



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

May 4, 2018

TO: ALL OFFERORS

FROM: WALT GORMAN
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.: GSS18795-PPE_DVC_SV
PUBLIC SAFETY PPE, DEVICES AND SERVICES

ADDENDUM # 1

The purpose of this addendum is to answer questions received regarding the solicitation.

1. For any equipment listed under the “Maintenance and Repair” tab how will it be discounted (**discontinued**), obsolete equipment or transferred equipment that’s needing to be priced and noted. There are no columns for notes.
 - a. The list of equipment identified on the spreadsheet, is as approved by the end users; therefore should be priced. Vendors are not required to bid on all items or services in order to be considered. Award of this contract covers State Agencies and shall be accessible to any School District, Political Subdivision, Municipality, Volunteer Fire Company or higher education entity receiving state funds.
2. Can the equipment list be updated to be current with actual equipment being used in the state.
 - a. The list on the Maintenance and Repair tab of Appendix B is a general list provided by the User Group for this bid proposal. Once awarded, vendors will work with each department and the contracting officer to develop a full list of serviceable equipment and the costs associated with maintenance and repair as additional equipment is purchased.



3. Because this is a mandatory use contract is there a list of each piece of equipment with respective end users for the state to ensure equipment is serviced during the contract period.
 - a. The list on the Maintenance and Repair tab of Appendix B is a general list provided by the User Group for this bid proposal. Once awarded, vendors will work with each department and the contracting officer to develop a full list of serviceable equipment and the costs associated with maintenance and repair as additional equipment is purchased. While use of the contract is mandatory, servicing of equipment may not be.
4. The RFP does not list consumables for the equipment how will those items be handled?
 - a. Consumables that are required for the successful operation of equipment should be checked, changed/replaced, or replenished during routine maintenance. Agencies will hold the responsibility of monitoring these consumables during non-maintenance periods. If the consumable is generally utilized in full prior to a normal maintenance schedule, the agency will be required to contact the awarded vendor for replenishment.
5. How will the equipment that has been turned over to the fire departments that are on this RFP be handled and serviced? Will the state cover repairs and services for those pieces of equipment
 - a. This contract is to be accessible to any School District, Political Subdivision, Municipality, Volunteer Fire Company or higher education entity receiving state funds. Any equipment owned by a Volunteer Fire Company is eligible for service under this contract, paid by the Company; however, they have the option to seek service elsewhere. If equipment is owned by a state agency, and in the use of the fire department, the owning agency will be responsible to make arrangements for service of the equipment through the awarded vendor.
6. On the PPE ensembles it notes that the ensemble includes boots and gloves. Will the end user be purchasing all PPE as an ensemble only?
 - a. The intention of the listed ensemble is to direct vendors to what items agencies will be looking to purchase. Items should be listed in catalogs as individual items. If the purchase of a full ensemble will provide a discounted price, vendors are welcome to include a full ensemble price.
7. How will state owned equipment in individual fire department be handle within the contract?
 - a. This contract is to be accessible to any School District, Political Subdivision, Municipality, Volunteer Fire Company or higher education entity receiving state funds. Any equipment owned by a Volunteer Fire Company is eligible for service under this contract, paid by the Company; however, they have the option to seek service elsewhere. If equipment is owned by a state agency, and in the use of the fire department, the owning agency will be responsible to make arrangements for service of the equipment through the awarded vendor.

All other terms and conditions remain the same.