

**STATE OF DELAWARE
DEPARTMENT OF FINANCE
DIVISION OF REVENUE**

October 5, 2016

TO: ALL OFFERORS
FROM: TOSHA MARTIN
COLLECTIONS MANAGER
SUBJECT: **ADDENDUM TO REQUEST FOR PROPOSAL NO. FIN 25-06-01-17-03
FIRST REFERRAL COLLECTION SERVICES**

ADDENDUM # 4

- 1) The deadline to submit bids is changed to October 12, 2016 at 3:00 p.m. Local Time.
- 2) If you are unable to obtain signatures for all of your subcontractors, please complete Part 1 of Attachment 6, the subcontractor information form, and obtain the signature of a representative of each subcontractor after contract award.

Anyone who has already submitted a proposal and would like to withdraw it may withdraw and resubmit.

All other terms and conditions remain the same.