DELAWARE TECHNICAL COMMUNITY COLLEGE

March 19, 2019

Brian DiSabatino, CEO
EDiS
110 S. Poplar Street
Wilmington, DE 19801

RE: CONTRACT NO. DTCC19C900404-GCM

Dear Mr. DiSabatino:

I am pleased to inform you that EDiS has been awarded the Delaware Technical Community College contract #DTCC-19C900404-GCM for construction management services at the George Campus.

By copy of this letter, we request you prepare (3) copies of the Standard Form of Agreement between Owner and Construction Manager as Adviser, AIA Document C132-2009 accordingly for signature by Mark T. Brainard, President." Once signed the documents should be mailed to Mark A. DeVore, P.E., Collegewide Director of Facilities, Office of the President, PO Box 897, Dover, DE 19903. Please submit a copy of your Delaware Business License and a Certificate of Insurance with the Agreement. One copy of the fully executed contract will be returned for your records.

You are also required to complete the new State of Delaware W-9 Form by visiting the Division of Accounting's website: https://accounting.delaware.gov/w9_notice.shtml. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form; Delaware Tech will not be able to purchase if this form is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact the Division 302-734-6827 or fax your inquiry to 302-736-7909.

Redacted - Original on File

Mark T. Brainard
President

Cc: Mark DeVore
Amber Bradley