



Government Support Services – Contracting
100 Enterprise Place
Suite # 4
Dover, DE 19904-8202

June 6, 2012

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM
NO.: GSS12112B-TEMP_EMPL
Temporary Employment Services

ADDENDUM #2

The purpose of this addendum is to answer questions received regarding the solicitation and to clarify a couple items.

Q: In reference to RFP... are you able to provide the names of the previous awardees of this bid along with the price sheet?

A: As stated on page 49 of the RFP "Information regarding the current contract can be found online at: http://contracts.delaware.gov/contracts_detail.asp?i=81"

Q: I would also like to see if you could provide me with Attachments 2 and 4 in a word document so I may type in the information required.

A: Unfortunately, the Attachments are not available in Word Format.

Q: Page 15, Section 6 – Will the State allow us to revise this section to read as follows: "Any suspension or debarment of the parent company, subsidiary, or individual providing services under this agreement by the federal, any state, or any local government."?

A: Vendors are entitled to take minor exceptions to the specifications, terms and conditions within the solicitation.

Q: Page 27, Section 29 – What does the State mean by "Bill as Shipped"?

A: This is standard language in all State of Delaware solicitations. "Ordering agencies shall provide contract number, ship to (in this case location employee is placed/assigned) and bill to address..."

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Q: Can the State provide any additional information as to why this is being re-bid and what new items we need to pay particular attention to?

A: As stated in the cancellation letter sent to all responding bidders (of GSS10112-TEMP_EMPL) a decision was made to cancel the solicitation so additional language addressing placement transition expectations required by awarded vendors could be included. All additional language can be found in Appendix A (pages 49-55).

Q: Are we required to provide a new response if our original response remains the same?

A: Yes. Cancellation of the prior solicitation makes responses to that solicitation void. Should you wish to bid on this re-bid you will need to submit a new proposal response.

Q: Could you please clarify the correct format for this bid?

A: Bid submission requirements (including format) can be found on Page 9 – Section M, Page 50 – Section F and Appendix D, Instructions & Table of Contents tab.

Q: Please specify if MWBE is required for this bid.

A: This solicitation is open to all vendors who feel they are capable of filling all the requirements.

CLARIFICATIONS

- The bid opening date has been corrected to Monday, June 18th at 1:00pm Local Time.
- Appendix D: The “Mark-Up” formula has an error. For the purposes of this bid, disregard the column. The formula will be corrected during the evaluation process.
- Pricing keyed into Appendix D must be entered in "number" (Two-place decimal), not "currency" or other format unless otherwise stated. That is, omit dollar signs, commas, and any other non-essential symbols.

All other terms and conditions remain the same.