

ADVERTISEMENT FOR BIDS

Sealed proposals will be received by the Sussex County Deputy County Administrator until **3:00 pm, Wednesday July, 16 2014** for two (2), 4-wheel drive Suburban's vehicles to be used by the Sussex County EMS Department. Contract proposals available by request from the Sussex County EMS P.O. Box 589, 22215 South DuPont Highway Georgetown, DE 19947. (302) 854-5050.

PUBLIC NOTICE

Sussex County Delaware will be accepting sealed bids for the purchase of the following vehicles.

Two (2) 4-wheel drive Suburban's Vehicles

These vehicles are for use by the Sussex County EMS Department.

Sealed proposals will be received by the Sussex County Deputy County Administrator until **3:00 pm, Wednesday July 16, 2014** Contract proposals available by request from the Sussex County EMS P.O. Box 589, 22215 South DuPont Highway Georgetown, DE 19947. (302) 854-5050.

June 30, 2014

Dear Dealer,

The enclosed packet contains an "INVITATION TO BID" for two (2), 4-wheel drive Suburban's vehicles. We hope you will take the time to submit a competitive bid on these vehicles for purchase by Sussex County.

The invitation consists of the following documents:

INVITATION TO BID

1. GENERAL PROVISIONS
2. NON-COLLUSION STATEMENT AND ACCEPTANCE
3. BID REPLY FORM
4. NON-BID REPLY FORM
5. DETAILED SPECIFICATIONS

The bid quotation reply section must be executed completely and correctly and returned by **3:00 pm Wednesday July 16, 2014** to be considered. Return the bids to Sussex County Council, P. O. Box 589, 2 the Circle Georgetown, DE 19947. Attention Hal Godwin, Deputy County Administrator. Bid will be opened and publically announced at 3:00 pm on June 20, 2013 in the Sussex County Council Caucus Room, 2 the Circle Georgetown, DE 19947.

Please review and follow the information and instructions contained in the general and special provision section of the invitation. Should you need additional information, please call Bobby Schoonover, EMS Technical Services Division Manager (302) 858-5506. We look forward to receiving your bid.

Sincerely,

Harold Godwin
Sussex County Deputy County Administrator

NON-COLLUSION STATEMENT

Gentlemen:

This is to certify that the undersigned bidder, _____
has not, either directly or indirectly, entered into any agreement, participated in any collusion, or
otherwise taken any action in restraint of free, competitive bidding in connection with this proposal
submitted to Sussex County, and shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.
874) as supplemented in the U.S. Department of Labor Regulations (29 CFR., Part 3) on the _____
day of _____, 2010, for purchase of vehicles.

CORPORATE SEAL

Signature of Bidder

Attest: _____
Secretary

BY: _____

Sworn and subscribed before me this _____ day of _____, 2008.

Notary Public

My Commission Expires: _____

NO BID REPLY FORM

To assist us in obtaining good competition on our Request for Bids, we ask that each firm that has received an invitation, but does not wish to bid, state their reason(s) below and return in the enclosed envelope. This information will not preclude receipt of future invitations unless you request removal from the Bidders List by so indicating below, or do not return this form or bonafide bid.

Unfortunately, we must offer a "No Bid" at this time because:

- _____ 1. We do not wish to participate in the bid process.

- _____ 2. We do not wish to bid under the terms and conditions of the Request for Bid document. Our objections are:

- _____ 3. We do not feel we can be competitive.

- _____ 4. We cannot submit a Bid because of marketing or franchising policies of this manufacturing company.

- _____ 5. We do not wish to sell to the Department. Our objections are:

- _____ 6. We do not sell the items / services on which Bids are requested.

- _____ 7. Other: _____

FIRM NAME

SIGNATURE

BID REPLY FORM

(Suburban)

Date: _____

Vehicle Type _____

Company Name: _____

Manufacturer: _____ Chassis Vendor: _____

Price per unit: \$ _____ Contract Total: \$ _____

Delivery time: _____

Exceptions:

Option Prices:

Enclosures:

_____ Bid Bond
_____ Warranty Statements

_____ Non-Collusion Statement

1. **CONTRACT REQUIREMENTS:**

This contract will be issued to cover the purchase of vehicles for use by Sussex County.

2. **CONTRACT PERIOD:**

The contract shall be valid from date of award through June 30, 2015

3. **PRICES:**

Prices will remain firm for the duration of the contract.

4. **SHIPPING TERMS:**

F.O.B. destination.

5. **DELIVERY**

All bidders shall state delivery time and cutoff build date for current model year as part of their bid proposal. Units will be delivered to the Sussex County EMS Technical Services Building in Georgetown, DE or drop shipped to successful conversion vendor. This will be determined at placement of order.

6. **FUNDING OUT:**

The continuation of this contract is contingent upon funding appropriated by the State Legislature or by Sussex County Council.

7. **BID BOND**

Each bidder shall furnish a bond to Sussex County Council in an amount equal to 10% of the bid. The bond shall be drawn upon an insurance or bonding company authorized to do business in the State of Delaware. A certified check payable to Sussex County Council may be submitted in lieu of a bid bond. This amount is to be forfeited as liquidated damages in case the bid is accepted and the bidder shall fail to meet the conditions of this proposal.

The deposit shall be returned to the successful bidder upon the delivery of the vehicle, and the deposits of unsuccessful bidders shall be returned to them within thirty (30) days of the bid opening.

8. BASIS OF AWARD:

The County shall award this contract to the lowest responsible bidder who best meets the terms and conditions of the bid. The award will be made on basis of price, product evaluation, and prior history of service and capability.

The County reserves the right to reject any or all bids in whole or in part, to make partial awards, award by types, item by item, or lump sum total, whichever may be most advantageous to Sussex County.

9. STATE OF DELAWARE BUSINESS LICENSE:

Prior to receiving an order, the successful vendor shall furnish Sussex County with proof of State of Delaware Business Licensure. If you currently do not have a Business License, write to: Division of Revenue, Carvel State Office Building, 820 French Street, Wilmington, DE 19899.

10. HOLD HARMLESS:

The successful bidder agrees that it shall indemnify and hold Sussex County and it's appointed and elected officials, directors, partners, servants, agents, and employees harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the successful bidder, its employees, and invites on or about the premises and which arise out of the successful bidder's performance, or failure to perform as specified in the Agreement.

11. NON-PERFORMANCE:

In the event the vendor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the vendor. Under no circumstances shall monies be due the vendor in the event open market products can be obtained below contract cost. Any monies charged to the vendor may be deducted from an open invoice.

12. FORCE MAJEURE:

Neither the vendor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other of any situation that may prevent performance under the terms and conditions of this contract.

13. BILLING:

The successful vendor is required to "Bill as Shipped" to the ordering agency.

14. **TRADE-IN ALLOWANCE:**

None will be included in the bid

15. **PAYMENT:**

- A. The Department will authorize and process for payment each invoice within thirty (30) days after the date of acceptance of a vehicle.

- B. STATEMENT OF ORIGIN - The Manufacturer's Statement of Origin, free of any liens or encumbrances, shall be delivered with each vehicle. In the event the vehicle is dropped shipped the Statement of Origin shall be delivered to Sussex County Deputy County Administrator Hal Godwin, 2 The Circle, P.O. Box 589, Georgetown, DE 19947. (302) 854-5060.

16. **WARRANTY:**

All warranties begin when the Purchaser accepts delivery from the contractor FOB point of origin/destination.

All warranties shall be in writing and included in the bid. Bidders who fail to meet this requirement shall not be considered as responsive.

All warranties will be transferable to second purchaser should the Department desire to sell this vehicle at a later date.

Each bidder shall submit as part of their bid proposal, copies of the vehicle manufacturer's written warranty.

A 36,000/3 year manufacturers bumper to bumper and a 100,000 miles/5 year power train warranty shall be included.

17. **INSPECTIONS**

A destination inspection will be conducted at time of delivery. This inspection will include a detailed review of specifications to insure compliance. An operational check will also be performed on all components, a workmanship inspection will be conducted, and a road test will be performed.

In addition, any deviation from specification requirements or other item, whether or not stipulated herein, that affects form, fit, function, durability, reliability, safety, performance of appearance shall be cause for rejection.

18. ALTERNATE BIDS

These specifications have been prepared to reflect the specific needs of this agency. Therefore, alternate bids will NOT be considered.

19. EXCEPTIONS, VARIATIONS, AND CLARIFICATIONS

Any exceptions, variations, deviations, and clarifications to these specifications must be set forth on a separate sheet or sheets attached to and made a part of the bid proposal. All items must be identified as they relate to a specific section of this specification. If no exceptions are indicated, the vehicle must be delivered exactly as specified.

20. USE OF BRAND NAMES; APPROVAL OF OR EQUAL EQUIPMENT

The description of work and/or material in these plans and specifications by use of a brand or trade name is for the purpose of indicating the type or quality of material to be bid. Any Bidder wishing to have equipment approved as an “or equal” must provide the County Deputy Administrator with all pertinent information at least 10 days prior to the bid opening. If approved by the County Deputy Administrator, all other Bidders will be informed by the issuance of an Addendum to these Bid Documents. The bid opening may be postponed if necessary to review the technical data of the material in question. The County Deputy Administrator shall have the sole authority to decide if the material in question is “or equal” material. Bids for equipment that has not been pre-approved by the County Deputy Administrator shall be rejected.

MANUALS

For maintenance purposes, each vehicle shall include a complete set of operational instruction manuals.

REQUIRED EQUIPMENT:

The following items shall be supplied on all vehicles as required equipment, unless otherwise specified, and will not be included in the specifications for each individual vehicle.

- ◆ Lug wrench
- ◆ Interior light(s)
- ◆ Fresh air hot water heater and windshield defrosters.
- ◆ Dual windshield washers including antifreeze type solvent.
- ◆ Inside rear view mirror day/night type.
- ◆ Dual sun visors and dual arm rests.
- ◆ Seat belts for driver and each passenger and seat belt extenders for each position
- ◆ Replaceable element oil filter.

- ◆ Rustproofing material, which conforms to MIL SPEC MIL-C, 0083933A shall be applied in a continuous and uniform coating to all metal panels and splash pans underneath the vehicle for protection against rust and corrosion. The rustproofing shall also be applied inside the rocker panels, door posts, and door panels, headlight wells, parking light wells, tail light wells, backup light wells, dog legs, quarter panels, all body panels and all enclosed areas except engine compartment. The rustproofing shall be factory or locally applied in compliance with Federal Standard 297A. Warranty coupon for five (5) years, at no cost to the State shall be furnished with each vehicle.
- ◆ Not applicable if the vehicle furnished is factory warranted against corrosion for not less than 5 years at no cost to Sussex County. Warranty indicating compliance is required with each vehicle.
- ◆ License plate bracket front and rear with necessary license plate mounting bolts.
- ◆ Cigarette lighter (or Power Point receptacle is acceptable).
- ◆ Back up lights
- ◆ Keys - Three (3) sets of operable keys minimum, plus four (3) keyless remote door operators.
- ◆ Air bags - Dual driver's side and passenger front seat required, if available side curtain.
- ◆ Vehicle must meet or exceed the State of Delaware Motor Vehicle Code, Federal Motor Vehicle Safety Standards and all Applicable State, Federal and Industry Standards
- ◆ Spare tire - Mounted manufacturers standard spare, winch mounted.
- ◆ Headlamps, dual halogen composite with automatic exterior lamp control
- ◆ Liftgate with lift glass
- ◆ Steering wheel , vinyl
- ◆ Steering wheel controls-mounted cruise control
- ◆ Instrumentation, analog with speedometer, odometer with trip, fuel level, voltmeter, engine temp, oil pressure, transmission temperature and tachometer
- ◆ Windows, powered with express down feature
- ◆ Door locks, power programmable with lockout protection
- ◆ Air condition, tri zone HVAC controls with individual climate settings for driver & right front passenger & separate rear controls
- ◆ Rear air condition, rear auxiliary
- ◆ Heater, rear auxiliary with rear passenger heating ducts
- ◆ Power outlets, 3 auxiliary, 12 volt, 2 in passenger area, one in rear
- ◆ Headliner cloth
- ◆ Assist handles, front passenger and second row outboard
- ◆ Suspension package, premium smooth ride
- ◆ Recovery hooks, front frame mounted
- ◆ Stability control system with traction control includes electronic trailer sway control and hill start assist
- ◆ Daytime running lights with automatic exterior lamp control
- ◆ Air bags, dual with passenger sensing system, head curtain airbags first and second row outboard
- ◆ Tire pressure monitoring system with sensors on each tires displayed in drivers information ctr.

**SUBURBAN
VEHICLE SPECIFICATIONS**

1. TYPE	4X4, MINIMUM 7500 GVWR
2. YEAR	NEW 2015 MODEL YEAR
3. COLOR, EXTERIOR	SUMMIT WHITE, SOLID
4. COLOR, INTERIOR	ELBONY BLACK OR EQUVILANT
5. ENGINE	MINIMUM 5.3 LITER, GAS V8 WITH HIGH CAPICITY AIR CLEANER
7. TRANSMISSION	ELECTRONICALLY CONTROLLED AUTOMATIC 6-SPEED WITH OVERDRIVE AND TOW/HAUL MODE
8. DOORS	FOUR (4), TWO (2) EACH SIDE, LIFTGATE/LIFTGLASS REAR DOORS
9. TIRES	FIVE (5) FULL SIZE TIRES, P265/65R18 LOAD RANGE "D" OR BETTER
10. WHEELS	ALUMIMUM WHEELS 18" X 8"
11. GLASS	ALL WINDOWS STANDARD DEEP TINT GLASS EXCEPT FRONT DRIVER'S AND PASSENGER'S SIDE DOOR
12. AIR CONDITIONING	FRONT AND REAR WITH SEPARATE CONTROLS
13. HEATER	YES, FRONT AND REAR AUXILARY
14. AXLES	FRONT - HEAVY DUTY FOR MODEL QUOTED FRONT COIL OVER SHOCK MOUNTED WITH STABLIZER BAR REAR - HEAVY DUTY FOR MODEL QUOTED, LIMITED SLIP LOCKING REAR.3.42 AXLE RATIO REAR MULTILINKWITH COIL SPRING
15. BRAKES	FOUR WHEEL ANTI-LOCK DISC BRAKES POWER ASSISTED VAC. POWERTRAIN GRADE BRAKING

16. HUBS	AUTOMATIC LOCKING WITH ACTIVE 2 SPEED ELECTRONIC AUTOTRAC
17. RADIO	AM/FM STEREO/CD, MP3 COMPATIBLE
18. HORNS	DUAL ELECTRIC
19. MIRRORS	POWER ADJUSTABLE, MANUAL FOLD OUT HEATED, STANDARD "CAMPER STYLE" FOR BODY TYPE, MATCHED DUAL RH AND LH WITH INTEGRATED TURN SIGNAL
20. WIPERS	TWO (2) SPEED INTERMITTENT WITH WASHER INCLUDING REAR WINDOW
21. STEERING	POWER STEERING WITH TILT WHEEL
22. CRUISE CONTROL	YES
22. DOOR LOCKS	POWER
23. WINDOWS	POWER
24. FRONT SEAT	BUCKET SEATS WITH PREMIUM CLOTH 40/20/40 WITH CENTER SECTION DELETED
25. REAR SEATS	VINYL 60/40 SEATS, THIRD SEAT VINYL
26. TRAILER PACKAGE	MAX INTEGRATED BRAKE CONTROLLER, 7 WIRE HARNESS WITH INDEPENDANT FUSED TRAILING CIRCUITS MATED TO A 7 WAY SEALED CONNECTOR AND 2" TRAILER RECEIVER
27. FUEL TANK	SINGLE TANK, 30 GALLON CAPACITY MIN
28. SKID PLATE SHIELD	PROTECTIVE COVER OIL PAN, FRONT DIFFERENTIAL, PACKAGE TRANSFER CASE
29. COOLERS	HEAVY DUTY ENGINE COOLER AND TRANSMISSION COOLER
30. BUMPERS	COLOR KEYED WITH BUMPER GUARDS if available

31. SUSPENSION HEAVY DUTY TOWING, PREMIUM SMOOTH RIDE
32. INTERIOR FLOOR RUBBER COATING, RUBBER FLOOR MATS FOR SLL POSITION
33. DAYTIME RUNNING LIGHTS YES
34. EXHAUST SYSTEM ALUMINIZED STAINLESS STEEL EXHAUST
35. BATTERIES DUAL MINIMUM OF 1 660 CCA AND 1 730 CCA WITH 150 AMP ALTERNATOR
36. REAR COLLISION AVOIDANCE SYSTEM STANDARD REAR VISION CAMERA & PARK ASSIST
37. DRIVER ALERT PACKAGE INCLUDES ADJUSTABLE POWER PEDALS, FWD. COLLISION ALERT, LANE DEPARTURE WARNING, SAFETY ALERT SEAT
38. RUNNING BOARDS FULL LENGTH RUNNING BOARDS, BLACK WITH A 300 POUND CAPICITY
39. CONTENT THEFT ALARM DISABLE FEATURE
40. FLEET FREE MAINTENACE- DELETE (CREDIT)
41. PROVISIONS FOR CAB-ROOF MOUNTED LAMP/BEACON
42. LUGGAGE RACK- DELETED
43. PEDALS- POWER ADJUSTABLE
44. ONSTAR- NO ONSTAR DELETE
44. WARRANTY MINIMUM 36,000 MILE/ 3 YEAR BUMPER TO BUMPER 5 YEAR, 100,000 MILE POWERTRAIN

