

November 4, 2010

Jewish Family Services
99 Passmore Road
Wilmington DE 19803

Dear Ms. Zatuchni ,

The Division of Services for Aging and Adults with Physical Disabilities (DSAAPD) has completed its evaluation of proposals submitted in response to RFP No. HSS-10-090 – Aging and Disability Resource Center (ADRC) Support Services. Based on the RFP evaluation process the Division would like to begin contract negotiations with your agency as soon as possible. A DSAAPD staff member will contact you with information about the next steps in the process.

Please be advised the anticipated start date is January 1, 2011. You may not begin service delivery until you have a signed contract and purchase order in hand.

Thank you for your continuing interest in working with the Division of Services for Aging and Adults with Physical Disabilities. We look forward to successful contract negotiations.

If you have any questions, please contact Lisa Bond at lisa.bond@state.de.us or 302.255.9958.

Sincerely,

William Love, Director

cc: Bruce Krug, DHSS Purchasing Service Administrator