



November 21, 2017

Victor Ventresca, President
Ventresca Brothers, Inc.
2300 N. DuPont Highway
New Castle, DE 19720

Re: Letter of Intent/Congratulations
Elevator Replacement and Upgrades
West Building; Orlando J. George Jr. Campus
Delaware Technical Community College
Wilmington, DE 19801

Tt Project Number 200-35157-17001

Dear Victor,

Congratulations on being the successful bidder for the above-referenced project. The Owner has elected to fund the entire Base Bid project for the total quoted sum of Four Hundred Twenty Four Thousand, Nine Hundred Dollars and zero cents (\$424,900.00).

Four (4) originals of the AIA Contract for Construction including the DTCC Amendment to the Contract for Construction are enclosed herewith for the execution and forwarding to the following address:

Mr. John Fogelgran
Director; Administrative Services
Delaware Technical Community College
300 North Orange Street
Wilmington, DE 19801

Please include Proof of Insurance, Performance Bond, Labor & Material Bond, and a Preliminary Construction Schedule with your executed contract.

Please note that the receipt of a contract is not an official notice-to-proceed. You must be in receipt of an official State of Delaware Purchase Order prior to incurring costs for this project. The State of Delaware will not be responsible for any costs incurred prior to the receipt of a Purchase Order.

Tetra Tech Inc.

240 Continental Drive, Suite 200, Newark, Delaware 19713
Tel 302.738.7551 Fax 302.454.5989/5988 www.tetrattechae.com

Congratulations once again. We look forward to working with you in the best interest of the Owner. In the meantime, if you have any questions, comments, or if we can be of assistance in any matter, please do not hesitate to call.

Sincerely,


Signature on File

Scott D. Parlow, PE
MEP Department Manager Mid-Atlantic Region
scott.parlow@tetrattech.com

cc: Ed Cunningham; DTCC Assistant Director of Admin. Services; George Campus (w/o encl.)
Gerald W. McNesby; DTCC Vice President of Finance (w/o encl.)
Richard Welsh; DTCC Legal Counsel (w/o encl.)
John Fogelgren; DTCC Director of Admin. Services; George Campus (w/o encl.)
Tim Skibicki; Tetra Tech, Inc.

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