



STATE OF DELAWARE
DEPARTMENT OF FINANCE
DIVISION OF REVENUE
CARVEL OFFICE BUILDING
820 N. FRENCH STREET
WILMINGTON, DELAWARE 19801

October 17, 2018

TO: All Offerors

FROM: Michael Bacu
State Contract Procurement Administrator

SUBJECT: Addendum to Request for Proposals
FIN19001-REVENUE
Integrated Revenue Administration System

Addendum 7

This Addendum is issued to clarify the concerns addressed below regarding the referenced Request for Proposal. All other terms and conditions remain the same.

1. Per RFP section 1.5.13.5 Discrepancies and Omissions, FAST would like to submit the following question regarding a discrepancy in document FIN_19001Revenue_att9.

The RFP states, "DOR is seeking a ten (10)-year engagement". However, in the FIN_19001Revenue_att9 spreadsheet, the State has provided for vendors to supply 10 fiscal years of costs ending in FY'28 (June 30, 2029). That means in order to provide ten full years of cost information to the state, the project would need to have begun July 1, 2018.

Does that State only need cost information through FY'28 regardless of the start date, or does the State want ten full years of costs? How should vendors show costs that would occur in FY'29?

- Further, Addendum 6 revised the spreadsheet to provide costs starting in FY'20. This means that vendors now cannot provide costs for a project that starts before July 1, 2019. How should vendors show costs that would occur in FY'19?

Response: For the purposes of the RFP, please assume a contract start date of July 1, 2019 (The first day of the State's Fiscal Year 2020)

2. Per RFP section 1.5.13.5 Discrepancies and Omissions, FAST would like to submit the following question regarding a discrepancy in document FIN_19001Revenue_att9.

1. RFP Section 2.3.5 – Anticipated Tax Types by Release
2. Page 72

The RFP states, “DOR’s proposed schedule is to implement all tax types across three (3) releases according to the tax type grouping as indicated below. This is not final, as we look to leverage the vendor’s expertise to confirm or modify the preliminary schedule”. This implies that vendors may propose more than three releases. However, the FIN_19001Revenue_att9 spreadsheet has only provided for vendors to supply implementation costs for three releases.

How should vendors show costs if proposing a greater number of proposed releases?

Response: For the purposes of responding to the RFP, please assume a 3 Release implementation schedule. Following vendor selection and during the contract phase, the number of releases and their timing will be finalized.

All other terms and conditions remain the same.