off their hospital units.
 - d) Assist in the development of hospital based recovery oriented teams and the implementation of recovery oriented practices.
 - e) Develop new, innovative, peer operated services for clients in the hospital setting to facilitate the client's recovery process, assist in developing creative discharge plans and to continue work with clients in their community settings following discharge, if relevant or if required.
 - f) Establish collaborative working relationships with community peer providers as well as community agency leaders and staff to develop relationships with these community providers to help move our system to recognize "the dignity of risk" issues.
2. Services provided will include the following:
 - a) Develop a peer training guide for inpatient and outpatient peers by roles.

- b) Continue to work with OCA director on development of peer roles in inpatient and outpatient settings.
- c) Develop specialized role, “De-briefer” for a peer trauma nurse in the inpatient setting and provide supervision and training for this position.
- d) Develop a peer employment and social program, The Hope Project, for selected individuals in the hospital setting in coordination with the hospital Voc Rehab program. Work programs will consist of Hope Totes, (admission bags for new admissions), Hope Discharge bags for clients prior to discharge, and a “Book Fair” project designed for clients to acquire donated books on a variety of topics that will be of interest to inpatient clients. This project, off the hospital units, will try and engage clients who are ready to start to be more independent.
- e) Create a hospital / Peer Run Resource Center in the Springer Building. Clients will be invited to come over independently to “hang out with peers,” listen to music, socialize with each other, learn about community living opportunities, identify potential roommates if they might be inclined and learn about employment opportunities in hospital and outside. .
- f) Participate in major DSAMH policy making committees and ensure client inclusion whenever possible.
- g) Directly supervise a team of hospital peer specialists and team leaders as appropriate.
- h) Take the Peer lead role for the Mental Health Transformation Grant MHTG SAMHSA grant toward implementing Trauma Informed Care statewide in DE. Specifically to interview, hire and take lead on the supervision of all new Trauma Peers working in community under this grant.
- i) Provide consultation and training to DPC Recovery teams about recovery oriented practices and help that staff to implement.
- j) Serve as consultant/liaison to national agencies and projects (SAMHSA) to represent DPC in the development of cutting edge practices and programs. This position will be responsible for the distribution of materials and dissemination of training materials that are developed for peer support specialists and other providers.
- k) Write articles for consumer related newsletters, journals, etc. on peer programs developed at DPC.

All interested parties must have a minimum of a Bachelor's degree with five (5) years experience or ten (10) years total experience.

Determination of qualified applicants will be based on a review of credentials (50%), and experience (50%). Selection of applicant(s) will be made by Director of Community Mental Health and Addiction Services and the state Division Director for Substance Abuse and Mental Health following the interview of one or more qualified applicants.

Resumes must be sent under cover of a brief letter of interest specifying availability and proposed annual salary. **Both the Letter of Interest and the outer mailing envelope must reference RFP HSS-11-082.** Any submission without the required information will not be reviewed. Applications will be accepted only from individual applicants. Actual service location, hours and rate of compensation is subject to negotiation. Two (2) copies of resumes and letters of interest are to be submitted to:

Mr. Kieran Mohammed
Department of Health and Social Services
Division of Management Services, Procurement Branch
Herman M. Holloway Sr. Health and Social Services Campus
1901 N. DuPont Highway
Administration Building, 2nd Floor, Rm 257
New Castle, DE 19720

Deadline for submission is **11:00AM on November 4, 2011.** Any proposal received after the specified date and time shall not be considered. Delivery is the sole responsibility of the proposer. All questions regarding this request should be directed to Mr. Ceasar McClain via email at businessoperationsunit@state.de.us.