

DATE: March 22, 2019

TO: ALL OFFERERS

FROM: TOSHA MARTIN
COLLECTIONS MANAGER

SUBJECT: **ADDENDUM TO REQUEST FOR PROPOSAL - CONTRACT NO. FIN002
SECOND REFERRAL COLLECTION SERVICES**

ADDENDUM #1

This addendum is to correct an error on page 42 of RFP # FIN002. It currently reads:

“Collection agency shall suspend collection on any collection account placed for collection for more than 180 days in which monies have been collected by Collection agency for a period of 90 days and shall return the suspended account” however; it should read:

“Collection Agency shall suspend collection on any collection account placed for collection for more than 180 days in which monies have **not** been collected by Collection agency for a period of 90 days and shall return the suspended account.

All other terms and conditions remain the same.

If you have any questions, please contact me at 302-577-8585 or Tosha.martin@delaware.gov