

February 26, 2008

TO: ALL STATE AGENCIES AND SCHOOL DISTRICTS

FROM: SANDRA L. DAVID
STATE CONTRACT PROCUREMENT SUPERVISOR
302-857-4556

SUBJECT: **AWARD NOTICE – CONTRACT NO. 07-227-BS DELAWARE SUPERCARD PROGRAM FOR THE STATE OF DELAWARE, DEPARTMENT OF FINANCE.**

1. **CONTRACT REQUIREMENTS:**

This contract covers the Delaware Supercard Program requirements for all State Agencies.

2. **MANDATORY USE CONTRACT:**

REF: Title 29, Chapter 6911(d) Delaware Code. Every state department and agency within the Executive Branch and Judicial Branch of the state government shall procure all material, equipment and nonprofessional services through the statewide contracts administered by Government Support Services, Office of Management and Budget. Delaware State University, Delaware Technical and Community College, the operations funded by Public School Districts, Delaware Transit Corporation, Department of Elections, the Legislative Branch and the Board of Pension Trustees and their consultants are specifically exempted from the requirements of this subsection.

3. **CONTRACT PERIOD:**

This contract shall be valid from April 1, 2008 through March 31, 2011. Each contract may be renewed for two (2) additional one-year periods under the same terms and conditions.

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Contract No. 07-227-BS
Award Notice

4. **PAYMENT:**

The agencies involved will authorize and process for payment each invoice within thirty (30) days after the date of their Billing IVs being processed by the Division of Accounting.

5. **VENDOR:**

JPMorgan Chase (JPMC)
270 Park Avenue
New York, NY 10017 -2070

6. **STATEWIDE COORDINATOR:**

This contract is being managed by the Division of Accounting. All procedures, questions, issues, concerns, etc. should be addressed to:

Contact: Greg. Martin, Program Manager
Division of Accounting
Phone: (302) 672-5507
FAX: (302)739-1200
Email: Greg.Martin@State.De.US
or

Donna Purcell, State Accountant
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