

State of Delaware

**Request for Proposal No. GSS14199-CLASSIFIED_AD, CLASSIFIED
ADVERTISING**

QUESTION & ANSWER RESPONSE DOCUMENT

January 31, 2014

1. Q. Can companies outside of Delaware bid on these opportunities?
A. This is a sealed bid process that is open to the public. There are no restrictions based on location of the vendor.
2. Q. Will the awarded vendor(s) be required to come to Delaware for meetings? If so, how often?
A. While there are no currently scheduled meetings there may be need for the vendor to meet in person at different points in the future. Meeting frequency is not able to be estimated assuming that meetings would be required at all.
3. Q. Is there a budget allocated for this project? If so, how much is this budget?
A. There is no budget set forth for this specific contract. To see past usage you can refer to the existing contract page found here:

http://contracts.delaware.gov/contracts_detail.asp?i=1
4. Q. For Question 2 of Attachment 4, are we allowed to include Case Studies of past projects that we've worked on?
A. Suppliers are required to provide a reply to each question listed on Attachment 4, Company Profile & Capabilities Form. Your replies will aid the evaluation committee as part of the overall qualitative evaluation criteria of this Request for Proposal. Your responses should contain sufficient information about your company so evaluators have a clear understanding of your company's background and capabilities. Failure to respond to any of these questions may result in your proposal to be rejected as non-responsive.
5. Q. Also, are we permitted to provide detailed resumes for staff we will assign to this project?

A. Assuming this question refers to the same section as listed above as it is not clear, suppliers are required to provide a reply to each question listed on Attachment 4, Company Profile & Capabilities Form. Your replies will aid the evaluation committee as part of the overall qualitative evaluation criteria of this Request for Proposal. Your responses should contain sufficient information about your company so evaluators have a clear understanding of your company's background and capabilities. Failure to respond to any of these questions may result in your proposal to be rejected as non-responsive.