



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

August 19, 2019

TO: ALL OFFERORS

FROM: SHANNON WROBEL  
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.:  
GSS19608-DOC\_DESTRUCT, Secured Document and Data Destruction

**ADDENDUM # 1**

The purpose of this addendum is to answer questions received regarding the solicitation.

Information regarding the current contract is available online at:

[http://contracts.delaware.gov/contracts\\_detail.asp?i=5250](http://contracts.delaware.gov/contracts_detail.asp?i=5250)

1. Does the State consider this RFQ as a statewide contract vehicle, or is this a standalone contract for a particular department and/or a particular service location?
  - a. Please refer to Section 3 – Mandatory use contract, found on page 3.
2. Can the state provide service addresses for desired locations?
  - a. This is a statewide contract that covers all locations throughout the State. Agencies must identify specific addresses when requesting service
3. Can the state provide any historical data related to paper and e-waste volume?
  - a. Aggregate sales for all central contracts can be found at the link below. The information can be filtered to any one specific contract.  
<https://data.delaware.gov/Government-and-Finance/Statewide-Central-Contract-Spend/sifm-293u>



4. In addition to the required excel price sheet, will the State accept appendixes which represent comprehensive price line items which are not included in the State provided document?
  - a. At this time, the State is not looking for additional pricing other than what is noted on Appendix B.

All other terms and conditions remain the same.