



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

January 9, 2019

TO: ALL OFFERORS

FROM: Pamela Barr
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL GSS18046A-ELEV_MAIN, Preventative Maintenance, Elevators and Escalators

ADDENDUM #3

The purpose of this addendum is to answer questions received regarding the solicitation.

Information regarding the current contract is available online at [GSS18046A-ELEV_MAIN](#)

QUESTIONS & ANSWERS

Q#1: Please clarify pricing on “Appendix B – Pricing Spreadsheet for ON SITE ELEVATOR AND ESCALATOR TECHNICIAN”, it states hourly rate. We would provide the prevailing wage hourly rate for the on-site technician? Would this be based on a 10 hour work day, hours listed are 7:30am-5:30pm? Appendix A Supplemental -Scope of Work Supplemental – Addendum 2 states “The OSEET will remain on the premises for the mandatory, normal working hours of 7:30am-5:30pm, with breaks according to State of Delaware Labor Laws. Please advise the timeframe of the breaks to determine the amount of hours worked per day.

A: Please refer to the State of Delaware Department of Labor for information on labor law compliance.

Q#2: Will there be only (1) On-Site Elevator and Escalator Technician (OSEET) assigned to the (3) locations for the weekly services or will there be multiple cleared (OSEET’s) for the (3) locations for the Vendor to set schedules accordingly?

A: One (1) On-Site Elevator and Escalator Technician (OSEET) will be required on site daily to cover the three locations listed.

Q#3: How will invoicing be handled if additional support is needed by the (OSEET) during the regular working hours of Monday through Friday 7:30am-5:30pm? Will that be invoiced according to the Additional Mechanic Rates (Per Hour) listed on the bottom of “Appendix B – Pricing Spreadsheet for ON SITE ELEVATOR AND ESCALATOR TECHNICIAN”?

A: Yes.

Q#4: Appendix B-Pricing Spreadsheet for the North Zone states the AFTER HOURS for New Castle County Courthouse, and Carvel Building will be included in the On Site Elevator and Escalator Technician, what are the required “after hours” time of service?

A: The preventative maintenance that was originally to be performed after hours will now be performed during regular working hours. Please see Appendix A Supplemental – Scope of Work for requirements.

Q#5: Please confirm that the provided Prevailing Wages for Building Construction, Attachment 14 are accurate. The rates for the Elevator Constructors are listed as follows: New Castle, \$93.23 Kent, \$65.86 and Sussex \$32.62. Are these accurate? Technicians make the same rate in all counties, \$93.23 is a steep jump from all other counties and classifications. Electrician wages are the same in all (3) counties.

A: Attachment 14 is accurate as determined by the Delaware Department of Labor. Refer to Addendum 1, dated December 20, 2018.

Q#6: Which classification for Prevailing Wage would apply to this RFP? Since Delaware Electrical licenses are mandatory for all “Technicians” would the Electricians classification be used for the Prevailing Wages? Elevator Constructors classification does not fit the specs of the RFP.

A: Refer to Addendum 1, dated December 20, 2018. Attachment 15 provides the Delaware Department of Labor Classification Determination for this contract.

Q#7: Do we still use the initial NON-COLLUSION STATEMENT that was included in RFP documents from December 10, 2018? The deadline date on the statement to respond lists January 9, 2019. Just to confirm to still submit that form.

A: Yes. The Non-Collusion Statement is a required submittal.

Bids are due no later than January 28, 2019, 3:00 p.m. local time. Bidders should submit their offers on Appendix B included with Addendum 3 which contains all revisions to the original solicitation document.

All other terms and conditions, including the due date, remain the same.

