

**DTCC Contract No. C900405-ENG**  
**Stanton Campus – Engineering Services**

**CLARIFICATIONS**

- 1) **QUESTION:** Is this one project or multi-year?  
**RESPONSE:** It is multi-year engineering services.
- 2) **QUESTION:** Do you require CAD or BIM?  
**RESPONSE:** BIM not required by encouraged. Most of the campus drawings are paper-based.
- 3) **QUESTION:** Which BAS system is used at the campus?  
**RESPONSE:** The BAS is a Niagara based system. There are no pneumatic controls.
- 4) **QUESTION:** Is DFM review required?  
**RESPONSE:** No, higher education is exempt from DFM capital project review requirements.
- 5) **QUESTION:** Does DTCC intend of awarding this project to multiple firms or just one?  
**RESPONSE:** At this time, just one but the College reserves the right to award to more than one firm.
- 6) **QUESTION:** Is there an incumbent firm that currently holds the contract?  
**RESPONSE:** No.
- 7) **QUESTION:** In Section IV, paragraph B2, Proposal is says "Please provide a separate electronic pricing file from the rest of the RFP." Is this price file required?  
**RESPONSE:** No. Per Del Code, Title 29, Chapter 69, Section 6982, architect and engineering services is a "Type A" professional services. This provision does not apply, therefore a pricing file is not required.
- 8) **QUESTION:** In Section IV, Administrative Information, paragraph 5, it says "Prices quoted in the proposal shall remain fixed and binding on the bidder at least through December 1, 2019. What does this mean?  
**RESPONSE:** Pricing is not required at submission. The RFP is stating your standard rates to remain fixed through December 1, 2019.

9) **QUESTION:** Do you need us to include a rate sheet, or just a statement about rates.

**RESPONSE:** Rates and pricing not required a submission. Proposers must be aware that rates provided at time of award will remain fixed through December 1, 2019.

10) **QUESTION:** Section Number: IV. Professional Services RFP Administrative Information. "B-RFP Submissions" Paragraph #24, Award of Contract: Page 9: "Delaware Technical Community College has the sole right to select the successful vendors (s)." Will several vendors be considered for this project based on the function of the work.? For example, shall we have a separate line item defining the electrical and mechanical scopes or in our case a MEP proposal that will include all functions?

**RESPONSE:** Scope includes all MEP services. See Question #5.

11) **QUESTION:** Appendix A- MINMUM MANDATORY SUBMISSION REQUIREMENTS. Paragraph #2, shown under Vendor Shall Provide Proposal Packages in the following formats: Page 29: "2. One (1) electronic copy of the vendor proposal saved to CD or DVD media disk, or USB memory Stick." During the review meeting this item/paragraph was removed from the RFP. Will this be removed from the RFP? Will a new RFP be posted?

**RESPONSE:** The requirement for an electronic copy still applies. New RFP not needed.

12) **QUESTION:** Appendix B - SCOPE OF WORK AND TECHNICAL REQUIREMENTS Paragraph #2, Page 30: Water cooled chiller replacement. Will the chiller replacement be in kind or will other manufacturers be considered?

**RESPONSE:** Life cycle cost analysis will be used. Other manufacturers will be considered.

13) **QUESTION:** Appendix B - SCOPE OF WORK AND TECHNICAL REQUIREMENTS. Paragraph #2, Page 30: Interior and exterior lighting replacement and enhancements. Will the interior lighting enhancements be for the affected areas, A and F wings, or the entire facility? Will the exterior lighting enhancements be for the exterior of affected areas A and F wings or shall the RFP include all the parking areas?

**RESPONSE:** Scope of future work will be based upon condition, need and budget available.

14) **QUESTION:** Appendix B - SCOPE OF WORK AND TECHNICAL REQUIREMENTS. Paragraph #10, Page 33: Deliverables and Schedules. Will a duration of activities be acceptable, or shall we include a date for each scope item? Will a construction management group be involved? If so, will they incorporate our intended milestone schedule with the construction schedule?

**RESPONSE:** This information is not needed for submission. It defines scope to be including in the project tasking. Construction management is not anticipated but not out of the question.

15) **QUESTION:** Appendix B - SCOPE OF WORK AND TECHNICAL REQUIREMENTS. Paragraph #4 -Design Development, Page 30: "Dimensioned system floor plans shall be prepared." Are dimensioned drawings to be prepared in a specific format (i.e. AutoCAD, Microstation, etc.)? Are there existing drawings of the facility available for use by the winning bidder?

**RESPONSE:** AutoCAD is sufficient. Yes. See Question #2.