



DEPARTMENT OF TECHNOLOGY AND INFORMATION
STATE OF DELAWARE
801 SILVER LAKE BLVD.
DOVER, DELAWARE 19904



The Honorable James L. Collins, Chief Information Officer

July 10, 2015

Global Tel*Link
12021 Sunset Hills Road
Suite 100
Reston, VA 20190
Attn: John Canny

Dear Mr. Canny:

I am pleased to inform you that Global Tel*Link has been awarded the Inmate & Public Coin Telephone Services contract, #DTI15001-INMT_PBLC.

Before any work is performed, you must:

1. File a Certificate of Insurance referencing the contract number DTI15001-INMT_PBLC with the State as stated in Special Provision 1.8.5.
2. Complete the new W-9 Form by visiting the Division of Accounting's website at <http://accounting.delaware.gov/>.

Enclosed are two (2) copies of our contract form that must be completed and returned to the attention of Carmen Herrera prior to July 21, 2015. The contract form MUST have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Department of Technology and Information. One copy of the fully executed contract form will be returned for your records.

Thank you for your interest in doing business with the State of Delaware. I look forward to working with you. Should you have any questions, please contact Carmen Herrera at (302) 739-9683 or carmen.herrera@state.de.us.

Respectfully,

Signature Version on File

James Collins
Delaware Chief Information Officer

Enclosures