



TETRA TECH

240 Continental Drive, Suite 200
Newark, DE 19713
Tel: 302-738-7551
Fax: 302-454-5989

Addendum No. 1

Delaware Technical & Community College
Education and Technology Building - Roof Replacement
ETB – Terry Campus
Bid No.: DTCC17005-ETBRF

Tt Project No. 200-35157-18001

Addendum No. 1
to
Drawings and Project Manual

December 19, 2017

To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated December 12, 2017

PROJECT MANUAL dated December 12, 2017.

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of One (1) page and the following:

CLARIFICATIONS FROM PRE-BID MEETING

- 1.1 The attached Pre-bid Meeting Report notes the information that was discussed in the December 12, 2017 MANDATORY PRE-BID MEETING.
- 1.2 See the attached Pre-Bid Meeting Sign in Sheet for attendees.
- 1.3 See the attached Bid Register for information.

CHANGES TO PROJECT MANUAL

- 1.4 Spec Section 00 41 13; Bid Form
 - A. DELETE "Original Bid Form's Subcontractors List" included in the Project Manual and REPLACE with "Revised Bid Form's Subcontractors List" attached to this Addendum with revised Subcontractors List, which adds "Painting" as a required Subcontractor.

END OF ADDENDUM NO. 1

Attachments:

Pre-Bid Meeting Report
Pre-Bid Sign-in Sheet
Bid Register
00 41 13 Bid Form – Subcontractor's List - Revised

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Pre-Bid Meeting Report

Meeting Date: Tuesday, December 12, 2017 @ 2:00 p.m.

Publication Date: December 19, 2017

Prepared By: Mark Reynolds

Tt Project No.: 200-35157-18001

Regarding: Education and Technology Building - Roof Replacement
Delaware Technical & Community College – ETB – Terry Campus
Dover, DE 19904
Bid No.: DTCC17005-ETBRF

Attendees

Ray Parson	Delaware Tech. & Community College	302-857-1813	rparson3@dtcc.edu
Peg Schulties	Delaware Tech. & Community College	302-857-1814	mschulti@dtcc.edu
Allan Nelson	Delaware Tech. & Community College	302-857-1707	anelso11@dtcc.edu
Richard Welsh	Delaware Tech. & Community College	302-857-1620	rwelsh3@dtcc.edu
Mark Reynolds	Tetra Tech, Inc.	302-738-7551	mark.reynolds@tetrattech.com
Josh Dean	Jottan, Inc	609-447-6200	salesadmin@jottan.com
Dale Jackson	HK Griffith	302-368-4635	john@hkgriffith.com
Matt Tetrick	Farrell Roofing, Inc.	302-378-7663	mrtetrick@ferrellroofinginc.com
Matthew Ott	D.A. Nolt, Inc.	856-753-9333	matt@danolt.com
Jim McKeever	Premier Roofing Services	610-353-4003	jmckeever@premierroofingservices.com
Jack Loftus	Install Solutions	610-467-0686	info@myinstallsolution.com
Coty Cribb	CTA Roofing	302-454-8551	mark@ctarroofing.com
Steve Winnington	Tristate the Roofers	302-995-7027	rsanna01@comcast.net
Matt Papa	P & C Roofing	302-322-6767	matt@pcroofinginc.com
Detwiler Roofing	Detwiler Roofing	717-572-3922	titus@detwilerroofing.com
Kevin Moleski	PRA / Firestone	610-594-6700	kevinm@prarfg.com
Patrick Michael	Winchester Roofing Corporation	856-7828253	pmwinchester@gmail.com

Additional Distribution

Tim Skibicki	Tetra Tech, Inc.	302-738-7551	tim.skibicki@tetrattech.com
James Selinka	Tetra Tech, Inc.	302-738-7551	James.selinka@tetrattech.com

**Item
Number**

Item

1. This project consists of the removal and replacement of the existing low slope EPDM roof system down to the existing roof deck. The existing roof deck system is either lightweight concrete on existing metal deck or existing metal deck, see drawings for locations. The low slope roof area is approximately 76,248 sf. The roof work shall also include the replacement of the copings, metal roof edges, gutters, leaders, curbs and metal flashing/trim. Project will be constructed under a single prime contract.
2. This is a mandatory Pre-Bid Meeting and Bidders are limited to those in attendance.
3. Contract documents may be obtained at the office of Tetra Tech, Inc., 240 Continental Drive, Suite 200, Newark, DE 19713, phone (302) 738-7551, upon receipt of \$50.00 per set/nonrefundable. Checks are to be made payable to "Tetra Tech. Inc."
4. Sealed bids for Delaware Technical Community College's **"Terry Campus, ETB Building Roof Replacement"** Bid No. DTCC17005-ETBRF, will be received by the Delaware Technical & Community College's – Terry Campus, ETB Building, Room #741, 100 Campus Drive, Dover, Delaware, **until 2:00 p.m. local time on, January 11, 2018** at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received the stated time will be returned unopened.
5. The Wage Rates for this project shall be as determined by the Delaware Department of Labor and Division of Industrial Affairs for Kent County. A certified copy has been included in the Project Manual. However, Contractors are responsible to contact the Delaware Department of Labor to receive verification of the most current Wage Rate Scale. Change order requests will be based upon these rates and the actual number of hours required to complete the work.
6. Only plan holders who obtained bid documents from Tetra Tech will receive the ADDENDAS.
7. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Architects office at least seven (7) days prior to bid due date, Friday, January 5, 2018. Submit e-mails to Tim Skibicki and Mark Reynolds' attention at tim.skibicki@tetrattech.com and mark.reynolds@tetrattech.com.
8. Insurance requirements are listed in Section 00 81 13 General Requirements.
9. A Bid Security, in the amount of ten percent (10%) of the total amount of the Base Bid plus all additive alternates is required.
10. No Addenda will be issued later than four (4) days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids. Last addenda, if required will be issued Monday, January 8, 2018.
11. Each Bidder shall ascertain prior to submitting their Bid that they have received all Addenda issued, and shall acknowledge their receipt in the Bid in the appropriate space. List each Addendum individually on the Bid Form. (i.e. Addenda 1, 2, 3,etc.)
12. The Schedule of Values shall include a line item for the submission of the Project Closeout Documents. The value of this item shall be no less than 1% of the initial contract amount. Separate schedule of values is required for each roof project section.
13. The Contractor must submit certified weekly payroll receipts directly to the Delaware Department of Labor as required.
14. The Front End Specifications requires a two (2) year installers Warranty and Guarantee Period after acceptance by the Owner.
15. The Front End Specifications in Section 00 81 13 General Requirements., the Performance and Labor & Material Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment.
16. All potential change orders need to be immediately brought to the attention of the Architect and Owner's Representative. Change orders must be approved prior to any work being done. The work will be tracked by Owner's Representative for the amount of hours required to complete each task within the change order. Any

work done without the appropriate Change Order documentation shall be at the Contractor's risk.

17. Facility restrooms will not be made available to contractors for their use. Contractor shall provide and maintain Port-a- Sans for the duration of the Project. (See section 01 50 00 Temporary Facilities and Controls)
18. For Bidding purposes, normal working hours are between 7:00 a.m. to 5:00 p.m. or approximately dusk. Final schedule will be confirmed at Pre-Construction Meeting.
19. All utility shutdowns must be coordinated with Owner's Representative and Facilities Maintenance.
20. No dumping will be allowed on the project site. Trash, debris and waste must be removed from the Project Site daily and put in Contractor provided dumpster at a location to be coordinated at the Pre-Construction Meeting.
21. Alternate 1 is to be provided with your bid: Prepare equipment screens to receive new paint. Paint screens and their supporting structure in their entirety. (See schedule in section 01 23 00 Alternates)
22. The Bid Form – Subcontractor List shall be reviewed, which list four (4) Sub-Contractor as follows: Roofing, Mechanical, Plumbing, and Electrical. Contractor must list themselves as the Subcontractor for all work which they propose to accomplish. All subcontractors doing work on this project will need to be listed on the bid form. (See section 00 41 13 Bid Form) The Sub-Contractor's List was reviewed with no objections or comments to the current list.
23. Contractors are required by the State of Delaware, as of the beginning of 2016 to have a Drug Testing Program that must comply with the State of Delaware's requirements and sign the Bid Form – Affidavit of Employee Drug Testing Program in acknowledgement. The Prime Contractor and all Sub-Contractor's shall be required to fill-out and sign the Bid Form – Affidavit of Employee Drug Testing Program in acknowledgement.
24. Contractors are advised that they are not to leave any blank spaces on the Bid Forms. All spaces are to be filled in.
25. Only Prime Contractors are required to submit a copy of their Delaware Business license with their bid.
26. This is a tobacco free facility inside and outside the fence line. No tobacco products, including electronic vapes will be allowed on Project site or on Campus.
27. The Proposed Project Schedule was reviewed, which is based on Project being completed and cleaned up for Terry Campus Graduation planned for May 14, 2018:
Bid Opening: January 11, 2018 at 2:00 p.m.
Contract Award: January 18, 2018
Construction Start: January 19, 2018 (including Permit, Submittal Phase, Mobilization, and Construction)
Construction Completion: April 24, 2018
Substantial Completion: April 24, 2018
Final Completion: May 3, 2018
28. A Site Walk Through was done after the Pre-Bid Meeting, which several Contractors took advantage of. If additional Site Walk Throughs are required they can be scheduled with the DTCC Staff by calling Allan Nelson at (302) 857-1707 or 302-750-9065.
29. The question was asked if Professional Roof Services, Inc. would be doing daily monitoring. Currently DTCC does not have a contract in place for roof inspection services.
30. The question was asked if there were any Liquidated Damages (LD's) on the Project. The answer is there are no Liquidated Damages on this Project.

End of Pre-Bid Meeting Report

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TETRA TECH

240 Continental Drive, Suite 200, Newark, Delaware 19713

PREBID MEETING SIGN-IN SHEET

ETB Building Roof Replacement

Delaware Technical Community College

Tt PROJECT NO.: 200-35157-18001

DATE: December 12, 2017

Name	Company	Physical Address	Telephone	Fax	e-mail
1 Josh Dean	Tottan INC.	61 Cathy lane	609 447 6200		Sales admin@Tottan.com
2 Dale Jackson	H K Griffith	115 Happy Ln Newark 19711	302 36 84635		jahchkgriffith.com
3 Matt Tetra	Tetra Tech	201 W. LANE ST Newark DE	302-378-7663		MATT@TETRA-TECH.COM
4 Matthew OT	D.A. NOIT, INC.	53 Cross Keys Rd Berlin, MD 20809	856-753-9333	856-753-4963	MATT@danot.com
5 Jim McKee	Freemont Roof Services	Essington, DE	610-383 464		Jim@freemontroof.com
6 Jack Loftis	INSTALL SO.	124 Mawand Lane	610 967 0686	610 998 0005	jack@MYINSTALL.com
7 Coty Gribb	ATA Roofing	914 blue run dr	302-464-6551		mark@ataroofing.com
8 Steven Winston	Tri-state the Roovers	404 mcd dr	302-995-7087	302-995-7527	Ryanm01@comcast.net
9 R. Waisl	DTC	Dave	302 857 1620		rweisl3@dtccdc.com
10 Matt Papa	PIC Roofing	35 South gate blvd New Castle DE	302-322-6767	302-322-8805	Matt@picroofinginc.com
11 Fitos Deturber	Deturber Roofing	344 E Main St Seaford	717-200-4000		Fitos@deturberroofing.com
12 Kevin Maleski	PRA / FIRESTONE	9360 DELANDR EXTEN A	610-594-6700		KEVINM@PRAFG.COM
13 Patrick Michel	Winchesters Roofing	8 Democrat way Georgetown DE 19026	856 762 8253	856 762 8254	Patrick@winchestersroofing.com

	Name	Company	Physical Address	Telephone	Fax	e-mail
14	MICHAEL M. AKER	QUALITY EXTERIORS, INC.	600 HOFFMAN CENTER RD HARRINGTON, DE 19952	302-398-9283	302-398-9290	mike@qexteriorinc.com
15	REG SCHULTIES	DELTECH CC	100 CAMPUS DRIVE DOVER, DE 19904	302-857-1814	—	mschulthi@dtcc.edu
16	ALAN NELSON	DELTECH CC	100 CAMPUS DRIVE DOVER, DE 19904	302-857-1707	—	anelson@dtcc.edu
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Roof Replacement - ETB Building
DeITech Community College

200-35157-18001

Bids Due: 2:00 p.m., January 11, 2018 at
DTCC Department of Administrative Services, Terry Campus
ETB Building, Room #741
100 Campus Drive
Dover, DE 19904

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 50.00 per set

#01	Name of Company:	JOTTAN INC	CHECK #	
	Physical Address:	61 CATHY LANE	63911	
	City, State:	FLORENCE, NJ. 08518		
	Contact:	JOSH DEAN	GC:	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	609-447-6200		
	Fax:	609-447-6206	Date:	12-12-17
	E-Mail:	saleadmin@jottan.com		
#02	Name of Company:	HK GRIFFITH	52756	
	Physical Address:	115 HAPPY LANE		
	City, State:	NEWARK, DE 19711		
	Contact:	JOHN McLAUGHLIN	GC:	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	302-368-4635		
	Fax:	302-368-4624	Date:	12-12-17
	E-Mail:	john@hkgriffith.com		
#03	Name of Company:	FARRELL ROOFING, INC	6157	
	Physical Address:	201 WEST LAKE STREET		
	City, State:	MIDDLETOWN, DE 19709		
	Contact:	MATTHEW TETRICK	GC:	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	302-378-7663		
	Fax:	302-378-9662	Date:	12-12-17
	E-Mail:	mrtrick@ferrellroofing.com		

Bids Due: 2:00 p.m., January 11, 2018 at
DTCC Department of Administrative Services, Terry Campus
ETB Building, Room #741
100 Campus Drive
Dover, DE 19904

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 50.00 per set

#04	<p>Name of Company: <u>PREMIER ROOFING SERVICES</u> 003500</p> <p>Physical Address: <u>138 WYANDOTTE STREET</u></p> <p>City, State: <u>ESSINGTON, PA 19029</u></p> <p>Contact: <u>JIM McKEEVER</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Phone: <u>302 610-353-4003</u></p> <p>Fax: <u>302 484-540-7437</u> Date: <u>12-12-17</u></p> <p>E-Mail: <u>jmckeever@premierroofingservices.com</u></p>
#05	<p>Name of Company: <u>QUALITY EXTERIORS, INC.</u></p> <p>Physical Address: <u>60 HOPKINS CEMETARY ROAD</u></p> <p>City, State: <u>HARRINGTON, DE 19952</u></p> <p>Contact: <u>JASON STALLINGS</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Phone: <u>302-398-9283</u></p> <p>Fax: <u>302-398-9290</u> Date: <u>12-12-17</u></p> <p>E-Mail: <u>JASON@QEXTERIORSINC.COM</u></p>
#06	<p>Name of Company: <u>WINCHESTER ROOFING CORP</u> 0533</p> <p>Physical Address: <u>8 DEMOCRAT WAY</u></p> <p>City, State: <u>GIBBSBORO, NJ. 08026</u></p> <p>Contact: <u>PAT MICHAEL</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Phone: <u>856-256-8585</u></p> <p>Fax: <u>856-782-8254</u> Date: <u>12-12-17</u></p> <p>E-Mail: <u>pmwinchester@gmail.com</u></p>

Bids Due: 2:00 p.m., January 11, 2018 at
DTCC Department of Administrative Services, Terry Campus
ETB Building, Room #741
100 Campus Drive
Dover, DE 19904

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 50.00 per set

#07	Name of Company:	DETWILER ROOFING	5117
	Physical Address:	324 LINDEN GROVE ROAD	
	City, State:	NEW HOLLAND, PA 17557	
	Contact:	TITUS DETWILER	GC: <input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	717-572-3922	
	Fax:		Date: 12-12-17
	E-Mail:	titus@detwilerroofing.com	
#08	Name of Company:	P&C ROOFING, INC	40569
	Physical Address:	35 SOUTHGATE BLVD	
	City, State:	NEW CASTLE, DE 19720	
	Contact:	MATT PAPA	GC: <input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	302-322-6767	
	Fax:	302-322-8809	Date: 12-12-17
	E-Mail:	matt@pcroofinginc.com	
#09	Name of Company:	CTA ROOFING & WATERPROOFING	53300
	Physical Address:	91 BLUE HEN DRIVE	
	City, State:	NEWARK, DE 19718	
	Contact:	MARK CRIES	GC: <input type="checkbox"/> YES <input type="checkbox"/> NO
	Phone:	302-454-8551	
	Fax:	302-454-8554	Date: 12-12-17
	E-Mail:	mark@ctaroofing.com	

Bids Due: 2:00 p.m., January 11, 2018 at
DTCC Department of Administrative Services, Terry Campus
ETB Building, Room #741
100 Campus Drive
Dover, DE 19904

REGISTER OF BID DOCUMENTS
PLEASE PRINT CLEARLY

\$ 50.00 per set

#10	Name of Company:	<u>TRISTATE THE ROOFERS</u>		<u>23246</u>
	Physical Address:	<u>404 MECO DRIVE</u>		
	City, State:	<u>WILMINGTON, DE 19804</u>		
	Contact:	<u>RON SANNA</u>	GC:	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Phone:	<u>302-995-7027</u>		
	Fax:	<u>302-995-7527</u>	Date:	<u>12-12-17</u>
	E-Mail:	<u>RSANNA01@COMCAST.NET</u>		
#11	Name of Company:	<u>D.A. NOLT, Inc</u>		
	Physical Address:	<u>53 Crosskeys Road</u>		
	City, State:	<u>Berlin, NJ 08009</u>		
	Contact:	<u>MATT OTT</u>	GC:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	Phone:	<u>856-753-9333</u>		
	Fax:	<u>856-753-4963</u>	Date:	<u>12/14/17</u>
	E-Mail:	<u>MATT@DANOLT.com</u>		
#12	Name of Company:	_____		
	Physical Address:	_____		
	City, State:	_____		
	Contact:	_____	GC:	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Phone:	_____		
	Fax:	_____	Date:	_____
	E-Mail:	_____		

**ROOF REPLACEMENT
AT THE
ETB BUILDING – TERRY CAMPUS
DELAWARE TECHNICAL COMMUNITY COLLEGE
100 CAMPUS DRIVE
DOVER, DE 19904**

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. **Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Roofing	_____	_____	_____
2. Mechanical	_____	_____	_____
3. Plumbing	_____	_____	_____
4. Electrical	_____	_____	_____
5. Painting	_____	_____	_____