



ARCHITECTURE
ENGINEERING

ADDENDUM TO CONTRACT DOCUMENTS

Date: May 15, 2012

To: Bidders

From: Jonathan Street

Copies: William Ayers, Delaware Technical Community College
Reproduction Center, Inc.
DiCarlo Precision Imaging

Project: Buildings 200 & 700 Parking Lot Renovations
Delaware Technical Community College
Dover, DE

Project Number: 2011038.03

Subject: **ADDENDUM NO. 1**

NOTICE: Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated April 1, 2012, and any previously issued addenda, thereby incorporating these items into the contract.

1.01 Mandatory Pre-bid Meeting Minutes

Date Held: 04/01/12
Time: 2:00 p.m.
Place: Delaware Technical & Community College, Dover, DE

Attendees	Representing	Phone	Fax	E-mail
William Ayers	DTCC	302-857-1813	302-857-1898	ayers@dtcc.edu
Ray Parsons	DTCC	302-857-1818	302-857-1898	tparson3@dtcc.edu
Wayne J. Sharp	Becker Morgan Group	302-734-7950	302-734-7965	wsharp@beckermorgan.com
Jonathan Street	Becker Morgan Group	302-734-7950	302-734-7965	jstreet@beckermorgan.com
Tom Munlyn	Sci-Tek Consultants	267-702-2028		tmunlyn@scitek.com
Michael Berk	Castle Construction	302-326-3600	302-326-3601	michael.berk@castle.net

Item Discussion

- 1.01 Meeting:** Wayne Sharp (BMG) conducted the meeting and introduced the project team attending.
- 1.02 Bid Delivery:** Bids are due no later than 3:00 p.m., Thursday, April 18, 2012 and are to be addressed to Delaware Technical Community College, Terry Campus, Room 717, 100 Campus Drive, Dover, DE 19904, Attn. William Ayers. Bids must be hand delivered or delivered by US mail, express mail services (UPS, FedEx, etc.), fax or email are not acceptable. Bid opening will be public.

- 1.03 Bid Form:** Use the provided bid form. All line items must be filled in, and not left blank. If an alternate or unit price is not being bid, indicate "no bid". Review and acknowledge all Addenda.
- 1.04 Bonds:** Bid Bond must accompany each bid, and Performance and Payment Bonds are to be included in the bid.
- 1.05 Prevailing Wages:** Project is a State of Delaware prevailing wages project, which are included in the bid documents.
- 1.06 Subcontractor List:** The subcontractor list should be completed and included in the bid.
- 1.07 General Conditions:** AIA A201 *General Conditions* are part of the Contract Documents, by reference. They are not included in the Project Manual. Bidders can obtain copies through the printer if needed.
- 1.08 Contract for Construction:** AIA A101 *Standard Form of Agreement Between Owner and Contractor* is part of the Contract Documents, by reference. They are not included in the Project Manual. Bidders can obtain copies through the printer if needed.
- 1.09 Schedule:** Each contractor shall confirm that they can adhere to the published, or better the schedule. Any increase or decrease in schedule should be indicated in the bid.
- 1.10 Requests for Information:** RFI are to be submitted to Jonathan Street of Becker Morgan Group. RFI are to be transmitted via fax (302.734.7965), or as a PDF attachment to an email to Jonathan Street, jstreet@beckermorgan.com. No other submissions will be processed. RFI's are to include the Company name, Project name and number, RFI number and numbered questions.
- 1.11 Bid Documents:** Bid Documents can be purchased from RCI, in New Castle, DE or DiCarlo Precision, in Salisbury, MD.
- 1.12 Permits/Approvals:** The Contractor will be responsible for building permit applications and fees.
- 1.13 Site Visit:** All Contractors are recommended to visit the site and become familiar with the existing conditions and the scope of the project. Since all work is exterior, Contractors can visit the site at their leisure.
- 1.14 PDF Files:** PDF files will NOT be available to bidders.
- 1.15 Project Scope:** The project scope was reviewed.

LIST OF ATTACHMENTS

1	Bid Form	05/04/12
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PROJECT MANUAL CHANGES:

Item	Description
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- | | |
|---|---|
| 1 | Bid Form: <ul style="list-style-type: none">Delete Bid Form in its entirety, Substitute revised Bid Form, attached, dated 05/04/12. |
| 2 | Section-012300 – Alternates: <ul style="list-style-type: none">Delete 3.1.A.1 in its entirety, Substitute as follows:<ol style="list-style-type: none">Alternate: Provide the cost to delete milling the existing pavement at the building 200 parking lot, if the existing pavement is too thin for milling. This alternate will only be chosen after further field investigation to be performed within 30 days of start of construction. |

Addendum # 1
Buildings 200 & 700 Parking Lot Renovations
Delaware Technical Community College, Dover, DE
2011038.03

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DRAWING CHANGES:

Item	Description
	None

END OF ADDENDUM NO. 1

cc: All bidders
William Ayers, Delaware Technical Community College
Reproduction Center, Inc.
DiCarlo Precision Imaging

201103803af-Addm1.doc

(PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM

For Bids Due: _____ (DATE) To: _____ (OWNER)

Name of Bidder: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

Base Bid:

\$ _____
(\$ _____)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

Alternate No. 1:

Deduct: Milling Parking Lot 200 _____ (\$ _____)

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1: <u>Pavement patching, including excavation, disposal and Placement of patch per plan detail, per cubic yard</u>	\$ _____	\$ _____
UNIT PRICE No. 2: <u>Undercutting unsuitable soil, (to include removal), per cubic yard</u>	\$ _____	\$ _____
UNIT PRICE No. 3: <u>Seeding, per square feet</u>	\$ _____	\$ _____

(PROJECT NAME)

(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for 60 days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work by August 1, 2012, based on a construction start no later than June 15, 2012.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

- ATTACHMENTS**
Sub-Contractor List
Non-Collusion Statement
Bid Security
(Others as Required by Project Manuals)

(PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required** that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>
1. Asphalt Paving	_____	_____
2.	_____	_____
2.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

(PROJECT NAME)
(PROJECT LOCATION)
(PROJECT OR CONTRACT NUMBER)

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE
(TYPED): _____

AUTHORIZED REPRESENTATIVE
(SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

SECTION 012300 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.

- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate No. 01: Pavement Milling Parking lot Building 200
 - 1. Alternate: Provide the cost to delete milling the existing pavement at the building 200 parking lot, if the existing pavement is too thin for milling. This alternate will only be chosen after further field investigation to be performed within 30 days of start of construction.

END OF SECTION 012300