



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

January 11, 2018

TO: ALL OFFERORS

FROM: WALT GORMAN
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.: GSS18062-LAWN_CUTTING
LAWN CARE SERVICES

ADDENDUM # 1

The purpose of this addendum is to answer questions received regarding the solicitation.

Information regarding the current contract is available online at:

http://contracts.delaware.gov/contracts_detail.asp?i=1515

1. For the sites are they looking for lump sum for the job or just Per Acre? (Meaning with full crew with Per Man Hour on how long it will take to do the job plus per acre?)
 - a) A per visit, all-inclusive as spec'd price is to be provided for each location under the Service Rates tab of Appendix B.

2. And for the sites under Municipalities, Fire Company's, Schools Districts, Etc. I know where the Del Techs Campuses are at, is there a way I can get either GPS location or somehow I can google map them?
 - a) The Site Requirements- Other tab on the Appendix B price file contains information on each location listed under Municipalities, Fire Companies, School Districts, etc. You or a representative from your company may contact the representatives listed for further information on the location.



Q&A Addendum, GSS18062-LAWN_CUTTING, Lawn Care Services

3. Is it okay to do a survey of the land that are in the Bid?
 - a) As stated in Appendix A, Section C. General Requirements, subsection 1. Site Visit: If you or a representative of your company would like a site visit of any of the listed locations to get a better look at the location prior to submitting a bid, you may do so by contacting the representative list in Appendix B and scheduling an appointment. Though not mandatory, offerors are encouraged to take advantage of the opportunity to conduct site visits.

4. I know that the Bid is piece work with that in mind is it per section or per job in the section?
 - a) Vendors are not required to bid all locations in order to be considered for award. The State reserves the right to award the contract in the best interest of the State whether that is a single vendor award or multi-vendor award.

5. Not sure what you guys mean under Special Requirements: Vender will provide red stone, river rock and mulch? Are you guy saying that at the end of the job we will send the invoice to you guys for all the supplies and then get paid for it when we get paid for the job when it is complete?
 - a) Materials for the specified tasks will be provided by the vendor. An all-inclusive spec'd price is to be provided.

6. At the site for Del Tech I want to ask that if for the part of cleaning the mulch beds, you guys are saying that Vender will supply the mulch but does that mean we put that in our price for the job or is that an invoice we send after the job is done? And also for Del Tech there is a spot that is court yard I will call it that is in the middle of the building do we the Vender take care of that or does Del Tech?
 - a) The cost for materials should be included in the price provided. Please take the opportunity to conduct site visits by contacting the site representative listed under each locations site requirements.

All other terms and conditions remain the same.