



*Delaware Health  
And Social Services*

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**DIVISION OF MANAGEMENT SERVICES**

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PROCUREMENT

DATE: February 22, 2011

HSS 11 043

RADIOLOGY SERVICES (X-RAYS AND CT SCANS OF THE CHEST)

FOR

DIVISION OF PUBLIC HEALTH

Date Due: March 29, 2011  
11:00 AM

ADDENDUM # 2 Questions and answers

**Please Note:**

THE ATTACHED SHEETS HEREBY BECOME A PART  
OF THE ABOVE MENTIONED BID.

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Bruce Krug  
PROCUREMENT ADMINISTRATOR

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William Ingram  
Division of Public Health

RADIOLOGY SERVICES (X-RAYS AND CT SCANS OF THE CHEST)  
RFP HSS 11 043

Pre-Bid Meeting Questions from 2/22/11 1:00 PM

**Question 1 Regarding Appendix G: Boilerplate Contract**

Vendor asked if they were to execute the copy of the boilerplate contract.

**Answer**

Procurement Administrator explained that the copy of the State's boilerplate contract is included as part of the Request for Proposal as a courtesy so that bidders understand the contractual terms under which business will be conducted as a result of a successful bid.

**Question 2 Regarding Appendix F: Office of Minority and Women Business Enterprise Self-Certification Tracking Form**

Are all vendors required to fill out and submit this form?

**Answer**

Yes, all vendors are required to fill in and submit this form as part of their bid. The vendor does not have to submit for certification (bottom portion of the form), that information is there in case the vendor wishes to contact the Office of Minority and Women Business Enterprise.

**Question 3 Regarding Section II. Scope of Services, page 7**

Who are the patients served by this contract?

**Answer**

This contract covers imaging services to patients in New Castle County only; referred by the State of Delaware's Division of Public Health Tuberculosis Prevention and Control Program in New Castle County, DE.

**Question 4 Regarding Section II. Scope of Services, page 8**

Why are sites other than thoracic included in the bid for CT scans?

**Answers**

CT scans of other body sites are included for the purposes of diagnosis, treatment and follow-up of active tuberculosis.

**Question 5 Regarding Section V. Budget, page 13**

What other information should vendors include in their proposed budget?

**Answer**

All vendors submitting bids have to include a formula through which the calculation of pricing to the Division of Public Health will be determined. This formula should include the percentage off from general fees that the Division of Public Health will be granted under the terms covered by this bid.

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**Question 6**

Can we choose to drop this bid off personally?

**Answer**

Yes. If you choose to drop the bid off personally it needs to be submitted to the Procurement office, the address is in the RFP. You will be given a receipt showing you dropped it off.