



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

August 10, 2018

TO: ALL OFFERORS

FROM: WALT GORMAN
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.:
GSS18062A-LAWN_CUTTING, LAWN CARE SERVICES-SUPPLEMENTAL

ADDENDUM # 1

The purpose of this addendum is to answer questions received regarding the solicitation.

Information regarding the current contract is available online at:

http://contracts.delaware.gov/contracts_detail.asp?i=4820

1. I wanted to know if the large space between Summit Bridge Road and the Cemetery was part of the area being cut?
 - a. This contract is for weed eating/trimming and edging only. There will be no mowing needed.
2. About 50% of the graves have American flags on them which according to Mr. Cooke are currently being removed while the markers are string trimmed and then re installed once trimming is complete. The contractor will be responsible for removal and re installing the flags for each trimming correct?
 - a. Yes.
3. There are also a few areas/fields where cremated remains are buried and the rows are too narrow for a riding mower. These areas are currently being push mowed by the VOP when they complete the trimming. Will the contractor be responsible for push mowing those areas under this contract?
 - a. This contract is for weed eating/trimming and edging only. There will be no mowing needed.
4. Some areas have sidewalks or walkways will the contractor be responsible for trimming/edging those walkways?
 - a. Correct.



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5. Lastly can you please provide a number of services requested per year? 16 per year is usually a pretty good number for bi weekly service that would cover April-Oct. Mr. Cooke did state bi-weekly but I noticed the RFP said as needed so we were trying to get a more firm amount on what the state is looking for.
 - a. As stated on page 52, Overview, "The intention of this contract is to have services performed every other week or as needed until such time that DOC is able to manage this task." At this time there is no set number of services requested per year. The awarded vendor(s) will work with the agency to determine a schedule of work.

All other terms and conditions remain the same.

S:\ Addendum to RFP