



Government Support Services – Contracting
100 Enterprise Place
Suite # 4
Dover, DE 19904-8202

December 12, 2011

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM #1
NO.: GSS12595-COOK_OIL_REM
USED COOKING OIL COLLECTION/RECYCLING & GREASE TRAP CLEANING

ADDENDUM #1

The purpose of this addendum is to answer questions that were submitted.

All documents relating to the current contract can be found at:
http://contracts.delaware.gov/contracts_detail.asp?i=348

1. Can location addresses and interceptor sizes be uploaded to the site?
2. How many locations would we be providing services for?
3. What was the average volume of gallons/pounds of used cooking oil for all locations in the last year?
4. Are your used cooking oil tanks inside or outside of the buildings? Or both? If both, which locations are they?
5. What size are the grease traps that need to be cleaned?

Addresses and additional information regarding the agencies listed in the RFP can be found in the table at the end of this addendum. Most locations are not sure what size tanks and/or grease traps they have; therefore interested vendors are welcome to visit any of the facilities listed. You may do so by contacting the facility directly and scheduling an appointment. Though not mandatory, bidders are encouraged to take advantage of the opportunity. Inspection of sites may be arranged in advance of proposal due date. **Please note that the DOC locations require a minimum of 2-weeks notice, in order to complete a background check on whoever is requesting the visit.**

Due to the addition of site visits, the bid opening has been extended to January 10, 2012 at 1:00pm.

All other terms and conditions remain the same.

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| Facility | Site Visit POC | Collection Container Location & Size | Grease Trap Size |
|--|---|---|---|
| Emily Bissell 300 Newport Gap Pike Wilmington, DE 19808 | Michael Topolski 995-8400 | Outside dock; (2) 55-gal. drums | Approx. 250 gal. |
| Hermann Holloway Campus 1901 N. Dupont Hwy New Castle, DE 19720 | Elliott Tatum 255-9325 | Unknown | Unknown |
| Governor Bacon Rt-9 Engineer Rd. Delaware City, DE 19706 | Bill Yowell 836-2550 | Main Kitchen; (2) 55-gal. drums | Unknown |
| DE Hospital for the Chronically Ill 1000 Sunnyside Rd. Smyrna, DE 19977 | Jeanne Costabile 233-1583 | Unknown | Unknown |
| Stockley Center 26351 Patriots Way Georgetown, DE 19947 | John Fox 933-3363 | Unknown | Unknown |
| James T. Vaughn Correctional Ctr. 1181 Paddock Rd. Smyrna, DE 19977 | Chris Senato 659-6622 M-F 8:00-4:00 | Outside Kitchen; (1) Large container | Unknown |
| Sussex Correctional Inst. Rt. 113 Georgetown, DE 19947 | Deborah Melvin 856-5282 (Ext. 5320) M-F 8:00-4:00 | Outside Kitchen; (3) 55-gal. drums | Unknown |
| Baylor Women's Correctional Inst. 660 Baylor Blvd. New Castle, DE 19720 | Emanuel Walker 577-3004 (Ext. 1119) M-F 8:00-4:00 | Outside Kitchen; (1) Large container | Unknown |
| Howard R. Young Correctional Inst. 1301 E. 12 th St. Wilmington, DE 19801 | Paul Downing 429-7758 M-F 8:00-4:00 | Outside Kitchen; (1) Large container | Unknown |
| Morris Community Correctional Ctr. 300 Water St. Dover, DE 19904 | Chris Senato 659-6622 M-F 8:00-4:00 | Outside Kitchen; (2) 55-gal. drums | Unknown |
| Webb 200 Greenbank Rd. Wilmington, DE 19808 | Emanuel Walker 577-3004 (Ext. 1119) M-F 8:00-4:00 | Outside Kitchen; (1) 55-gal. drum | Unknown |
| Plummer 38 Todds Ln. Wilmington, DE 19802 | Emanuel Walker 577-3004 (Ext. 1119) M-F 8:00-4:00 | Outside Kitchen; (1) 55-gal. drum | Unknown |
| DNREC – Killen's Pond 5025 Killens Pond Rd. Felton, DE 19943 | Jim Charney 284-4526 M-F 8:00-4:30 | Concession dumpster; (1) 55- gal. drum | Service not required. |
| Mary Ann Coverdale Center 26351 Patriots Way Georgetown, DE 19947 | Donald Hickman 933-3331 M-F 7:30-3:30 | Outside; (1) 55- gal. drum | 1,200 gal. w/lift pump |
| Pyle State Service Center 34314 Pyle Center Rd. Frankford, DE 19945 | Donald Hickman 933-3331 M-F 7:30-3:30 | Outside; need (1) 55-gal. drum | 1,200 gal. |

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|--|--|--------------------------------------|---|
| Thurman Adams State Service Ctr. 546 S. Bedford St. Georgetown, DE 19947 | Donald Hickman 933-3331 M-F 7:30-3:30 | Outside; need (1) 100-gal. drum | 1,200 gal. |
| Christina School District | | | |
| Brookside Elementary 800 Marrows Rd. Newark, DE 19713 | POC for all locations – Roman Blonarowycz (757-5669) | Service not required. | Range from 15gallon Internal to 1000 gal external (12 Schools with External tanks and 18 Schools with Internal tanks) |
| West Park Elementary 193 West Park Pl Newark, DE 19711 | | | |
| Gauger Middle School 50 Gender Rd. Newark, DE 19713 | | | |
| Marshall Elementary 101 Barrett Run Rd. Newark, DE 19702 | | | |
| Wilson Elementary 14 Forge Rd. Newark, DE 19711 | | | |
| Kirk Middle School 140 Brennen Dr Newark, DE 19713 | | | |
| Jones Elementary 35 West Main St Newark, DE 19702 | | | |
| Brader Elementary 350 Four Seasons Parkway Newark, DE 19702 | | | |
| Shue Middle School 1500 Capitol Trail Newark, DE 19711 | | | |
| Downes Elementary 220 Casho Mill Rd. Newark, DE 19711 | | | |
| Bancroft Elementary 700 North Lombard St. Wilmington, DE 19801 | | | |
| Medill Middle School 1500 Capitol Trail Newark, DE 19711 | | | |
| Gallaher Elementary 800 North Brownleaf Rd Newark, DE 19713 | | | |
| Baynard Elementary 200 South Dupont St Wilmington, DE 19805 | | | |

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| Facility | Site Visit POC | Collection Container Location & Size | Grease Trap Size |
|---|--|--------------------------------------|---|
| Christina School District (cont.) | | | |
| Christiana High School G 190 Salem Church Road Newark, DE 19713 | POC for all locations – Roman Blonarowycz (757-5669) | Service not required. | Range from 15gallon Internal to 1000 gal external (12 Schools with External tanks and 18 Schools with Internal tanks) |
| Keene Elementary 200 LaGrange Ave Newark, DE 19702 | | | |
| Pyle Academy 501 North Lombard St. Wilmington, DE 19801 | | | |
| Christiana High School H 190 Salem Church Road Newark, DE 19713 | | | |
| Leasure Elementary 1015 Church Rd Newark, DE 19702 | | | |
| Palmer Elementary 1210 Lobdell St. Wilmington, DE 19801 | | | |
| Glasgow High School 1901 South College Ave Newark, DE 19702 | | | |
| Maclary Elementary 300 St. Regis Dr Newark, DE 19711 | | | |
| Pulaski Elementary 1300 Cedar St. Wilmington, DE 19805 | | | |
| Newark High School A 750 East Delaware Ave. Newark, DE 19711 | | | |
| Smith Elementary 142 Brennen Dr. Newark, DE 19713 | | | |
| Douglass Alternative 1800 Prospect Rd. Wilmington, DE 19805 | | | |
| Brennan School 144 Brennen Dr. Newark, DE 19713 | | | |
| Christina Early Education Center 620 E. Chestnut Hill Road Newark, DE 19713 | | | |
| Delaware School for the Deaf 630 East Chestnut Hill Rd. Newark, DE 19713 | | | |

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| Indian River School District | | | |
|---|-------------------------------|--------------------------|--|
| Indian River HS 29772 Armory Rd. Dagsboro, DE 19939 | Mark Steele 732-1500 | Service not required. | Each school has grease traps with at least 100 gal. capacity. |
| Sussex Central High School 26026 Patriots Way Georgetown, DE 19947 | Jay Owens 934-3166 | | |
| Georgetown Middle School 301 West Market St. Georgetown, DE 19947 | Michael Williams 856-1900 | | |
| Millsboro Middle School 302 East State St Millsboro, DE 19966 | LouAnn Hudson 934-3200 | | |
| Selbyville Middle School 80 Bethany Rd. Selbyville, DE 19975 | Mike King 436-1020 | | |
| East Millsboro Elementary 29346 Iron Branch Rd Millsboro, DE 19966 | Kelly Dorman 934-3222 | | |
| Georgetown Elementary 301-A West Market St Georgetown, DE 19947 | Neil Strong 856-1940 | | |
| John M. Clayton Elementary 252 Clayton Ave. Frankford, DE 19945 | Charlynn Hopkins 732-3808 | | |
| Long Neck Elementary 26064 School Lane Millsboro, DE 19966 | David Hudson 945-6200 | | |
| Lord Baltimore Elementary 120 Atlantic Ave. Ocean View, DE 19970 | Janet Hickman 537-2700 | | |
| North Georgetown Elementary 664 N. Bedford St Georgetown, DE 19947 | Belinda Waples 855-2430 | | |
| Phillip C. Showell Elementary 41 Bethany Rd Selbyville, DE 19975 | Laura Schneider 436-1040 | | |
| Southern Delaware School of the Arts 27 Hoosier St. Selbyville, DE 19975 | Neil Beahan 436-1066 | | |
| Howard T. Ennis School 20346 Ennis Rd. Georgetown, DE 19947 | Kristina Perfetti 856-1930 | | |
| G.W. Carver Educational Center 30207 Frankford School Rd. Frankford, DE 19945 | Walt Smith 732-3808 | | |