



STATE OF DELAWARE  
EXECUTIVE DEPARTMENT  
OFFICE OF MANAGEMENT AND BUDGET

SEPTEMBER 30, 2015

TO: ALL OFFERORS

FROM: BRUCE KRUG  
STATE CONTRACT PROCUREMENT SUPERVISOR / TRAINER

SUBJECT: ADDENDUM TO REQUEST FOR INFORMATION NO.: GSS15761-BODYCAM

**ADDENDUM #1 – QUESTIONS & ANSWERS**

	<b>Question</b>	<b>Answer</b>
1	How long will the data collected during the trial period need to be retained?	During the trial period the data will need to be retained in the respondent's system. At the conclusion of the trial period the data is to be provided to the State in a format that will allow the State to access the data as required.
2	When does the State expect the trial period will begin?	It is anticipated that one or more trial periods would begin prior to January 1, 2016.
3	For the 12 units to be used during the trial period – in what geographical areas will the units be used	The State looks for respondents to recommend where the units should be used so that at the end of the trial period the State is assured that the technology works in both high density and rural areas. Final decision on where units are used will be made by the Department of Safety and Homeland Security.
4	In section "I. Background", the written information indicates that "Respondents will be asked to provide 12 units to be deployed at the direction of...". My question is, will the 12 units be of the same make and model or am I looking at providing 12 units of various manufacturers	The 12 units would be the same make and model
5	Can you please let me know if you	At this time only written information is required

	want the 12 T & E units with the written information or if we are selected we will then be notified as to where and when to send units and get the users trained?	
6	Does the solution have to be cloud based?	As stated in the RFI, cloud based technology is preferred.
7	Can we provide cameras only?	The State is interested in responses from entities that routinely offer an entire system.
8	This document is a RFI, are you initially planning on receiving literature and a capability statement only?	At this time we are looking for written materials of such a nature that the cumulative submission will enable the State to have an understanding of the complete system.
9	When do you expect to start the 30-45 day trial program	It is anticipated that one or more trial periods would begin prior to January 1, 2016.
10	When would you like to see the cameras arrive at the State of Delaware for the 30-45 day trial program?	The State will notify one or more respondents of the need to deliver cameras. Those respondents will be required to provide the cameras sufficiently in advance of the to-be-identified trial period so that training can be completed prior to the start of the trial period.
11	Is the State of Delaware willing to pay for the trial cameras at a discounted rate?	The State would prefer to minimize any potential expenses at this stage of the process.
12	Is it the intention of the State of Delaware to trial in a real Law Enforcement environment or more controlled simulated trial?	The current intention is that the trial period will be in a real environment
13	Is the State of Delaware wanting to trial the hardware only or the complete solution?	The complete solution
14	How do we arrange for a product demonstration with the State of Delaware	At this time the State is not considering demonstrations outside of a possible trial period.
15	Section V Scope of Coverage indicates "respondent must have a system capable of providing coverage for the entire state of Delaware...officials at the State, County and City/Town levels".	The State is looking for a system sufficiently robust to support functionality across the entire State, whether it be connectivity in rural areas, number of cameras issued, etc.

	<p>When you talk about statewide capability are you referring to the offeror's ability to support and augment DE's statewide IT network on which parts of the BWC solution may reside? Are you referring to a company that has the financial resources to enter into a statewide multi-year contract with the State of DE and/or the capacity to deploy and support up to around 3500 BWC's to all DE sworn officers?</p>	
16	<p>Section VI Data Record Retention seems to focus on 3 key criteria that are referenced in Section VII as important to pilot program participation. These criteria are the BWC solution must be:</p> <ul style="list-style-type: none"> <li>a. Cloud Based</li> <li>b. Provide full access to authorized users statewide (police officers, state/defense attorneys, court officials, etc.)</li> <li>c. Configurable and adaptable to evolving policies/procedures (e.g. video retention timeframes, supervisory review, etc.)</li> </ul> <p>Are these the key functional requirements or are there others?</p>	<p>The intent of the RFI is to educate the State in what is available in this market sector. We have intentionally minimized initial requirements so as to avoid inadvertently discounting key functionality. The Request for Proposal which is expected</p>
17.	<p>Section VII Trial Program. Does DE DSHS have locations in mind to conduct the trial program? Can we assume that DE State Police as the largest LE entity of the state will be one, but that smaller municipalities will also be included?</p>	<p>As stated in the RFI, the State will seek the input of a respondent prior to finalizing decisions on deployment of equipment.</p>
18.	<p>Is there an entity at the State level (DE Dept of Technology and Information) that will be managing/overseeing the statewide BWC program implementation that we can refer to in our descriptions of</p>	<p>All impacted Agencies will be involved in the analysis of materials and trial programs without the need for a respondent to be specific in that regard.</p>

	our warranty, support, and capability management/upgrade/update descriptions?	
19.	<p>In order to best tailor our responses for questions 1,2,3,4; can the state provide some basic background information on the common state.de.us network including:</p> <ul style="list-style-type: none"> <li>a. Does broadband WAN and internet connectivity exist at all PD and state official locations? What is the approx. bandwidth 5Mbps, 50Mbps, 1Gbps? Are parts of the network fiber optic, dedicated T1, private microwave, etc.?</li> <li>b. Is there an enterprise authentication capability in use (e.g. Microsoft Active Directory or Lightweight Directory Access Protocol)?</li> <li>c. What operating system versions are in use (MS Windows 2008R2 and/or 2012) for the network and desktops?</li> <li>d. How many locations house key network infrastructure and is the network topology a centralized hub or distributed network architecture? Would a network topology diagram be available post award in order to design an expandable statewide architecture.</li> <li>e. Do police officers use government issued or mobile phones?</li> </ul>	<p>This information not available at this time</p> <p>This information not available at this time</p> <p>This information not available at this time</p> <p>Should the State elect to pursue the procurement of a system resultant of this RFI, the Request for Proposal will address technology architecture in more detail</p> <p>Varies by enforcement entity</p> <p>Varies by enforcement entity</p>

	Do patrol vehicles have dash cameras, are laptops with mobile networking being used?	
20	Will you require your body worn camera provider and cloud infrastructure provider to both sign the CJIS security addendum?	This will be dependent on the respondent's organizational structure.

All other terms and conditions remain the same.



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