



**DELAWARE HEALTH
AND SOCIAL SERVICES**

Division of Management Services

“DMS – Serving Those Who Serve Delaware”

July 5, 2011

TO: ALL OFFERORS

FROM: Sylvia Adams
Purchasing Services Coordinator

SUBJECT: ADDENDUM TO INVITATION TO BID NO.: HSS 11-075-DENTAL-IMAGE
Digital Radiography Systems and Electronic Practice Management
Software

ADDENDUM # 1

This addendum has been issued to provide the following updated information:

- 1.) EQUIPMENT/SERVICES LIST, A. Panoramic X-Ray Units –
The quantity has been changed from 3 to 4 units.
- 2.) EQUIPMENT/SERVICE LIST, D. Conversion of Panoramic X-Ray at DeLaWarr to
Digital
This item is deleted.
- 3.) COMPLIANCE
This section is replaced with the following:

All proposed solutions submitted in response to this ITB must be fully compatible with the Department of Health and Social Services' technical environment.

The DHSS Information Technology Services for Vendors link in Appendix A has links to the DHSS and DTI policies and standards. Bidder solution must fully comply with these requirements:

- *The MCI and IAS document links in the DHSS Information Technology Services for Vendors page. MCI is the Master Client Index which is required for all systems identifying DHSS clients. IAS is the Integrated Authorization System which is a department mechanism for tracking authorized systems users. Bidders are instructed to address how they propose to comply specifically with these requirements.*

The DTI Systems Architecture Standard contains information confidential to the State and is not available from the internet. However, DTI has set up an email address which will automatically send a response with this document attached. The email address is sysarch@lists.state.de.us.

All contractor staff working on this project will be subject to a Criminal Background Check (CBC). The contractor will be solely responsible for the cost the CBC. DHSS will review the CBC results. DHSS at their sole discretion may request that a contractor staff member be replaced if their CBC result is unsatisfactory.

Contractor staff will be required to fill out DTI's Acceptable Use Policy, Biggs Data Center User Authorization Form, and the Biggs Data Center Non-Disclosure Agreement for necessary authorizations before starting work. Staff working at a secured State site will be issued a security access card by DHSS as per the State Standard.

All components of the proposed solution, including third party software and hardware, are required to adhere to the policies and standards described above, as modified from time to time during the term of the contract resulting from this ITB, including any links or documents found at the above referenced web sites.

4.) APPENDIX A

This section is replaced with the following:

Website Links

- DHSS Information Technology Services for Vendors:
<http://www.dhss.delaware.gov/dms/irm/vendorsvcs.html>
- State of Delaware Web Standards
<http://www.state.de.us/sos/gic/information/webstandards.shtml>
- DTI Executive Sponsor Reporting Standards and Change Management Standards
<http://dti.delaware.gov/majorproj/majorproj.shtml>.
- Top 20 Internet Security Threats developed by the SANS Institute and the FBI
<http://www.sans.org/top20/>

All other terms and conditions remain the same.