



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

August 29, 2017

TO: ALL OFFERORS

FROM: Pamela Barr
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL GSS17356-PRESORT – Pre-Sort
Mail Services

ADDENDUM #1

The purpose of this addendum is to answer questions received regarding the solicitation.

Information regarding the current contract is available online at:

http://contracts.delaware.gov/contracts_detail.asp?i=3146

QUESTIONS & ANSWERS

1.) Can you please describe the steps of a normal campaign – from File receipt through the presort process to any post presort IE (printing, sorting, inserting, trucking)?

Answer: [Appendix A - Scope of Work details the service requirements for this RFP.](#)

2.) Is this set aside for woman owned, or service disabled?

Answer: [No, Delaware does not set aside for MVWBEs, but participation is encouraged. Reporting requirements for participation by Diversity Suppliers is detailed under to Section VI, Paragraph B, Item 33.](#)

All other terms and conditions remain the same.

S:\GSS17356 Addendum to Proposal



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