



**DEPARTMENT OF HEALTH
AND SOCIAL SERVICES**

"Division of Management Services"

DATE: December 20, 2018

ISSUED BY: Terrell Copeland
Division of Management Services
(302) 255-9294

SUBJECT: AWARD NOTICE
Contract No. HSS 18 024
Administrative Fair Hearing Officer

1. CONTRACT PERIOD

Each vendor's contract shall be valid from December 1, 2018 through November 30, 2019. Each contract may be renewed for four (4) additional one (1) year period(s) through negotiation between the contractor and Division of Management Services. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

The State reserves the right to extend the contract on a month-to-month basis for a period of up to three months after the term of the full contract has been completed.

2. VENDOR(S)

The Poliquin Firm. 155 S. Bradford Street, Suite 203 Dover, DE 19904 Contact: Maria Tedeman-Poliquin, Esq. Phone: 302-702-5501 Email: MCTPOLIQUIN@yahoo.com	J. Arthur OP&C, LLC 22988 Park Avenue Georgetown, DE 19720 Contact: Joseph Hughes Phone: 302-242-8997 Email: Joseph.hughes1@outlook.com
MAXIMUS Federal Services 1891 Metro Center Drive Reston, VA 20190-5287 Contact: Joan Kirby, Esq. Phone: 585-348-3266 Email: JoanKirby@maximus.com	Law Offices of Mary Higgins, LLC 260 Chapman Road, Suite 201 Newark, DE 197021 Contact: Mary Higgins Phone: 302-894-4357 Email: mary.higgins@letsbelegal.com
Federal Hearings and Appeals Services, Inc. 117 W. Main Street Plymouth, PA 18651 Contact: Janice Bohan	

Phone: 570-779-5122
Email: jbohan@fhas.com

3. **PRICING**

Type of Hearing	Hourly Rates for New Castle, Kent and Sussex Counties
Intentional Program Violation	\$125.00
Long Term Care Medicaid	\$125.00
Health Care Quality	\$125.00
Food Benefits/Basic Medicaid/General Assistance/ Temporary Assistance For Needy Families/ Child Care	\$100.00
Child Support	\$100.00
If customer does not appear for hearing (does not apply to Intentional Program Violation & Child Support)	\$62.50

Rates listed are non-negotiable*

Rates listed Include travel*

Rates will be in 15minute increments (do not round up)*