

**Addendum
No. 1**

Date: October 4, 2019

Project: Delaware Technical and Community College
Owens Campus – Carter Center – Operable Panel Partition Replacement
Contract No. DTCC C900402CFW

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

General

1. A copy of the Pre-Bid sign-in sheet is included herein.
2. Sealed bids are due at 2:00pm on October 17, 2019 at DTCC Corporate Training Center, Building 400, Chabbott Center, Room 401, Delaware Technical and Community College, Terry Campus, 100 Campus Drive, Dover, DE 19904, at which time they will be publicly opened and read aloud.

NOTE: Bids are due at the Terry Campus at the address noted above.

3. The deadline for RFIs to StudioJAED is Wednesday, October 9, 2019 at 2:00 pm.
4. RFI and questions are to be submitted via email to Paul Guggenberger and Amanda Bouwer at StudioJAED.
guggenbergerp@studiojaed.com
bouwera@studiojaed.com
5. Additional visits to the site can be arranged by contacting the facilities office at the following number:

302-259-6210

Pre Bid Meeting Minutes

1. Introductions
2. Review Scope
 - a. The Project generally consists of demolition and removal of existing folding partitions and associated components, supports, acoustic treatments and adjacent construction and installation of new folding partitions in the same locations including associated components, supports, acoustic treatments and adjacent construction as indicated in drawings and specifications and as required for a complete, functioning system.
3. Review Bid Form
 - a. Complete forms as presented, do not edit or alter.
 - b. Provide all information requested in full or bid will not be accepted.
 - c. Affidavit of Employee Drug Testing Program.
 - d. Acknowledge all addendums as individual items.
 - e. Include a copy of your business license, not just a number.

4. Review Sub Contractor List
 - a. Carpentry
 - b. Operable Partitions
5. Review Alternates
 - a. Alternate #1 – Operable Panel Partitions, Track and Suspension System
The price shall be presented as a full price for the work as described in Section 01 23 00, paragraph 1.04, including all work of the Base Bid.
6. Review Unit Prices
 - a. None
7. Review Allowances
 - a. None
8. Prevailing Wage Project
 - a. 2019 wage rates as indicated on the State Bid Solicitation Directory
9. Schedule
 - a. Anticipate prompt award after bids are received.
 - b. Work is to be completed during the summer of 2020, with site mobilization on or about Monday, May 18.
 - c. Materials should be ordered prior to mobilization to minimize the duration of work on site.
 - d. Bid form will be revised to allow contractor to enter the duration of work.
10. School Occupancy
 - a. School building, parking lots and site will be occupied throughout construction.
11. The Owner reserves the right to complete work under separate contracts during the contract period of this project.
12. Contractor Use of Premises
 - a. Coordinate schedule and access to building and site with DTCC.
 - b. Building Contractor is responsible for temporary facilities required under this contract (office, toilet, dumpsters, etc).
 - c. No smoking is permitted on the campus.
 - d. Work hours are 7:00 to 4:00.
13. Permitting
 - a. Contractor is responsible for securing building permit from the Town of Georgetown.
14. Additional visits to the site can be arranged by contacting the facilities office at the following number:
302-259-6210

Specifications

1. Section 00 41 13 – Bid Form
Revised Bid Form is attached.

End

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

For Bids Due: October 17, 2019 **To:** _____

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder’s Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An “ADD” or “DEDUCT” amount is indicated by the crossed out part that does not apply.

ALTERNATE #1 – OPERABLE PANEL PARTITIONS, TRACK AND SUSPENSION SYSTEM

The price shall be presented as a full price for the work as described in Section 01 23 00, paragraph 1.04, including all work of the Base Bid.

\$ _____
(\$)

June 7, 2019

Operable Panel Partition Replacement
Carter Center – DTCC Owens Campus
Addendum 1: October 4, 2019

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

NONE

ALLOWANCES

NONE

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within ____calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit(s) of Employee Drug Testing Program
- Bid Security
- (Others as Required by Project Manuals)

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u> <u>Subcontractors tax payer ID #</u> <u>or Delaware Business license #</u>	<u>Address (City & State)</u>
1. <u>CARPENTRY</u>	_____	_____
2. <u>OPERABLE PARTITIONS</u>	_____	_____

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the State of Delaware, Delaware Army National Guard.

AFFIRMATION: Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, Director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES _____ NO _____ If yes, please explain (use separate page and include with Bid Form.)

All the terms and conditions of DEARNG *Contract Number 2018-07* have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE (TYPED): _____

AUTHORIZED REPRESENTATIVE (SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

BID FORM

DTCC – OWENS CAMPUS
CARTER BUILDING – FOLDING WALLS
PROJECT NO. DTCC C900402CFW

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

END OF SECTION

