



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

February 15, 2013

TO: ALL OFFERORS

FROM: Roxann M. Parker
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.: **GSS13259-FIRE_SUPPR,
FIRE SUPPRESSION SERVICES, INSPECTION, AND TESTING**

ADDENDUM #1

This Addendum is issued to answer vendor submitted questions regarding the specifications, terms and conditions of Contract GSS13259-FIRE_SUPPR, Fire Suppression Services, Inspection and Testing.

Question 1: Attachment 6-Business References, Page 40: Are Delaware Public School Districts considered State entities and not to be used as references or can be used because they can be exempt from the State of DE contract?

Answer: Delaware Public Schools are exempt from the use of State Contracts therefore an employee from any public school district may be used as a business reference for this solicitation.

Question 2: Appendix A-Scope of Work, I. Fire Alarm Systems, d & e, Page 45: Is this for Fire Alarm monitoring of all State of DE sites? DEMA currently monitors most of your sites. The dialers will have to be reprogrammed to set up monitoring. Please clarify. Can I give you a unit price for annual monitoring and one-time reprogramming charge? Where do I enter this information?

Answer: Fire Alarm systems are currently monitored by various entities in the state. Strike the requirements d. & e. from the solicitation. They do not apply.

Question 3: Appendix A-Scope of Work, IV. Fire Extinguisher Service: According to this, annual inspections and hydro testing is to be included in the pricing. I can give you a unit price for size and type of extinguisher but there isn't a place to enter that information. The extinguisher counts are also not listed in the Building/Equipment list.

Answer: The Appendix C, Building/Equip List has been updated to include quantities of Fire Extinguishers that have been provided by facility managers. Because this is a new component to the contract, some of the information is unknown. It may be beneficial to contact the appropriate facility managers to obtain further information. The quantities given in the RFP are to be considered to be approximate only and are given as a basis for the comparison of bids. The Agency may increase or decrease the amount of any item as may be deemed necessary or expedient, during the period of the contract. There is a separate tab on the Appendix B – Pricing sheet labeled Fire Extinguishers, where pricing can be submitted for this service.

Question 4: Appendix C-Building/Equipment List: You have sites that do have systems in them. Do I just give you a price on the price sheet or do I also fill out the Building/Equipment List with the device counts?

Answer: The Appendix C-Building/Equipment List was compiled as a guide to assist vendors in submitting their pricing. It is not necessary for a vendor to complete the list with device counts to accompany their bid. Vendors should submit pricing on the Appendix B Pricing Sheet. This document is to be submitted in hard copy and in Excel format on a CD.

Question 5: Regarding item #36, Prevailing wage, in this paragraph requirements speak to construction and alterations but not to testing and inspections. Which wage scale classification applies to this project given the assumption that the project exceeds \$100,000.00?

Answer: As stated in Item #36 of the RFP – *the minimum wages to be paid various classes of laborers and mechanics which shall be based upon the wages that will be determined by the Delaware Department of Labor, Division of Industrial Affairs, to be prevailing in the county in which the work is to be performed.* To determine which wage scale applies please contact the Department of Labor. Information can be found on their webpage: <http://dia.delawareworks.com/labor-law>

Question 6: Regarding backflow inspections, which buildings have backflow preventers? I did not see backflow preventers on the device counts.

Answer: The Appendix C – Building/Equipment List has been updated to include the counts for backflow preventers that were provided by facility managers. The quantities given in the RFP are to be considered to be approximate only and are given as a basis for the comparison of bids. The Agency may increase or decrease the amount of any item as may be deemed necessary or expedient, during the period of the contract.

Question 7: I am reviewing the State of Delaware inspection bid package. Are the sprinkler and fire alarm inspections being completed on an annual or quarterly basis?

Answer: The Scope of Work – Scheduled Inspection and Timing section of the RFP outlines the requirements for testing and inspections and is separated into sections to accommodate State Buildings, Hospitals and Correction Facilities. All work shall be done in accordance with State and Federal regulations as stated therein.

Question 8: Introduction: A. Purpose states *The only portion of this contract that may be subcontracted are 1) the cleaning of hoods and vents, and 2) portable fire extinguisher service.* We are a Fire Alarm contractor and are planning to subcontract a Fire Sprinkler contractor to accomplish the sprinkler inspections. Is this allowed? If this is not allowed can you please provide clarification why?

Answer: It is the State's preference to allow subcontracting of only the cleaning of hoods and vents, and portable fire extinguishers. Due to scheduling, building security, and facility managers availability, having one vendor provide both the fire alarm and sprinkler service are management efficiency and security measures. If a fire alarm vendor wishes to subcontract with a sprinkler vendor, or vise/versa please use the Exceptions page of the proposal to be considered. **If** the State chooses to accept the exception the primary vendor shall be responsible for dispatching the subcontractor.

Question 9: Can you let all of us know if the kitchen hoods are to be inspected or cleaned? Please clarify.

Answer: The specifications in the RFP, page 52-54 are vague. Hoods are to be cleaned and inspected. The Appendix B pricing sheet has been updated to include a field to enter hood inspection pricing.

In addition to this Addendum to the Proposal, the Appendix B Pricing Sheet and the Appendix C- Building/Equip List have been updated to include some additional information. Please use the updated spreadsheet when preparing your bid.

All other terms and conditions remain the same.

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