



ARCHITECTURE  
ENGINEERING

## ADDENDUM TO CONTRACT DOCUMENTS

**Date:** December 5, 2012

**To:** Pre-bid Meeting Attendees  
Bidders

**From:** James A. Ament Jr., Assoc. AIA

**Copies:** Dr. Ileana Smith – DTCC / Campus Director, Owens Campus

**Project:** DTCC Powerplant Education Facility – Sussex County Airport & Industrial Park –  
Georgetown, DE

**Project Number:** BMG Project No. 2012112.00

**Subject:** **ADDENDUM NO. 1**

**NOTICE:** Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated November 19, 2012, and any previously issued addenda, thereby incorporating these items into the contract.

### 1.01 Mandatory Pre-bid Meeting Minutes

Date Held: 12/05/12  
Time: 10:00 A.M.  
Place: Aviation Maintenance Education Center – Sussex County Airport, Georgetown, DE

Attendees	Representing	Phone	Fax	E-mail
Wayne J. Sharp, AIA	Becker Morgan Group	302-734-7950	302-734-7965	<a href="mailto:wsharp@beckermorgan.com">wsharp@beckermorgan.com</a>
Pierce Thompson Sr.	Conventional Builders	302-422-2429	302-422-2135	<a href="mailto:conventionalbuilders@comcast.net">conventionalbuilders@comcast.net</a>
Charles Ware	Kent Construction	302-653-6469	302-653-2148	<a href="mailto:lynn@kentconstructionco.com">lynn@kentconstructionco.com</a>
Christopher Caruso	A-Del Construction	302-453-8286	302-453-9550	<a href="mailto:ccaruso@A-Del.com">ccaruso@A-Del.com</a>
Kevin Cannatelli	Nason Construction	410-749-5300	410-749-4433	<a href="mailto:kcannatelli@nasonconstruction.com">kcannatelli@nasonconstruction.com</a>
Scott Frieze	Nickel Electrical	302-856-1006	302-856-6119	<a href="mailto:sfrieze@nicklelectrical.com">sfrieze@nicklelectrical.com</a>
Ken Robertson	Emory Hill	302-322-9500	302-322-9518	<a href="mailto:kennethrobertson@emoryhill.com">kennethrobertson@emoryhill.com</a>
Jane Best-Weick	Bancroft	302-254-6401	302-655-4599	<a href="mailto:jane@bancroftusa.com">jane@bancroftusa.com</a>
Josh George	Whiting Turner	302-292-0676	302-292-0683	<a href="mailto:joshua.george@whiting-turner.com">joshua.george@whiting-turner.com</a>
Steve Rineer	C.B. Structures	717-354-3744	717-354-3749	<a href="mailto:srineer@cbstructuresinc.com">srineer@cbstructuresinc.com</a>
Anne Jacobi	Tuscan Construction	302-644-7091	302-644-7092	<a href="mailto:amjacobi@tuscanconstruction.com">amjacobi@tuscanconstruction.com</a>
Marvin Clark	Fire Protection Ind.	302-757-6239	302-453-9107	<a href="mailto:m.clark@fireproind.com">m.clark@fireproind.com</a>
Bill Booth	Commonwealth Const.	302-654-6611	302-655-1413	<a href="mailto:bbooth@itscommonwealth.com">bbooth@itscommonwealth.com</a>
Pete Kramer	J.S. Kramer, Inc.	302-422-3900	302-422-4850	<a href="mailto:jskramergc@aol.com">jskramergc@aol.com</a>
Fred Carlsten	J.L. Briggs & Co.	302-856-7033	302-856-7085	<a href="mailto:jlbriggsc@verizon.net">jlbriggsc@verizon.net</a>
Lin Faucett	DTCC	302-855-1618	302-858-5474	<a href="mailto:lfaucett@dtcc.edu">lfaucett@dtcc.edu</a>
George Booth	DTCC	302-864-4555	302-858-5479	<a href="mailto:siseman@dtcc.edu">siseman@dtcc.edu</a>
Mike Hines	BW Electric	302-491-6154	302-491-6155	<a href="mailto:bwelectric@comcast.net">bwelectric@comcast.net</a>
Stacey Bush	Amakor, Inc.	302-834-8664	302-834-8681	<a href="mailto:amakor@aol.com">amakor@aol.com</a>

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Dave Sizemore	R. Y. Johnson	302-422-3732	302-422-4696	<a href="mailto:dzook@ryjson.com">dzook@ryjson.com</a>
Steve Allis	Advantech, Inc.	302-674-8405	302-674-3698	<a href="mailto:stevea@advantechsecurity.net">stevea@advantechsecurity.net</a>
Scott Hummel	Apple Electric	302-465-5105	302-645-5590	<a href="mailto:theappleelectric@comcast.net">theappleelectric@comcast.net</a>
John de Prophetis	BCI	302-325-2700	302-325-2733	<a href="mailto:kcoldiron@bci-online.com">kcoldiron@bci-online.com</a>
Jason Sakeley	Elements HVAC	302-688-9878		<a href="mailto:jasons@elementshvac.com">jasons@elementshvac.com</a>
Brian Scott Schurman	Donald E. Reisinger	610-696-6921	302-335-3153	<a href="mailto:brianscottschurman1@comcast.net">brianscottschurman1@comcast.net</a>
Kevin DiSabatino	DiSabatino Const.	302-652-3838	302-652-3774	<a href="mailto:kdisabatino@disabatino.com">kdisabatino@disabatino.com</a>
Jim D. Guglielmo	EDIS Co.	302-421-5700	302-421-5714	<a href="mailto:jdiguglielmo@ediscompany.com">jdiguglielmo@ediscompany.com</a>
				<a href="mailto:kuandenbraak@ediscompany.com">kuandenbraak@ediscompany.com</a>
Justin Hiner	Willow Construction	410-822-6000	410-820-7392	<a href="mailto:justin@willowconstruction.com">justin@willowconstruction.com</a>
Jeff White	Joseph M. Zemmer	410-546-5700	410-546-1329	<a href="mailto:jeff_white@jmzinc.com">jeff_white@jmzinc.com</a>

- | Item        | Discussion  |
|-------------|---|
| <b>1.02</b> | <b>Meeting:</b> Wayne J. Sharp, AIA (BMG) conducted the meeting. Participants were reminded that this is a Mandatory Pre-Bid Conference.  |
| <b>1.03</b> | <b>Bid Protocol:</b> The Project Manual's <i>Advertisement for Bids</i> form was reviewed. Participants were reminded that sealed bids are due by Thursday, December 20, 2012 at 3:00pm at the Delaware Technical & Community College, Owens Campus, Georgetown, Delaware, in the Student Services Building #21205, 18800 Seashore Highway, Georgetown, Delaware 19947, c/o Bob Hearn, Business Manager.  |
| <b>1.04</b> | <b>Bid Documents:</b> Contractors can purchase Project Manual sets for \$100 (checks only) from Becker Morgan Group's office in Dover, DE. Those seeking to obtain bid documents are to call Becker Morgan Group's Dover office (302-734-7950).   |
| <b>1.05</b> | <b>Bid Form:</b> Participants were reminded to use the Bid Form provided in the Project Manual. Submit one (1) copy of the Bid Form and other documents required by the Project Manual. Bids submitted on superseded Bid Forms revised via Addendum will not be accepted. Bidders must also complete the "Non-Collusion Statement" and the "Employing Delawareans Reporting Requirements" form as attached to the Bid Form to be submitted with Bid. It was noted that there is one alternate on the Project. Alternate No. 1 is for parking bumpers. |
| <b>1.06</b> | <b>Subcontractor List:</b> The subcontractor list was read.   |
| <b>1.07</b> | <b>Bonding:</b> Participants were reminded that the project is to be bonded, and that bidders are to use only the Bond forms provided in the Project Manual. All bidders shall have a Delaware Business License or minimum applied for License by award of project.   |
| <b>1.08</b> | <b>Construction Contract:</b> The project will use the AIA A101-2007 Standard Form of Agreement between Owner and Contractor. It was noted that the bidders should review the "Amendment to Contract for Construction Between Delaware Technical Community College, as included in the Project Manual.  |
| <b>1.09</b> | <b>Prevailing Wage:</b> Participants were reminded that the project is a prevailing wage job; and the Department of Labor approved prevailing wage form is included in the bid documents.   |
| <b>1.10</b> | <b>Project Scope:</b> New 1-story 9,600 square foot education facility located on Rudder Lane at the Sussex County Airport & Industrial Park, in Georgetown, Delaware. Project includes but not limited to the following; site entrance, parking lots, grading, drainage, site utilities, sidewalks, fencing, site lighting, lawns and landscaping, footing, foundations, slabs, framing, metal roofing and siding, windows and doors, interior partitions, drywall and finished, ceilings, building mechanical and electrical systems.               |
| <b>1.11</b> | <b>Requests for Information:</b> RFI's are to be submitted to James A. Ament Jr. of Becker Morgan Group. RFI are to be transmitted via fax (302.734.7965), or as an attachment to an email <a href="mailto:jament@beckermorgan.com">jament@beckermorgan.com</a> . No other submissions will be processed. RFI's shall be submitted four days prior to the bid date, this change to the specification will be included in Addendum No. 1.  |
| <b>1.12</b> | <b>Permits/Approvals:</b> The Contractor and/or Subcontractor shall be required to obtain and pay for all required permits, except impact and user fees, as stated in the Instructions to Bidders.  |

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**1.13 Construction Coordination:** Refer to Specification Section 011000 for Access to Site and Work Restrictions for additional information.

**1.14 Site Walk:** After the pre-bid meeting, bidders walked the site to inspect the areas of work. Any resulting Bidders questions are to be submitted as RFI; refer to item 1.03. Potential bidders are advised to refer to Specification Section 017300, Paragraph 3.1.

**LIST OF ATTACHMENTS**

1	Bid From	12/05/12
2	G002; Code Sheet	12/05/12
3	C-001; Cover Sheet	12/05/12
4	C-101; Existing Conditions Plan	12/05/12
5	C-201; Site & Utilities Plan	12/05/12
6	C-301; Grading, Erosion Sediment Control Plan & Notes	12/05/12
7	C-401; Erosion & Sediment Details	12/05/12
8	E-100; Electrical Power Plan	12/05/12

**PROJECT MANUAL CHANGES:**

Item	Description
1	Instructions to Bidders (ITB): <ul style="list-style-type: none"> <li>Delete the word “seven” in the first sentence on 3.2.2, Substitute “four”.</li> <li>Delete the number “4” in the first sentence of 3.4.3, Substitute “2”.</li> </ul>
2	Bid Form: <ul style="list-style-type: none"> <li>Delete Bid Form in its entirety, Substitute revised Bid Form, dated 12/05/12.</li> </ul>
3	Summary (01100): <ul style="list-style-type: none"> <li>Add 1.5.B.3, to read: 1.5.B.3 Existing Parking Lot: The existing “Long Term” parking lot is NOT to be used by the Contractor for any reasons.</li> <li>Add 1.6.A.3, to read: 1.6.A.3 Security: There are no requirements for specialty security clearance for the project, such as background checks, ID badges, etc.</li> </ul>
4	Submittal Procedures (01300): <ul style="list-style-type: none"> <li>Add 1.2.C, to read: 1.2.C File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files</li> <li>Add 1.2.D, to read: 1.2.D Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.</li> </ul>

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- Add 1.3.B, to read:  
1.3.B LEED Submittals: Provide submittals for LEED documentation as outlined in each specification section.
- 5 Quality Requirements (014000):
  - Delete 1.7.A in its entirety.
- 6 Temporary Facilities and Controls (01500):
  - Delete 1.2.B in its entirety.
  - Delete 1.2.C in its entirety.
  - Add 3.1.A.2, to read:  
3.1.A.2 Temporary office, storage trailers and staging areas may be location adjacent to the site, to the northeast and northwest. The Contractor will be responsible to return the area to the same condition prior to disturbance.
  - Insert the words “and pay for” between the words “Install” and “water, in 3.2.B.
  - Delete 3.2.F.1, in its entirety, Substitute the following:  
3.2.F.1 Install and pay for electrical power service as required for construction operations.
  - Delete 3.2.F.2, in its entirety.
- 7 Cast-in-Place Concrete (033000):
  - Add the following to the end of 3.8.E, “, as required to accommodate construction schedule”.
  - Delete 3.15.B in its entirety.
- 8 Pole Building Structure (060000):
  - Delete the words “Owner will engage” from 3.2.A, Substitute the word “Contractor shall engage”.
- 9 Aluminum-Framed Entrances and Storefront (084113):
  - Delete the words “Owner will engage” from 2.10.A, Substitute the word “Contractor shall engage”.
- 10 Aluminum Windows (085113):
  - Delete the words “Owner will engage” from 3.3.A, Substitute the word “Contractor shall engage”.

**DRAWING CHANGES:**

Item	Description
1	G002; Code Sheet: <ul style="list-style-type: none"><li>• Delete entire sheet, Substitute revised sheet C-001, dated 12/05/12.</li></ul>
2	C-001; Cover Sheet: <ul style="list-style-type: none"><li>• Delete entire sheet, Substitute revised sheet C-001, dated 12/05/12.</li></ul>
3	C-101; Existing Conditions Plan: <ul style="list-style-type: none"><li>• Delete entire sheet, Substitute revised sheet C-101, dated 12/05/12.</li></ul>
4	C-201; Site & Utilities Plan: <ul style="list-style-type: none"><li>• Delete entire sheet, Substitute revised sheet C-201, dated 12/05/12.</li></ul>

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- 5 C-301; Grading, Erosion Sediment Control Plan & Notes:
- Delete entire sheet, Substitute revised sheet C-301, dated 12/05/12.
  - Clarification on Erosion & Sediment Control Note No. 2; Indications from Sussex Conservation District (SCD) is that CCR will NOT be required at this time. However, if SCD observes conditions that are concerning, they reserve the right to require CCR at that time. If this occurs, it will be the Contractor's responsibility for the cost of the CCR.
- 6 C-401; Grading, Erosion Sediment Control Plan & Notes:
- Delete entire sheet, Substitute revised sheet C-401, dated 12/05/12.
- 7 E-100; Electrical Power Plan:
- Delete entire sheet, Substitute revised sheet E-100, dated 12/05/12.

**END OF ADDENDUM NO. 1**

cc:

All attendees

All Bidders

DTCC

MyMarketPlace (via DTCC)

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