



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

April 22, 2020

TO: ALL OFFERORS
FROM: STEVEN CHILLAS
STATE CONTRACT PROCUREMENT OFFICER II
SUBJECT: ADDENDUM #4
CHANGES TO BID SUBMISSION PROCESS
SOLICITATION NO.: GSS20702-MOTO_ATV

Addendum #4 replaces all previously posted Addendums.

Pursuant to the provisions of the declared State of Emergency, bids in response to the subject solicitation shall be submitted electronically with a hard copy to follow by mail.

Electronic bid submissions must be emailed to gss-bid-submit@delaware.gov

The email subject line MUST include the solicitation number and vendor name.

Be advised, the email transmitted, including all required information and attached files may not exceed 25Mb.

Only those submissions received at gss-bid-submit@delaware.gov by the bid submission deadline will be considered. It is the responsibility of the offeror to ensure their bid is received by the deadline. Paper bids received by Government Support Services prior to the issuance of this addendum will be accepted and considered.

The hard copy of the bid must exactly match the electronic bid and shall be received no later than seven (7) calendar days from the bid closing date. The hard copy must be sent in a sealed envelope clearly displaying the contract number and vendor name to:

State of Delaware
Government Support Services
Contracting Section
100 Enterprise Place, Suite 4
Dover, DE 19904-8202



As a result of the change in submission requirements the deadline for bid receipts is hereby extended to 3:00pm Local Time Thursday, April 30, 2020.

The bid opening will be held through electronic means to comply with the declared State of Emergency, at 3:30pm Local Time Thursday, April 30, 2020.

To attend the bid opening via remote access, the public may participate by joining the meeting through WebEx as follows:

Meeting Link:

<https://stateofdelaware.webex.com/stateofdelaware/j.php?MTID=mee59856fe0e124e6440532fb0abd7232>

Meeting number (access code): 713 398 457

A listing of proposals received will be posted online and available for review at: http://bids.delaware.gov/closed_bids.asp, under the contract specific page.

All other terms and conditions remain the same.