

RFP HSS-11-052

ART DIRECTOR

DELAWARE HEALTH AND SOCIAL SERVICES

DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

The Division of Substance Abuse and Mental Health (DSAMH) is seeking to contract with an individual for the Transformation Transfer Initiative Grant to serve as consultant on the Delaware peer run Art Program. The Art Program consultant will manage the program for the duration of the grant. This person will be responsible for negotiating and developing an infrastructure, facilitation of operations, marketing, training and supervision.

Applicants must have a four year degree and have experience creating and marketing art work. Applicants must have administration experience as evidenced by employment in areas of increasing responsibility. Applicants should have some experience with recovery from mental illness and/or substance abuse.

Resumes must be sent under cover of a brief letter of interest specifying hours of availability and proposed hourly rate. Both the Letter of Interest and the outer mailing envelope must reference RFP HSS-11-052. Any submission without the required information will not be reviewed. Applications will be accepted only from individual applicants.

Selection of applicant(s) will be made by the Mental Health Director following interview of one or more qualified applicants. Actual hours and rate of compensation is dependent on successful contract negotiation. Two (2) copies of resumes and letters of interest are to be submitted to:

Mr. Bruce Krug  
Department of Health and Social Services  
Division of Management Services, Procurement Branch  
Herman M. Holloway Sr. Health and Social Services Campus  
1901 N. Dupont Highway  
Administration Building, 2nd Floor, Rm 257  
New Castle, DE 19720

**Deadline for submission is 12:00 pm local time on Wednesday, March 9, 2011.** Any proposal received after the specified date and time shall not be considered. Delivery is the sole responsibility of the proposer. Submissions are to be made in a manner requiring signature on receipt or can be hand delivered. All questions regarding this request should be directed to Ms. Kim Harvey at (302) 255-9429 or via email at Kim.Harvey@state.de.us.