



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

May 30, 2019

TO: ALL OFFERORS

FROM: MICHAEL BACU  
STATE CONTRACT PROCUREMENT ADMINISTRATOR

SUBJECT: **ADDENDUM TO REQUEST FOR PROPOSAL  
CONTRACT NO. GSS19861-TWR\_MAINT  
Communication Tower Maintenance**

**ADDENDUM #1**

This Addendum is issued to answer vendor questions and provide greater contract detail regarding the referenced Request for Proposal. All other terms and conditions remain the same.

**Q1.** Are there project drawings or specific instructions to submit a proposal?

**Answer:** There are no drawings for this solicitation. Please read the entire solicitation for instructions in submitting a proposal and the Statement of Work.

**Q2.** Is this part of the existing State contract?

**Answer:** No, it is a separate procurement. For reference, the existing state contract is Fire Suppression Services, Inspection, and Testing, [GSS16259-FIRE\\_SUPPR.](#)

**Q3.** Do you require a combined bid price for *all* services? Our company can cover the **fire suppression portion**, but tower maintenance is not in our purview.

**Answer:** No, the Cost Proposal Attachment C is divided in separate sections for Tower Services, and Fire Suppression Services. Proposals will be considered for a single section or both.

**Q4.** How will the facilities be accessed for service? Do you have a maintenance contact per each site or county, and what is their availability?

**Answer:** All tower access must be approved the Director of Communications, Deputy Director, Communications Systems Manager or Regional Supervisor prior to service. The use of any third party vendors must be disclosed to the Division of Communications. The

Agreement resulting from this Request for Proposals will be the entire maintenance contract. If there are additional documents or terms to propose, please include them identifying as exceptions in Attachment 3.

**Q5** Do you have an equipment list per site (fire suppression)?

**Answer:** The Fire Suppression systems are identified by type and quantity in the RFP, page 45, Appendix B, Scope of Work.

**Systems**

Each site has a FM-200 Halon system with an additional ABC hand-held extinguisher. Services to additional systems as required are allowed only if State Policies identified below are followed.

**Locations**

Number of locations in each county are identified below. Specific locations will be provided to the awarded vendor(s) after award as required.

- 20 - New Castle County
- 9 - Kent County
- 13 - Sussex County

**Q6.** Will the fire suppression technicians be required to perform any climbing, or are all fire suppression mechanisms located at the base of each tower?

**Answer:** No, all fire suppression mechanisms are located at the base of each tower. Fire suppression technicians will not be required to perform climbing.

All other terms and conditions remain the same.



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