

**REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES
TO PROVIDE INDEPENDENT REVIEWER SERVICES PURSUANT TO
SECTION 1156 OF TITLE 12 OF THE DELAWARE CODE
ISSUED BY DELAWARE DEPARTMENT OF FINANCE
CONTRACT NUMBER _____**

The State of Delaware Department of Finance (“DoF”) seeks qualified individuals to serve as Independent Reviewers in administrative review proceedings of abandoned and unclaimed property matters pursuant to 12 *Del. C.* § 1156. The new statute requires that an Independent Reviewer be “a former member of the Delaware judiciary, an individual who has been previously appointed and served as a master of any Delaware court, or an attorney licensed in the State of Delaware who is qualified by experience or training to serve.” 12 *Del. C.* §1156(g). DoF anticipates responses to the Request for Proposals (the “RFP”) from law firms as well as individuals; however, because of the statutory criteria quoted above, in the case of responses by law firms, contracts will be entered into with individuals affiliated with such firms who meet the statutory criteria. The DoF anticipates making multiple awards, and the award of a contract will not assure that the winning bidder is selected for any case. Independent Reviewers will hold hearings under the contract at DoF offices in Wilmington, Delaware.

The RFP is issued pursuant to 29 *Del. C.* §§ 6981 and 6982.

The proposed schedule of events subject to the RFP is outlined below:

Public Notices:	Dates: April 12, 2013 & April 26, 2013
Deadline for Receipt of Proposals	Date: 5:00 p.m. EST, May 10, 2013
Notification of Award	Date: May 28, 2013

This RFP is available in electronic form through the State of Delaware Bid Solicitation Directory at <http://bids.delaware.gov/>. Paper copies of this RFP will be available upon request by contacting Mark Udinski, State Escheator, Delaware Department of Finance, 820 N. French St., Wilmington, DE 19801, Telephone (302) 577-8260, E-mail mark.udinski@state.de.us.

Each proposal must be accompanied by a transmittal letter which briefly summarizes the proposing firm’s interest in providing the required professional services. The transmittal letter must also clearly state and justify any exceptions to the requirements of the RFP which the applicant may have taken in presenting the proposal. Furthermore, the transmittal letter must attest to the fact that no activity related to this proposal contract will take place outside of the United States. The State of Delaware reserves the right to deny any and all exceptions taken to the RFP requirements.