



Pittsburg Community Schools

Unified School District 250

April 7, 2014

Good Afternoon Vendors,

The Board of Education of USD 250 Pittsburg Community Schools will receive bids for Nutrition Services software. Sealed bids will be received prior to 11:00 am, Thursday, May 8, 2014 on the bid documents provided as attachments to the email.

When submitting your bid you must utilize the enclosed specification sheet and proposal document. Please note that the items on the system requirements checklist are identified by a numerical system. Items listed as a **3 are required elements** and items listed as a **1 are ideal elements**. The others would be helpful, but are not required elements. It would be helpful to also have a demo of your product included in the bid or a powerpoint of explanation for how the items will work and reports will display.

Please advise if I should expect a bid from you. Please direct any questions you might have to me, prior to submitting your bid.

Respectfully,
Lita Biggs
Director of Business Operations