STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

May 29, 2015

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: Pamela Barr
STATE CONTRACT PROCUREMENT OFFICER
302-857-4570

SUBJECT: **AWARD NOTICE- Addendum # 8 - Effective June 1, 2019**
CONTRACT NO. GSS15007-AUTO_PARTS
AUTO PARTS AND BATTERIES

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OF
KEY CONTRACT INFORMATION

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GOVERNMENT SUPPORT SERVICES – CONTRACTING
100 ENTERPRISE PLACE – SUITE 4 – DOVER, DE 19904-8202
PHONE: (302) 857-4550 – FAX: (302) 739-3779 – GSS.OMB.DELAWARE.GOV

KEY CONTRACT INFORMATION

1. MANDATORY USE CONTRACT

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REF: Title 29, Chapter 6911(d) Delaware Code. Every state department and agency within the Executive Branch and Judicial Branch of the state government shall procure all material, equipment and nonprofessional services through the statewide contracts administered by Government Support Services, Office of Management and Budget. Delaware State University, Delaware Technical and Community College, the operations funded by Public School Districts, Delaware Transit Corporation, the Legislative Branch and the Board of Pension Trustees and their consultants are specifically exempted from the requirements of this subsection.

2. CONTRACT OVERVIEW

The Auto Parts and Batteries contract is divided into two (2) separate categories: one for parts and one for batteries. **Not all vendors were awarded both categories. Please be sure to verify the Vendor's Awarded Category prior to purchase.** Each vendor's Awarded Categories can be found in this Award Notice under *Service Locations and Awards* or within the Pricing Spreadsheet on the "Vendor Info" tab. The pricing spreadsheet can be accessed at the following link:

http://contracts.delaware.gov/

3. CONTRACT PERIOD:

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Each contractor's contract shall be valid for a two (2) year period from June 1, 2015 through May 31, 2017. Each contract may be renewed for three (3) additional one (1) year period through negotiation between the contractor and Government Support Services. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

This contract has been extended one year through May 31, 2018.

This contract has been extended one year through May 31, 2019.

This contract has been extended one year through May 31, 2020.

The State reserves the right to extend this contract on a month-to-month basis for a period of up to three months after the term of the full contract has been completed.

4. VENDORS:

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Not all vendors were awarded both Auto Parts and Batteries. Please see the Service Locations List for each vendor's specific award.
Addendum # 1 adds Quaker City/NAPA as an approved vendor.
Addendum # 5 adds Tri-State Battery to Kent and Sussex County as an approved vendor (Delivery).
Addendum #6 merges PASCO and Ploeners.

VENDORS

Advance Auto / CARQUEST 5008 Airport Rd Roanoke, VA 24012 POC: Austin Warnock PHONE: 302-362-2859 Fax: 302-450-7421 Email: Austin.warnock@advance-auto.com FSF#: 0000031407	**Fisher Auto Parts, Inc. t/a Manlove Auto Parts** 601 N. Rehoboth Blvd Milford, DE 19963 POC: Wanda Shorter Phone: 302-422-4571 Fax: 302-422-7552 Email: wandas@fisherautoparts.com FSF#: 0000031441
FleetPride 168 Vepco Court Dover, DE 19901 POC: Robert White PHONE: 240-367-6997 EMAIL: Robert.white@fleetpride.com FSF#: 0000067863	**Genuine Parts Company dba NAPA** 2999 Circle 75 Parkway Atlanta, GA 30339 POC: Don Lachance Phone: 770-818-4609 Email: don_lachance@genpt.com FSF#: 0000023657
PASCO Holdings LLC 101 E Cedar Lane Fruitland, MD 21826 POC: Dustin Kenney Phone: 443-278-6378 Email: dustin@pascoelectric.com FSF#: 0000189747	
RC Holloway 222 Mill St Salisbury, MD 21801 POC: Ronald Holloway, Jr Phone: 410-546-9111 Email: rchparts@rcholloway.com FSF#: 0000081313	**Future Ford Sales, Inc dba Sheridan Ford Sales** 4001 Kirkwood Hwy Wilmington, DE 19808 POC: Tom Parsons Phone: 302-633-3804 Email: tparsons@sheridanautogroup.com FSF#: 0000094699

SP Auto Parts, Inc. 7514Federalsburg Rd, Bridgeville, DE 19933 POC: Skip MacHenry Phone: 302-337-8581 Email: skipm@machenry.com FSF#: 000000000082396	**Tri-State Battery** 107 Albe Dr Newark, DE 19702 POC: Emory Sutch Sr Phone: 302-292-2330 Email: gsutch@tristatebattery.com FSF#: 0000026765
	IEH Auto Parts, LLC, dba Auto Plus Auto Parts 901 N Lenola Road Moorestown, NJ 08057 POC: Eric Levy Phone: 800-257-7972 x 4012 Email: rlevy@autoplusap.com FSF# 0000254454

5. SERVICE LOCATIONS AND AWARDS

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Vendors physical store locations and awards are listed below. All Vendros offer free deliveyr within the State of Delaware.

New Castle County to C-D Canal

ADVANCE AUTO	3020 Bowlarama Dr	New Castle	302-652-7278	Auto Parts and Batteries
ADVANCE AUTO	2060 New Castle Ave	New Castle	302-429-0114	Auto Parts and Batteries
ADVANCE AUTO	651 Marrows Rd Ext	Newark	302-283-1607	Auto Parts and Batteries
ADVANCE AUTO	1800 Capitol Trail	Newark	302-366-8887	Auto Parts and Batteries
ADVANCE AUTO	3405 Kirkwood Hwy	Wilmington	302-999-9892	Auto Parts and Batteries
ADVANCE AUTO	4200 North Market Street	Wilmington	302-250-4935	Auto Parts and Batteries
FISHER / MANLOVE	1600 E. NEWPORT PIKE	NEWPORT	302-998-3111	**AUTO PARTS ONLY**
FLEETPRIDE	5 Medori Blvd.	Wilmington, DE 19801	302-658-5107	**AUTO PARTS ONLY**
FLEETPRIDE	800 E. Pulaski Hwy.	Elkton, MD 21921	410-398-1515	**AUTO PARTS ONLY**
GPC/ NAPA	1601 North East Blvd.	Wilmington	302-655-9693	**AUTO PARTS ONLY**
GPC/ NAPA	1026 Centerville Road	Wilmington	302-999-0225	**AUTO PARTS ONLY**
GPC/ NAPA	319 Ridge Rd.	Claymont	302-793-2001	**AUTO PARTS ONLY**
GPC/ NAPA	7181 Lancaster Pike	Hockessin	302-239-2301	**AUTO PARTS ONLY**
GPC/ NAPA	236 E. Cleveland Ave.	Newark	302-738-7566	**AUTO PARTS ONLY**
PLOENERS PASCO	510 SOUTH MARKET STREET	WILMINGTON	302-655-4418	Auto Parts and Batteries
RC HOLLOWAY	222 Mill Street	Salisbury, MD	410-546-9111	Auto Parts and Batteries
SHERIDAN/ FUTURE FORD	4001 Kirkwood Highway	Wilmington	302-999-7270	**AUTO PARTS ONLY**
TRISTATE	107H Albe Drive	Newark, De	302-292-2330	**BATTERIES ONLY**
AUTOPLUS AUTO PARTS	3315 OLD CAPITOL TRAIL	WILMINGTON, DE	302-998-4090	Auto Parts and Batteries
AUTOPLUS AUTO PARTS	24 FLINT DRIVE	NORTH EAST, MD	410-287-6301	Auto Parts and Batteries

C-D Canal and Kent County

ADVANCE AUTO	320 N Dupont Blvd	Smyrna	302-659-5944	Auto Parts and Batteries
ADVANCE AUTO	598 Middletown Warwick Road	Middletown	302-449-9257	Auto Parts and Batteries
ADVANCE AUTO	642 N Dupont Blvd	Milford	302-424-4633	Auto Parts and Batteries
ADVANCE AUTO	4017 North Dupont Highway	Dover	302-450-1999	Auto Parts and Batteries
ADVANCE AUTO	422 S Dupont Hwy	Dover	302-735-4946	Auto Parts and Batteries
FISHER / MANLOVE	601 N. Rehoboth Blvd	Milford	302-422-3027	**AUTO PARTS ONLY**
FISHER / MANLOVE	630 S. NEW STREET	DOVER	302-678-2870	**AUTO PARTS ONLY**
FISHER / MANLOVE	5736 DUPONT HIGHWAY	SMYRNA	302-653-9241	**AUTO PARTS ONLY**
FLEETPRIDE	163 Vepco Court	Camden	302-698-1719	**AUTO PARTS ONLY**
GPC/ NAPA	29 South West Street	Dover	302-674-0211	**AUTO PARTS ONLY**
GPC/ NAPA	5 East Glenwood Ave.	Smyrna	302-653-9234	**AUTO PARTS ONLY**
GPC/ NAPA	678 N. Broad St.	Middletown	302-378-9583	**AUTO PARTS ONLY**
GPC/ NAPA	17468 South Dupont Hwy.	Harrington	302-398-3422	**AUTO PARTS ONLY**
GPC/ NAPA	31 Milford-Harrington Roads	Milford	302-422-8006	**AUTO PARTS ONLY**
PASCO	26 TWIN OAKS DR	DOVER	302-526-2355	Auto Parts and Batteries
AUTOPLUS AUTO PARTS	120 S. GOVERNORS AVENUE	DOVER, DE	302-678-8400	Auto Parts and Batteries
TRISTATE	**FREE DELIVERY**	Newark, De	302-292-2330	**BATTERIES ONLY**

Sussex County

ADVANCE AUTO	22877 Sussex Hwy	Seaford	302-629-3210	Auto Parts and Batteries
ADVANCE AUTO	38592 Sussex Hwy	Delmar	302-846-3848	Auto Parts and Batteries
ADVANCE AUTO	17884 Coastal Hwy, Ste 1	Lewes	302-644-0151	Auto Parts and Batteries
ADVANCE AUTO	101 Laurel Rd	Millsboro	302-933-0248	Auto Parts and Batteries
ADVANCE AUTO	20873 Dupont Blvd	Georgetown	302-855-0204	Auto Parts and Batteries
FISHER / MANLOVE	117 EAST MARKET STREET	GEORGETOWN	302-856-2507	**AUTO PARTS ONLY**
FISHER / MANLOVE	11059 E 4TH STREET	LAUREL	302-875-7721	**AUTO PARTS ONLY**
FISHER / MANLOVE	17635 COASTAL HIGHWAY	LEWES	302-645-6248	**AUTO PARTS ONLY**
FISHER / MANLOVE	230 DELAWARE AVENUE UNIT 2	MILLSBORO	302-934-6464	**AUTO PARTS ONLY**
FISHER / MANLOVE	750 NORMAN ESKRIDGE HIGHWAY UNIT 1	SEAFORD	302-629-9185	**AUTO PARTS ONLY**
FISHER / MANLOVE	38187 N DUPONT BLVD.	SELBYVILLE	302-436-8665	**AUTO PARTS ONLY**
FLEETPRIDE	1807 A Northwood Dr.	Salisbury, MD	410-749-2120	**AUTO PARTS ONLY**
GPC/ NAPA	422 Union St.	Millsboro	302-934-8088	**AUTO PARTS ONLY**
GPC/ NAPA	484 N. Central Ave.	Laurel	302-875-5951	**AUTO PARTS ONLY**
GPC/ NAPA	211 West Market St.	Georgetown	302-856-9591	**AUTO PARTS ONLY**
GPC/ NAPA	17252 North Village Main, Unit 13	Lewes	302-645-2816	**AUTO PARTS ONLY**
GPC/ NAPA	221 Ellendale Rd.	Milton	302-684-3077	**AUTO PARTS ONLY**
GPC/ NAPA	508-510 E. King St.	Seaford	302-629-3557	**AUTO PARTS ONLY**
GPC/ NAPA	12 N. Main St.	Selbyville	302-436-5114	**AUTO PARTS ONLY**
GPC/ NAPA	8660 Ocean Hwy.	Delmar, MD	410-896-3400	**AUTO PARTS ONLY**
PASCO	28404 NORTH DUPONT BLVD	MILLSBORO	302-934-8315	Auto Parts and Batteries
PASCO	27 Bethany Road	Selbyville, DE	302-436-6333	Auto Parts and Batteries
RC HOLLOWAY	222 Mill Street	Salisbury, MD	410-546-9111	Auto Parts and Batteries
SP AUTO PARTS	7514 Federalsburg Rd	Bridgeville, DE	302-337-8891	Auto Parts and Batteries
TRISTATE	**FREE DELIVERY**	Newark, De	302-292-2330	**BATTERIES ONLY**

6. SHIPPING TERMS:

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F.O.B. destination, freight pre-paid.

7. DELIVERY AND PICKUP:

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Varies by vendor.

8. PRICING:

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The pricing spreadsheet can be accessed at the following link:

http://contracts.delaware.gov/contracts_detail.asp?i=3027

Prices will remain firm for the term of the contract.

ADDITIONAL TERMS AND CONDITIONS

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9. BILLING:

The successful vendor is required to "Bill as Shipped" to the respective ordering agency(s). Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

10. PAYMENT:

The Agency will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

11. PRODUCT SUBSTITUTION

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Government Support Services to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

12. PURCHASE ORDERS

Agencies are required to identify the contract number GSS15007-AUTO_PARTS on all Purchase Orders (P.O) and shall complete the same when entering P.O. information in the State's Financial Reporting System.

13. ORDERING PROCEDURE

Successful contractors are required to have either a local telephone number within the 302-area code, a toll free (800) number, or agree to accept collect calls. The ordering agency will place their orders by written purchase order, telephone, fax or computer on-line systems. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

14. REQUIREMENTS

This contract will be issued to cover the Auto Parts and Batteries requirements for all State Agencies and shall be accessible to any School District, Political Subdivision, or Volunteer Fire Company.

For a complete list of contract specifications please refer to the original bid solicitation document(s). Any contract specific documentation will be accessible through the hyperlink(s) provided on this contract's details page.

15. HOLD HARMLESS

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

16. NON-PERFORMANCE

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

17. FORCE MAJEURE

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

18. AGENCY'S RESPONSIBILITIES

The Agency shall:

a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.

b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.

c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.

d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the State cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency must then formally contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.