

**DELAWARE TECHNICAL COMMUNITY COLLEGE
#C900402ASH – Arts + Sciences Building HVAC Renovations**

ADDENDUM NO. 1

1.0 NOTICE TO ALL BIDDERS:

- 1.1. Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2. The following items are intended to revise and clarify the Contract Documents, and shall be included by the Bidder in their proposal.
- 1.3. Bidders shall verify that their sub-bidders are in full receipt of the information contained herein. Bidders shall acknowledge receipt of each addendum on their Bid Form.

2.0 CLARIFICATIONS:

- 2.1 Drawings and specifications provided on the State of Delaware procurement website for advertisement purposes should not be used for bidding. Only the documents issued at the Pre-bid Meeting or via download link provided directly by F-C Architects should be used for bidding purposes.
- 2.2 This and all future addenda will be emailed to all pre-bid attendees at the addresses given on the sign-in sheet.
- 2.3 Please see attached Pre-bid Meeting Minutes dated 2019/01/31 and Attendees Sign-In Sheet dated 2019/01/30. These are incorporated into this Addendum No 1.

3.0 QUESTIONS:

- 3.1 There are no bidder questions at this time.

4.0 CHANGES TO THE DRAWINGS:

- 4.1 The SFMO requested additional emergency lighting in the Nursing Suite area. Please see attached revised drawing E10-01B dated 2019/01/03.

5.0 CHANGES TO THE PROJECT MANUAL:

- 5.1 Replace the Bid Form Subcontractor List with the attached revised version. This revision deletes language requiring subcontractor drug testing affidavits to be submitted with the Bid. Subcontractor affidavits are not required to be submitted until 2 days before the contract is executed.

END OF ADDENDUM NO. 1

DELAWARE TECHNICAL COMMUNITY COLLEGE

#C900402ASH – Arts + Sciences Building HVAC Renovations

PRE-BID MEETING MINUTES

2019/01/31

MTG DATE: Wednesday, 2019/01/30

TIME: 2:00p

LOCATION: DTCC Arts + Sciences Building Theatre

PROJECT NO: 18005

ATTENDEES: DTCC Mark DeVore
Scott Iseman
Bryan Rogers

GA David Hoffman

FCA Ken Fearn
Duke Wilford

CONTRACTORS/OTHER: See attached Sign-in Sheet

1.0 NOTES –

- 1.1 The project is State of Delaware funded and is subject to Delaware bidding requirements. See bid documents.
- 1.2 Attendance at this meeting was mandatory for General Contractors and Mechanical Prime Contractors bidding the project. Every GC / MPC bidder is responsible for the entire scope of work contained within the Contract Documents.
- 1.3 Contract documents must be obtained from Fearn-Clendaniel Architects. State of DE My Marketplace documents are not to be used for bidding. FCA distributed CDs of the

- contract documents at no charge until available inventory ran out. Remaining attendees were emailed a link for free download of identical documents.
- 1.4 Prevailing wage rates and reporting are required. Prevailing wage rates are indicated in the specification.
 - 1.5 Bids must include Bid Bond of 10%, Non-collusion Statement, Subcontractor List, Addenda acknowledgement, and GC / MPC drug testing affidavit.
 - 1.6 Bid due date was announced as identified in specifications: 3:00 p.m. local time on Wednesday, February 20, 2019. **Please note that bids are to be delivered to the DTCC Terry (Dover) Campus.** The address is listed in the specifications. One hard copy of bid documents will be acceptable.
 - 1.7 Scope of work was outlined. The building is approximately 55,000 square feet. All mechanical systems are to be replaced throughout the building except individual units in specific areas identified in the documents. This will include complete removal and replacement of all lay-in ceiling systems. The majority of light fixtures in lay-in ceilings will be replaced. Equipment installation in the mechanical penthouse areas will require removal and replacement of roofing and some roof structure, and installation of structural steel dunnage. A small area of interior construction / reconfiguration is included in the Human Resources suite.
 - 1.8 There are no site improvements other than grade-level installation of mechanical equipment. GC / MPC will be responsible for protecting and restoring existing site conditions during work.
 - 1.9 Allowances were described and are indicated in the contract documents. Allowance 1 is set at \$25,000 for unforeseen conditions and Owner-requested additional work. Owner approval will be required before any allowance money is applied to the contract.
 - 1.10 Alternates were outlined and are as indicated in the contract documents. Alternates 1, 2, and 4 relate to use of specified basis-of-design manufacturers. Alternate 3 relates to removal of stage area RTUs and associated roof work.
 - 1.11 The project schedule was reviewed. Please revise information listed in Summary paragraph 1.5 to read “Construction is expected to commence May 01, 2019 and continue through final completion by May 18, 2021. The construction work will be phased over summer 2019 and summer 2020, with some commissioning to be performed during winter holiday breaks in 2019 and 2020, and summer 2021.
 - 1.11.1 Summer 2019: May 01, 2019 – August 01, 2019 (Phase 1 / 1-HR)
Work to be 100% complete including punch list by September 09

- 1.11.2 Winter break 2019: December 21, 2019 – January 05, 2020
- 1.11.3 Summer 2020: May 04, 2020 – August 01, 2019 (Phase 2)
Work to be 100% complete including punch list by September 15
- 1.11.4 Winter break 2019: December 19, 2019 – January 03, 2020
- 1.11.5 Summer 2021: May 03, 2021 – May 18, 2021 (final commissioning)
- 1.12 No Liquidated Damages are indicated; however, staff will occupy the building following the summer breaks. If the project extends beyond the scheduled completion date, the contractor will be liable for any associated costs for moving or temporary facilities for staff.
- 1.13 Working hours are scheduled for 7:00a to 4:00p Monday through Friday, except as otherwise indicated or negotiated with the Owner.
- 1.14 Temporary facilities are required as specified. Office space will be provided within the building. No construction office trailer is required. Contractor may use existing utilities at no charge. Any required connections / disconnections or temporary construction shall be provided by the contractor.
- 1.15 The contractor will be responsible for obtaining permits. DTCC will pay for all permit impact fees. The contractor will be responsible for any fees associated with re-inspections. Plans are currently approved by the SFMO and AAB.
- 1.16 The project is not seeking LEED certification.
- 1.17 The bid form Subcontractor List was read. There was some discussion of combining several subcontracts into fewer categories. Per the Owner, there will be no additions or subtractions to the list. Subcontractor list must include all State of DE Business License numbers.
- 1.18 The State Mandatory Drug testing program applies to this project. **Please note that subcontractor drug testing affidavits are not required until 2 (two) days prior to contract execution, not at bid date as indicated on the Subcontractor List included in the specifications.**
- 1.19 Warranties must meet minimum State of Delaware two year requirement, or greater as indicated in specifications.
- 1.20 **Substitution requests** must meet all specification requirements, and must be received in written form by the Architect not later than 10 days prior to bid due date. Verbal requests will not be considered. All substitution requests must be submitted by a GC / MPC bidder. Approval or rejection of substitution requests will be listed in addenda.

- 1.21 **Questions** must be received in written form by the Architect not later than 7 days prior to bid due date. Verbal questions will not be considered. Questions will be answered in addenda.
- 1.22 Bidder questions will only be accepted from or through contract document holders on the holder's letterhead or email.
- 1.23 All substitution requests and questions should be submitted to Project Architect Duke Wilford at FCA's Wilmington office, or via email to dukewilford@fcarchitects.net.
- 1.24 The final addendum will be issued no later than 4 days prior to the bid due date. Exceptions: withdrawal of solicitation, extension of due date, or change of opening location.
- 1.25 **Access to site:** To visit site prior to Bid, contact Scott Iseman or Bryan Rogers of DTCC at 302-259-6210 or via email at siseman@dtcc.edu / brogers4@dtcc.edu.
- 1.26 **Pre-bid meeting questions:** A contractor asked if there is an existing roof warranty that must be maintained. The penthouse roofs will be removed and replaced in entirety to allow installation of equipment, so these will have a new warranty. If Alternate 3 is accepted, the existing stage roof must be modified in compliance with the existing warranty.
 - 1.26.1 The existing roof was installed by Belair Foam & Roofing, Inc. Contact is Dean Petty at 410-838-5900 or deanbafr@aol.com.

Fearn-Clendaniel Architects, Inc., prepared these minutes for the purpose of recording significant information covered during the meeting. Should anyone object to the statements or interpretations contained herein, please advise within one week of the date of this report.

Submitted by:
Duke Wilford, RA / LEED®AP
FC Architects, Inc

DELAWARE TECHNICAL COMMUNITY COLLEGE – HVAC RENOVATIONS
 OWENS CAMPUS, ARTS + SCIENCES BUILDING
 21179 COLLEGE DRIVE, GEORGETOWN, DE 19947
 Bid No. 900402ASH

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor must be listed for each category where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the Owner, it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work. This form must be filled out completely with no additions or deletions.

<u>Subcontractor Category</u>	<u>Subcontractor Name</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. <u>Demolition</u>	_____	_____	_____
2. <u>Structural Steel</u>	_____	_____	_____
3. <u>Low Slope Roofing</u>	_____	_____	_____
4. <u>Doors/Frames/ Hardware Installer</u>	_____	_____	_____
5. <u>Metal Stud/Drywall</u>	_____	_____	_____
6. <u>Painting</u>	_____	_____	_____
7. <u>Resilient/Carpet floors</u>	_____	_____	_____
8. <u>Acoustical Ceilings</u>	_____	_____	_____
9. <u>Fire Alarm Installer</u>	_____	_____	_____
10. <u>Plumbing</u>	_____	_____	_____
11. <u>Sprinklers</u>	_____	_____	_____
12. <u>HVAC</u>	_____	_____	_____
13. <u>DDC Controls</u>	_____	_____	_____
14. <u>Electrical</u>	_____	_____	_____

Sign in sheet

Pre-bid: #C900402ASH DTCC - HVAC Renovations

Date: 30 January 2019

Name / Company: <u>Leon Thompson Jr EDIS</u>			GC: <input checked="" type="checkbox"/> yes / <input type="checkbox"/> no
Address (no POBs):			
Phone: <u>(302) 528-1067</u>	Fax:	Email: <u>lthompson@ediscompany.com</u>	
Name / Company: <u>Rich Slusser GES</u>			GC: <input checked="" type="checkbox"/> yes / <input type="checkbox"/> no
Address (no POBs):			
Phone: <u>302-757-9588</u>	Fax:	Email: <u>r.slusser@gesonca1.com</u>	
Name / Company: <u>Kory Pringle / J.D. Griffith</u>			GC: <input type="checkbox"/> yes / <input checked="" type="checkbox"/> no
Address (no POBs): <u>735 South Market St Wilmington DE 19801</u>			
Phone: <u>302-668-4293</u>	Fax:	Email: <u>kpringle@jdrgriffith.com</u>	
Name / Company: <u>Joseph T. Richardson Jr</u>			GC: <input checked="" type="checkbox"/> yes / <input type="checkbox"/> no
Address (no POBs): <u>P.O. Box 265</u>			
Phone: <u>(302) 398-8101</u>	Fax:	Email: <u>Larry@JTRMECH.NET</u>	
Name / Company: <u>Leif Hancock / Hancock & son</u>			GC: <input type="checkbox"/> yes / <input checked="" type="checkbox"/> no
Address (no POBs): <u>2305 Northwood Dr. Salisbury MD</u>			
Phone: <u>410-749-1000</u>	Fax: <u>410-749-0494</u>	Email: <u>leif@hancockandsonplumbing.com</u>	
Name / Company: <u>Edward Welch F10 mechanical LLC</u>			GC: <input type="checkbox"/> yes / <input checked="" type="checkbox"/> no
Address (no POBs): <u>507 Baxter Ct Hockessin De 19707</u>			
Phone: <u>302-70-0401</u>	Fax:	Email: <u>elw1@yahoo.com</u>	
Name / Company: <u>AMAKOR</u>			GC: <input checked="" type="checkbox"/> yes / <input type="checkbox"/> no
Address (no POBs): <u>72 CLINTON ST. DEWARO CITY DE.</u>			
Phone: <u>302-834-8664</u>	Fax: <u>302-834-8681</u>	Email: <u>AMAKOR@AOL.COM</u>	
Name / Company: <u>MARC ROBILARD - SIEMENS</u>			GC: <input type="checkbox"/> yes / <input type="checkbox"/> no
Address (no POBs): <u>2520 LORD BACT DR 21244</u>			
Phone: <u>410-645-1528</u>	Fax: <u>410-645-1616</u>	Email: <u>MARC.ROBILARD@SIEMENS.COM</u>	
Name / Company: <u>James Vandrolshic Mickle Electrical</u>			GC: <input type="checkbox"/> yes / <input checked="" type="checkbox"/> no
Address (no POBs): <u>540 S. Bedford St Georgetown DE</u>			
Phone: <u>302-859-1009</u>	Fax:	Email: <u>JVandrolshic@mickle.electrical</u>	
Name / Company: <u>Grant Gaydash - Radius Systems</u>			GC: <input type="checkbox"/> yes / <input checked="" type="checkbox"/> no
Address (no POBs): <u>101 Ponds Edge Drive, Suite 201, Chadds Ford, PA</u>			
Phone: <u>610-806-2129</u>	Fax:	Email: <u>ggaydash@radiusystemsllc.com</u>	

Sign in sheet

Pre-bid: #C900402ASH DTCC - HVAC Renovations

Date: 30 January 2019

Name / Company: JOSEPH M. ZIMMER, INC.			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): 2225 NORTHWOOD DR. SALTSBURG, MD. 21801			
Phone: 410-546-5706	Fax: 410-546-1329	Email: JEFF-WHITE@JMZINC.COM	
Name / Company: Dan Murray / Whiting-Turner			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): 131 Continental Drive, Newark DE 19713			
Phone: (302) 292-0676	Fax: (302) 292-0683	Email: daniel.murray@whiting-turner.com	
Name / Company: LYWOOD ELECTRIC			GC: yes / no
Address (no POBs):			
Phone: 410 754 8631	Fax:	Email: dspittle@lywoodelectric.com	
Name / Company: ROB JADICK			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): 1300 N. GRANT AVE, STE 101, WILMINGTON DE 19806			
Phone: 302-254-6412	Fax: 302-254-3133	Email: ROB@BANCROFTUSA.COM	
Name / Company: CHEROKEE MECHANICAL / DANA RAWLIN			GC: yes <input checked="" type="checkbox"/> no
Address (no POBs): 509 HATCHERY RD DOVER DE 19201			
Phone: 302-383-3104	Fax:	Email: DRASOLMA@CHEROKEE-CMS.COM	
Name / Company: BCI			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): South Gate Center, 39 Industrial Blvd, New Castle, DE			
Phone: 302-325-2700	Fax: 325-2733	Email: bmichelinie	
Name / Company: Ice Buckley, Willow Construction			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): 400 Maryland Ave Easton Maryland			
Phone: 410-822-6000	Fax:	Email: ibuckley@willowconstruction.com	
Name / Company: Greg Robertson Diamond Mechanical			GC: yes / no
Address (no POBs): 3588 Peachtree Run Road Dover DE 19901			
Phone: 302 674 7094	Fax:	Email: grobertson@diamondmechanical.net	
Name / Company:			GC: yes / no
Address (no POBs):			
Name / Company: Daniel Degliobizzi, Ralph G. Degliobizzi			GC: <input checked="" type="checkbox"/> yes / no
Address (no POBs): 400 Robinson Lane Wilmington, DE 19805			
Phone: 302-354-5793	Fax:	Email: Daniele@Degli.com	

ASours, Inc

BID SET REGISTRY - PLAN HOLDER

Pre-bid: #C900402ASH DTCC - HVAC Renovations Date: 30 January 2019
Arts + Sciences Building HVAC Renovations

Please make sure you sign in before receiving documents/CD.

1. Name / Company: Leon Thompson Jr EDIS Company Date: 01/30/2019
2. Name / Company: JOSEPH M. ZEMMAREN, INC. Date: 1/30/19
3. Name / Company: Rory Pringle I.D. Griffith Date: 1/30/19
4. Name / Company: Rich Sussler GES Date: 1/20/19
5. Name / Company: Larry Wall Joseph T. Richards Date: 1/30/19
6. Name / Company: Leif Hancock / Hancock & Son Date: 1/30/19
7. Name / Company: DAVE SPITZLE Lyndon Elec Date: 1-3-19
8. Name / Company: D ROB JADICK BANCROFT Const. Date: 1/30/19
9. Name / Company: Flo Mechanical Ed Welch Date: 1-30-19
10. Name / Company: DAVE RAJOLIA CHRISKER - MECH. Date: 1/30/19
11. Name / Company: AMADOR INC Date: 1-30-19
12. Name / Company: B' michelinie BCI Date: 1-30-19
13. Name / Company: G Robertson / Diamond Mech Date: 2019/01/31
14. Name / Company: J Buckley / Wilcox Const Date: 2019/01/31
15. Name / Company: D Degi, Gorza / R G Degi, Orizzi Date: 2019/01/31
16. Name / Company: D Murray / Whiting - Turner Date: 2019/01/31
17. Name / Company: M Robillard / Siemens Date: 2019/01/31
18. Name / Company: J Vanderslice / Nickle Elec Date: 2019/01/31
19. Name / Company: G Gaydash / Radius Systems Date: 2019/01/31