



**DELAWARE HEALTH
AND SOCIAL SERVICES**

Division of Management Services

“DMS – Serving Those Who Serve Delaware”

Karetas Foods
1012 Tuckerton Court
Reading, PA 19605
Att: Wayne Sody

DATE: March 8, 2011

INVITATION NO. : HSS-11-037

COMMODITY: (Food Thickeners)

ITEMS AWARDED: All Items Bid On

Gentlemen:

Your bid has been accepted for items as indicated above, subject to execution of the enclosed contract.

Please execute this document and return it to this office within twenty- (20) calendar days to prevent default penalties.

HOW TO EXECUTE

1. Read the Instructions on the front of the Contract Agreement Form CPS-1617 and then refer to the signature portion of the form.
2. Your company name and the name and title of the person signing for the company should be inserted in the space provided for the Principal and Contractor, and the document then signed by the owner or a partner, or in case of a corporation, by the President or Vice President. If any other person signs, written authorization to bind the company must accompany the contract.
3. After you have completed all the above, please return the document set **INTACT** to Annette Opalczynski, Purchasing Services Coordinator, Procurement Branch, Delaware Health & Social Services, Main Administration Building, Room 260, 1901 N. Dupont Highway, New Castle, Delaware 19720.

After processing by the Department, the fully executed yellow copy will be returned to you. Do not incur any expense of obligation in connection with fulfillment of the contract agreement until you receive an official State of Delaware purchase order.

Very truly yours,

ANNETTE OPALCZYNSKI
PURCHASING SERVICES COORDINATOR



**DELAWARE HEALTH
AND SOCIAL SERVICES**

Division of Management Services

“DMS – Serving Those Who Serve Delaware”

Att: David Marks
National Nutrition
P.O. Box 5387
Lancaster, PA 17606-5387

DATE: March 8, 2011

INVITATION NO. : HSS-11-037

COMMODITY: (Food Thickeners)

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