

**Request for Proposals – Modular Office Space
Stanton Campus Modular Classroom Building
Delaware Technical Community College**

Introduction

Delaware Technical Community College (DTCC) is soliciting proposals for a permanent modular office space.

Attached to this RFP is a site plan showing the approximate location of the modular offices. All mechanical & electrical work will be performed by others.

The scope of work to be included by the modular unit provider is as follows:

1. The modular building is intended to come from existing stock, so we anticipate that the configuration of the office building may differ slightly between companies depending upon what is available. The anticipated size of the complex should be 3,360sf. for the Classrooms and approximately 480 sf. for the Bathrooms.
2. The modular building shall include 8 classrooms and two restroom facilities (male & female).
3. The modular office provider will include all transportation, foundation, installation and finishing costs for the modular office in their proposal.
4. All design and engineering expenses to fully complete the project should be included within the proposal. The building permits will be completed by owner.
5. All work must comply with federal, state and local codes, regulation, laws and ordinances. Modular building must meet 2009 IBC code and prevailing wage rates apply.
6. While existing modular offices are intended to be the basis for the proposal, the finishes within these offices should be clean and appear like new. Each window shall include treatments.
7. Connections for water, sewer, power and communications will be completed by the owner. The bidder shall identify connection locations and requirements.
8. The modular complex will be insulated to minimize energy usage.
10. The entire modular facility must be ADA-compliant.

Work Not Included or to be Contracted Separately

A separate contract will be issued to a site contractor to complete the construction for the decks and railings.

Business Terms to Be Included in the Proposal

1. All costs, including the design and engineering, foundation and installation costs will be itemized separately.
2. The proposal should include all insurance requirements typically called for in the transportation, erection and installation of the modular office buildings. The minimum insurance requirements are specified in the attached Schedule A.

Schedule

May 15, 2013	Pre-Bid Meeting at the site, Room A155 at 1:30 pm
May 30, 2013	All proposals due back to EDiS
May 31- June 6, 2013	Proposal reviews and interviews
June 13, 2013	Anticipated contract award date
September 23, 2013	All modular offices to be completed on site ready for occupancy

Site visits can be scheduled upon request. Any and all questions and final proposals should be addressed to:

Mark Grunza, Sr.
EDiS Company
110 South Poplar Street, Suite 400
Wilmington, Delaware 19801
302-421-5715
302-421-2956 Direct
302-421-5715 Fax
mgrunza@ediscompany.com

**Stanton Campus Modular Classroom Building
Delaware Technical Community College**

Insurance Requirements

See attached Exhibit 'A'

**Request for Proposals – Modular Office Space
Stanton Campus Modular Classroom Building
Delaware Technical Community College**

BUILDING HIGHLIGHTS/SPECIFICATIONS: DELAWARE TECH STANTON CAMPUS

SIZE – 56' x 64' OVERALL MODULAR BUILDING

USE – EDUCATION

CODE/STATE – DELAWARE, IBC

FRAME - OUTRIGGER

FLOORS:

- VCT 1/8" BLOCKS THROUGHOUT BUILDING

WALLS:

- 1/2 VINYL GYPSUM

- 1-HR FIRE RATED CORRIDOR IN HALLWAY

- 4" COVE BASE THROUGHOUT / 6" IN RESTROOMS (OPTION #2 ONLY)

- FRP WALL COVERING IN RESTROOMS (OPTION #2 ONLY)

INTERIOR DOORS:

- 36" X 80" HOLLOW CORE, FLOOR MOUNTED DOOR STOPS

ROOF:

- TRANSVERSE WITH 24" OVERHANG ON ENDS ONLY

- .045 EPDM BLACK RUBBER

CEILING – SEASPRAY - HEIGHT 8'

PLUMBING: PER CODE (REFER TO DRAWING OPTION #2 ONLY)

- MEN'S/LADIES AS ILLUSTRATED

- MODESTY PARTITIONS & URINAL PARTITIONS

ELECTRICAL: PER CODE

- (4) 120/240 VOLT, SINGLE PHASE – **208 LOAD CENTER EACH**

- T8 FLOURESCENT

- DUAL J-BOXES IN EACH CLASSROOM FOR PHONE/DATA

- (2) HEAT TAPE RECEPTACLES

HVAC:

- 3-TON HVAC UNIT, WALL MOUNT

- CRV WITH PLENUM WALLS

- PROGRAMMABLE THERMOSTAT

EXTERIOR:

- HARDIPANEL

- DOWNSPOUTS

- SKIRTING TO MATCH - INCLUDE VENTS

WINDOWS:

- (8) 24"X36", INSULATED, LOW-E

- (8) BLINDS

EXTERIOR DOORS:

- 72' X 80' S/S INSULATED WITH PANIC HARDWARE, WITH 5" X 20" VISION PANELS

- 36" X 80' S/S INSULATED WITH VISION PANEL WITH 5" X 20" VISION PANELS

**Delaware Technical Community College
Stanton Campus Modular Classroom Building
Bid Package 'A'**

Contract No. DTCCSC-01 – Modular Building

BID FORM

For Bids Due: _____

To: Delaware Technical Community College
400 Stanton-Christiana Road
Newark, Delaware 19713

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

E-Mail Address: _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

Base Bid:

Purchase Modular Units & Installation: \$ _____ (\$ _____)

**Delaware Technical Community College
Stanton Campus Modular Classroom Building
Bid Package 'A'**

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid (if required).

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid receive. The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS
Non-Collusion Statement

Delaware Technical Community College
Stanton Campus Modular Classroom Building
Bid Package 'A'

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date

All the terms and conditions of Contract No. DTCCSC-01 – Modular Building has been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE
(TYPED): _____

AUTHORIZED REPRESENTATIVE
(SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE	DATE (MM/DD/YY) XX/XX/XX
PRODUCER PRODUCER INSURANCE AGENCY PO BOX PRODUCER STREET ADDRESS PRODUCER CITY, ST PROD ZIP	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSURERS AFFORDING COVERAGE
INSURER D: SAMPLE SUBCONTRACTOR CERTIFICATE (REQUIRED MINIMUM INSURANCE)	INSURER A: XXXXXX INSURED B: XXXXXX INSURER C: XXXXXX INSURER D: INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	DATE (MM/YY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	EACH OCCURRENCE \$ 1,000,000 FIRE DAMAGE (Any one fire) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIREDAUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN: AUTO EA ACC ONLY: AGG \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				
	EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXX	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Name of Project: Delaware Technical Community College – Stanton Campus – Modular Classrooms - Delaware Technical Community College and EDiS Company shall be named as Additional Insureds for both ongoing and completed operations. The endorsements providing the Additional Insured status for ongoing and completed operations must be attached to the Certificate of Insurance.

CERTIFICATE HOLDER ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION

Delaware Technical Community College 400 Stanton Christiana Road Newark, DE 19713	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE
---	--

STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF INDUSTRIAL AFFAIRS
OFFICE OF LABOR LAW ENFORCEMENT
PHONE: (302) 451-3423

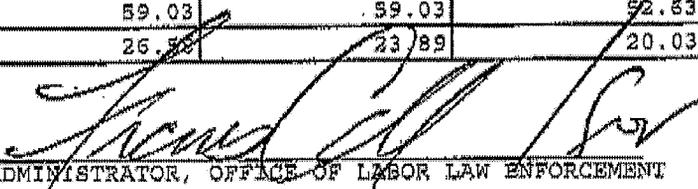
Mailing Address:
225 CORPORATE BOULEVARD
SUITE 104
NEWARK, DE 19702

Located at:
225 CORPORATE BOULEVARD
SUITE 104
NEWARK, DE 19702

PREVAILING WAGES FOR BUILDING CONSTRUCTION EFFECTIVE MARCH 15, 2013

CLASSIFICATION	NEW CASTLE	KENT	SUSSEX
ASBESTOS WORKERS	21.87	26.94	39.20
BOILERMAKERS	65.47	33.22	48.83
BRICKLAYERS	46.83	46.83	46.83
CARPENTERS	50.06	50.06	39.82
CEMENT FINISHERS	27.61	29.11	21.20
ELECTRICAL LINE WORKERS	43.49	37.29	28.44
ELECTRICIANS	60.60	60.60	60.60
ELEVATOR CONSTRUCTORS	75.33	40.93	30.55
GLAZIERS	64.10	64.10	54.20
INSULATORS	51.48	51.48	51.48
IRON WORKERS	59.12	59.12	59.12
LABORERS	38.30	38.30	38.30
MILLWRIGHTS	62.18	62.18	48.75
PAINTERS	42.02	42.02	42.02
FILEDRIVERS	67.87	37.64	30.45
PLASTERERS	28.55	28.55	17.50
PLUMBERS/PIPEFITTERS/STEAMFITTERS	59.00	49.26	45.28
POWER EQUIPMENT OPERATORS	57.06	57.06	24.13
ROOFERS-COMPOSITION	21.77	17.96	19.34
ROOFERS-SHINGLE/SLATE/TILE	17.59	17.50	16.45
SHEET METAL WORKERS	62.74	62.74	62.74
SOFT FLOOR LAYERS	45.97	45.97	45.97
SERINKLER FITTERS	51.75	51.75	51.75
TERRAZZO/MARBLE/TILE FNRS	51.41	51.41	45.45
TERRAZZO/MARBLE/TILE STRS	59.03	59.03	52.53
TRUCK DRIVERS	26.58	23.89	20.03

CERTIFIED: 4/26/13

BY: 

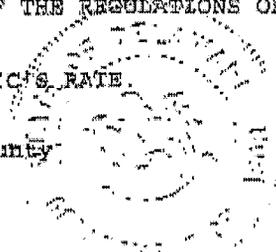
ADMINISTRATOR, OFFICE OF LABOR LAW ENFORCEMENT

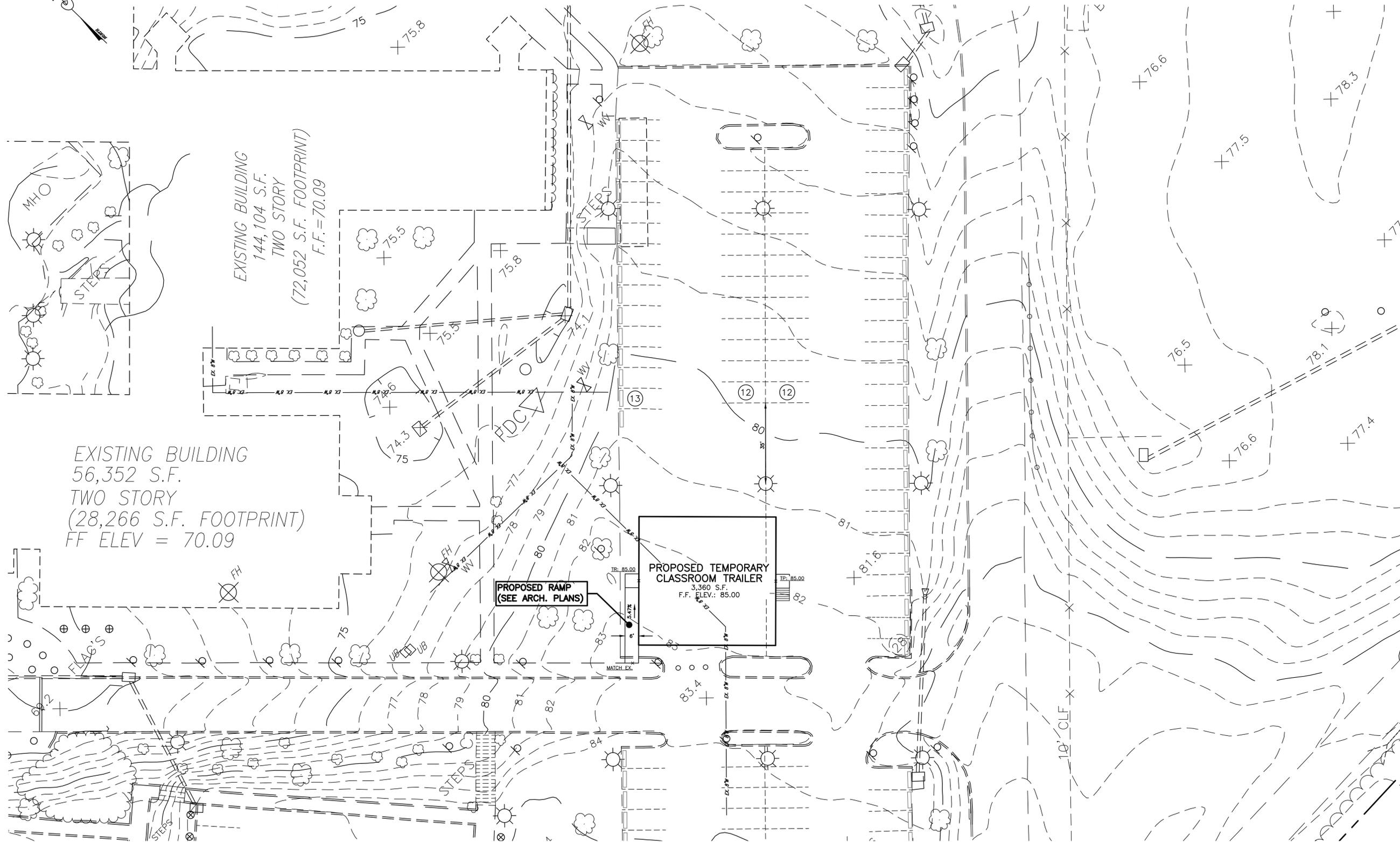
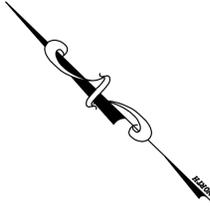
NOTE: THESE RATES ARE PROMULGATED AND ENFORCED PURSUANT TO THE PREVAILING WAGE REGULATIONS ADOPTED BY THE DEPARTMENT OF LABOR ON APRIL 3, 1992.

CLASSIFICATIONS OF WORKERS ARE DETERMINED BY THE DEPARTMENT OF LABOR. FOR ASSISTANCE IN CLASSIFYING WORKERS, OR FOR A COPY OF THE REGULATIONS OR CLASSIFICATIONS, PHONE (302) 451-3423.

NON-REGISTERED APPRENTICES MUST BE PAID THE MECHANIC'S RATE.

PROJECT: Del-Tech Stanton Modular Classroom, New Castle County





EXISTING BUILDING
56,352 S.F.
TWO STORY
(28,266 S.F. FOOTPRINT)
FF ELEV = 70.09

EXISTING BUILDING
144,104 S.F.
TWO STORY
(72,052 S.F. FOOTPRINT)
F.F.=70.09

PROPOSED RAMP
(SEE ARCH. PLANS)

PROPOSED TEMPORARY CLASSROOM TRAILER
3,360 S.F.
F.F. ELEV.: 85.00

PLAN VIEW
SCALE 1" = 20'



Know what's below.
Call before you dig.

NO.	DATE	BY	DESCRIPTION

APPLICATION NO. 2012-0107(S)

FOR
DTCC ALLIED HEALTH WING ADDITION
WHITE CLAY CREEK HUNDRED - NEW CASTLE COUNTY, DELAWARE

OWNER
DELAWARE TECHNICAL & COMMUNITY COLLEGE
400 STANTON-CHRISTINA
NEWARK, DE 19713-2111
(302) 464-3000

DEVELOPER
DELAWARE TECHNICAL & COMMUNITY COLLEGE
400 STANTON-CHRISTINA
NEWARK, DE 19713-2111
(302) 464-3000

ARCHITECT
LANDMARK JCM
SCIENCE AND ENGINEERING
100 WEST COMMONS BOULEVARD, SUITE 301
NEW CASTLE, DELAWARE 19720
PHONE: (302) 323-9377 • FAX: (302) 323-9466
INFO @ LANDMARKJCM.COM • WWW.LANDMARKJCM.COM

NEW CASTLE, DE
(302) 323-9377
DOVER, DE
(302) 734-9997

GEORGETOWN, DE
(302) 684-4138

WAYNE, PA
(610) 687-1976

HAVRE DE GRACE, MD
(410) 939-2144

DRAWN BY: SCW	SCALE: 1"=50'	GRAPHIC SCALE	0 10 20 40
DESIGNED BY: SCW	DATE: 4/16/13	THIS DRAWING IS THE EXCLUSIVE PROPERTY OF LANDMARK JCM. IT SHALL NOT BE REPRODUCED OR COPIED WITHOUT WRITTEN PERMISSION.	
CHECKED BY: TCW	LAST MODIFIED: 4/16/13	THIS DRAWING DOES NOT INCLUDE NECESSARY ALL CONSTRUCTION MUST BE DONE IN ACCORDANCE WITH THE OCCUPATIONAL SAFETY AND HEALTH REGULATIONS AND REGULATIONS THE FIELD APPLICABLE.	
COMM: C213-21	FILE NO: 001		
DRAWING NAME: SITE2.DWG			
SHEET NO. ---			
OF 02			