



Government Support Services – Contracting  
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September 30, 2015

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY  
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: INVITATION TO BID – ADDENDUM  
NO.: GSS15759-AWUA\_HERB  
Aquatic Herbicides

**ADDENDUM #1**

The purpose of this addendum is to answer questions received.

Q:	On page 15 of the bid package Item 4-Contract period, It states that the contract period is for one year from Nov 1-Oct 31 with possible renewals. Then, on page 35 of the contract it states that the DNREC estimates ordering 71 pails for delivery by 1/30/2016. Is there an estimated total use throughout the year or does the DNREC expect to purchase only the 71 pails for that January event. Knowing the estimated annual usage or ordering plan would be even more helpful in constructing a competitive bid package. I recognize that there are no guaranteed quantities, but a bigger picture is most helpful.
A:	At this time, it is DNREC's intention to place one order during the identified contract period.

Q:	On page 17 of the bid package Item 16-Mandatory Insurance Requirements, It indicates that all contractors must carry (a), (e) and (f).....Since I do not intend to ever set foot on the property in question on the bid and several other requirements in the package assure for quality and exactness of product, it would cut into the competitiveness of my pricing to be forced to carry such coverage when common carriers are the delivery method and I have no employees since I am a sole proprietor. Could you please clarify? I would then need time to get an estimate for such coverage to figure my pricing for the bid package.
A:	Vendors may elect to take minor exceptions to the terms and conditions for consideration. Acceptance of exceptions are not guaranteed. Refer to section 24, Exceptions (page 19) for direction on including exceptions in your response.

GSS15759-AQUA\_HERB  
ITB – Addendum 1

Q:	On page 18 of the bid package Item 18- State of Delaware Business License, Is this something I should pursue now or wait until the contract is awarded? If I am not the winner of the ITB, it is not likely that I will pursue other ITB's in the future, so I do not want to waste the time of the Division of Revenue in applying for said license.
A:	Prior to receiving an award, not required with bid response, the successful vendor shall either furnish proof of Business License or initiate the process of application.

Q:	Lastly as a Sole Proprietor, I seek vendors who can supply products to me for bids that I do. Is my vendor of choice considered a subcontractor for purposes of this ITB, Attachment D?
A:	A vendor's supplier is not considered a subcontractor, provided ordering, delivery, invoicing is all complete by the award vendor.

All other terms and conditions remain the same.