



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

August 29, 2011

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER
FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: DANIELLE RIDGWAY
STATE CONTRACT PROCUREMENT OFFICER I
302-857-4556

SUBJECT: **AWARD NOTICE – Addendum # 3 – Effective August 28, 2014**
CONTRACT NO. GSS11589-WASTE_OIL
WASTE MOTOR OIL, OIL FILTER AND FLUID RECYCLING

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KEY CONTRACT INFORMATION

1. MANDATORY USE CONTRACT

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REF: Title 29, Chapter 6911(d) Delaware Code. Every state department and agency within the Executive Branch and Judicial Branch of the state government shall procure all material, equipment and nonprofessional services through the statewide contracts administered by Government Support Services, Office of Management and Budget. Delaware State University, Delaware Technical and Community College, the operations funded by Public School Districts, Delaware Transit Corporation, the Legislative Branch and the Board of Pension Trustees and their consultants are specifically exempted from the requirements of this subsection.

2. CONTRACT PERIOD

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Each contractor’s contract shall be valid for a two (2) year period from September 1, 2011 through August 31, 2013. Each contract may be renewed for three (3) additional one (1) year period through negotiation between the contractor and Government Support Services. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

Addendum # 3 extends this contract until August 31, 2015 under the same terms and conditions.

3. VENDORS

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FCC Environmental, LLC 505 S. Market Street Wilmington, DE 19801 Mr. Philip Tiberi Phone: 302-421-9307 x232 Fax: 302-421-9099 Email: philip.tiberi@fccenvironmental.com FSF Vendor #: 0000023830	Safety-Kleen Systems Inc. 1448 Desoto Road Baltimore, MD 21230 Mr. Elliot Pomeranz Phone: 410-525-0001 Fax: 410-525-0228 Email: Elliot.pomeranz@safety-kleen.com FSF Vendor #: 0000023031
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4. SHIPPING TERMS

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F.O.B. destination; freight pre-paid.

5. DELIVERY AND PICKUP

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Delivery and pickup are to be scheduled by the requesting agency and coordinated with the agency’s vendor of choice.

6. PRICING

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FCC Environmental

Safety-Kleen

	PAYMENT TO STATE	COST TO STATE
	PER GALLON	PER GALLON
ALL ZONES		
BULK MOTOR OIL (55+ GALS OR MORE)	\$1.00	
MOTOR OIL IN DRUMS (55 GAL)	\$1.00	
ANTIFREEZE	\$0.00	\$0.00
BRAKE FLUID CHLORINATED	\$1.00	
BRAKE FLUID NON-CHLORINATED		\$603.00 drum
TRANSMISSION FLUID	\$1.00	
HYDRAULIC FLUID	\$1.00	
SOLVENTS CHLORINATED		\$603.00 drum
SOLVENTS NON-CHLORINATED		\$525.00 drum
OIL FILTERS		\$25.00 drum

	PAYMENT TO STATE	COST TO STATE
	PER GALLON	PER GALLON
	\$1.00	
	\$1.00	
	\$0.00	\$0.00
		\$150.00 drum
		\$150.00 drum
	\$1.00	Can mix w/ motor oil
	\$1.00	Can mix w/ motor oil
		\$150.00 drum
		\$150.00 drum
		\$25.00 drum

Prices listed are effective for all zones.

- Zone 1 – New Castle County
- Zone 2 – Kent County
- Zone 3 – Sussex County

Prices will remain firm for the term of the contract.

ADDITIONAL TERMS AND CONDITIONS

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7. BILLING

The successful vendor is required to **"Bill as Shipped" to the respective ordering agency(s).** Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

8. PAYMENT

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

9. PURCHASE ORDERS

Agencies are required to identify the contract number GSS11589-WASTE_OIL on all Purchase Orders (P.O) and shall complete the same when entering P.O. information in the State's Financial Reporting System.

10. PRODUCT SUBSTITUTION

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by Government Support Services to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

11. ORDERING PROCEDURE

Successful contractors are required to have either a local telephone number within the (302) area code, a toll free (800) number, or agree to accept collect calls. Each agency is responsible for placing their orders and may be accomplished by written purchase order, telephone, fax or computer on-line systems. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

12. REQUIREMENTS

This contract will be issued to cover the Waste Motor Oil, Oil Filter and Fluid Recycling requirements for all State Agencies and shall be accessible to any School District, Political Subdivision, or Volunteer Fire Company.

13. HOLD HARMLESS

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

14. NON-PERFORMANCE

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

15. FORCE MAJEURE

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

16. AGENCY'S RESPONSIBILITIES

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.
- c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.
- d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.
- e. If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. <http://gss.omb.delaware.gov/divisionwide/forms.shtml>.