



Government Support Services – Contracting
100 Enterprise Place
Suite # 4
Dover, DE 19904-8202

April 8, 2010

TO: ALL OFFERORS

FROM: ROXANN M. PARKER
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO: **GSS10047-
ELEVATORMAINT**

ADDENDUM #1

This addendum is issued to answer questions from the mandatory pre-bid meeting held on Thurs., April 8, 2010 for Contract #GSS10046-ELEVATORMAINT, Preventative Maintenance, Elevators and Escalators.

1. Is the annual safe test going to be required to be done in the first month of the contract?

Answer: The first month's safety test has been waived. Annuals were just done during the last couple months by the incumbent vendor.

2. Is the Department of Correction Short Form required to be submitted with the vendor's proposal?

Answer: No the Short Form will be required only from the successful vendor once the contract is awarded and will be sent directly to Department of Corrections.

3. Does the vendor response have to be sent on a CD?

Answer: Yes. Please see the complete list of requirements for your proposal on page 32 of the RFP document.

All other terms and conditions remain the same.