



DELAWARE STATE UNIVERSITY

OFFICE OF PLANNING & CONSTRUCTION

1200 N. DuPont Highway
Dover, Delaware 19901-2277

Addendum # 02

Date: 1/15/2020
Project: Village Building 3 Dome Replacement
Contract: FD-15-026

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications:

Revised Summary of Events and Dates:

- 1/9/2020 Mandatory Site Visit (Waived)
- 2/10/2020 Deadline for Questions (4:00PM EST)
- 2/14/2020 Posting of Answers to Contractor Questions
- 2/24/2020 Proposals Due (3:00 PM EST)
- 3/25/2020 Anticipated Start of Construction Date (subject to change)

See attached revised ITB reflecting the new dates

See attached revised Bid form reflecting the new dates

Changes to Specifications:

1. See below

Changes to Drawings:

1. None

General Information:

1. None

Questions and Answers:

1. Question: Please confirm if the edge banding (curved wd 2x rim board) can be 2 layers if $\frac{3}{4}$ " plywood.
 - a. Answer: Provide horizontal continuous wd 2x blocking (outside edge ripped to curve) approximately +/-10" – 11" wide. Plywood is not acceptable.
2. Question: On Drawing G10-01, Division 22 & 26, states the contractor to be responsible for design and engineering. We cannot find any subs that want to bid this project that have to design any electrical or plumbing. Please advise.
 - a. Answer: Revise Div 26.
 - i. Revise Item 1: Contractor shall be responsible for the limited scope of electrical work indicated in the construction documents and be work shall be performed by a licensed electrician and inspected/ approved by AHD in the field as needed.
 - ii. Delete Items 2 & 7.
 - b. Answer: Revise Div 22.
 - i. Revise Item 1: Contractor shall be responsible for the limited scope of plumbing work indicated in the construction documents and be work shall be performed by a licensed plumber and inspected/ approved by AHD in the field as needed.
 - ii. Revise Item 3: Contractor shall provide sprinkler, fire alarm and emergency lighting shop drawings/ submittals for any changes to the original building system infrastructure.
 - iii. Delete Item 4, 5, and 6.

END

INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-15-026 – Village Building 3 Dome Replacement** will be received by the Delaware State University, in the Office of Planning & Construction Room 101 in the Facilities Management Building, 1200 N. DuPont Highway, Dover, DE 19901-2277, until **February 24, 2020 local time on 3:00 PM**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves:

THE PROJECT CONSISTS OF REPLACING THE EXISTING FIBERGLASS DOME & METAL PANEL FROM THE BUILDING 3 AT THE UNIVERSITY APARTMENTS ON THE DELAWARE STATE UNIVERSITY CAMPUS AND REPAIRING THE PORTION OF 4TH FLOOR ROOMS WITH WATER DAMAGE FROM EXISTING LEAKING DOME ROOF.

A **MANDATORY** Pre-Bid Meeting will be held on **January 9, 2020, at 10:00 AM at the Facilities Management Building, DSU Main Campus** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THE ENTIRE PRE-BID MEETING IS A PREREQUISITE FOR SUBMITTING A BID FOR THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware State University c/o the Office of Planning & Construction, Facilities Management Building, Room 101, Dover, DE 19901-2277, Attn: Zafar Chaudhry, Associate Vice President of Contract & Procurement. The outer envelope should clearly indicate: **"DSU CONTRACT NO. FD-15-026 – Village Building 3 Dome Replacement - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained or reviewed at the office of Fearn Clendaniel Architect upon receipt of \$500.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to Fearn Clendaniel Architect. Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents free of charge by submitting a written request to constructionbid@desu.edu. Delaware State University will track all bidders and ensure plan holder receive all addenda.

Summary of Events and Dates:

1/9/2020	Mandatory Site Visit (Waived)
2/10/2020	Deadline for Questions (4:00PM EST)
2/14/2020	Posting of Answers to Contractor Questions
2/24/2020	Proposals Due (3:00 PM EST)
3/25/2020	Anticipated Start of Construction Date (subject to change)

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent

of the contract price upon execution of the contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

DRUG TESTING REQUIREMENTS FOR LARGE PUBLIC WORKS

Pursuant to 29 Del.C. §6908(a)(6), effective as of January 1, 2016, OMB has established regulations that require Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds. The regulations establish the mechanism, standards and requirements of a Mandatory Drug Testing Program that will be incorporated by reference into all Large Public Works Contracts awarded pursuant to 29 Del.C. §6962. Final publication of the identified regulations can be found at the following: [4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects](#)

END OF ADVERTISEMENT FOR BIDS



BID FORM

Project: **DSU Project No: FD-15-026 – Village Building 3 Dome Replacement**

Location: Delaware State University
University Village Building # 3, Main Campus
1200 North DuPont Hwy
Dover, Delaware

For Bids Due: 2/24/2020 at 3:00 PM Local Time

To: Delaware State University
Facilities Building,
Office 101
1200 N. DuPont Highway
Dover, DE 19901-2277
Attn: Zafar Chaudhrey
Associate Vice President

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____ (Written Out).

(\$ _____) (Figures).

[This price includes all allowances as documented within the project manual.]

A. ALTERNATES (Note: *project is subject to prevailing wages*)

1. Alternates: Alternate prices conform to applicable project specification section. Refer to the drawing specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossing out the part that does not apply.

a. **Alternate #1:** Net - ADD / DEDUCT
• _____ (Figures).
• _____ (Written Out).

b. **Alternate #2:** Net - ADD / DEDUCT
• _____ (Figures).
• _____ (Written Out).

c. **Alternate #3:** Net - ADD / DEDUCT
• _____ (Figures).
• _____ (Written Out).

B. UNIT PRICES

1. Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

ADD

DEDUCT

UNIT PRICE No. 1:

ADD WOOD 2x6 STUDS/ FRAMING/ TO EXISTING REINFORCE EXISTING LOADBEARING WALL AND TRUSSES.

COST PER LINEAR FEET INSTALLED \$ _____ \$ _____

UNIT PRICE No. 2:

REPLACE DAMAGED/ DETERIORATED CURVED WOOD 2X6 TRIPLE PLATE IN LOADBEARING WALL COST PER LINEAR FEET INSTALLED

\$ _____ \$ _____

UNIT PRICE No. 3:

REPLACE DAMAGED/ DETERIORATED CURVED WOOD 2x6 SINGLE BOTTOM PLATE IN LOADBEARING WALL

COST PER LINEAR FEET INSTALLED \$ _____ \$ _____

UNIT PRICE No. 4:

REPLACE DAMAGED/ DETERIORATED 3/4" THICK WOOD SUBFLOOR ON WOOD TRUSSES

COST PER SQUARE FEET INSTALLED: \$ _____ \$ _____

UNIT PRICE No. 5:

REPLACE DAMAGED/ DETERIORATED CURVED 1/2" THICK WOOD SHEATHING ON WOOD TRUSSES OR STUDS

COST PER SQUARE FEET INSTALLED \$ _____ \$ _____

UNIT PRICE No. 6:

REPLACE DAMAGED/ DETERIORATED 5/8" TYPE X GWB ON WOOD TRUSSES

COST PER SQUARE FEET INSTALLED \$ _____ \$ _____

UNIT PRICE No. 7:

REPLACE DAMAGED OR NON-FUNCTIONAL RECESSED 6" DIA (FIRE RATED) LIGHT FIXTURE & LAMPS,
MATCH EXISTING

COST PER FIXTURE INSTALLED \$ _____ \$ _____

UNIT PRICE No. 8:

REPLACE DAMAGED OR NON-FUNCTIONAL SURFACE MOUNTED 1' x 4' FLUORESCENT LIGHT FIXTURE &
LAMPS, MATCH EXISTING

COST PER FIXTURE INSTALLED \$ _____ \$ _____

UNIT PRICE No. 9:

REPLACE DAMAGED OR NON-FUNCTIONAL SURFACE MOUNTED EXIT LIGHT, MATCH EXISTING

COST PER FIXTURE INSTALLED \$ _____ \$ _____

UNIT PRICE No. 10:

PREP AND PAINT NEW OR EXISTING GWB WALL OR CEILING SURFACE

COST PER SQUARE FEET: \$ _____ \$ _____

ALLOWANCE PRICE NO. 1

DESCRIPTION: UNFORESEEN DEMOLITION AND REPLACEMENT OF DETERIORATED WOOD FRAMING/
SUBFLOOR, DETERIORATED GWB, DETERIORATED DOORS/ TRIM, NON-FUNCTION LIGHT FIXTURES,
ADDITIONAL STRUCTURAL REINFORCING, ADDITIONAL INTERIOR FINISHES, AND REPAIRS TO EXISTING
ROOF NOT INCLUDED IN THE ORIGINAL CONSTRUCTION SCOPE OF WORK.

TOTAL AMOUNT: \$50,000

C. WORK SCHEDULE

1. We understand that this contract is governed by liquidated damages and that submission of this bid is acceptance of the proposed contract completion date. Our proposed detailed project schedule shows more fully the sequence of activities necessary to meet the specified schedule. The project schedule is a required attachment of a complete bid and **failure to submit a viable schedule will be a justifiable reason to deem the bid as incomplete**. Bid schedule shall be submitted in Gantt Chart format (Microsoft Project preferred) to be deemed as an adequate project schedule.
 - a. Schedule should be detailed by trade and show manpower, or provide narrative explaining planned crews.
 - b. Include milestones, phasing, critical path, etc.
 - c. Document any weather contingency built into schedule.
2. Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.
3. Alternative Work Hours

Work during "regular hours" at this site is being performed on a single shift, eight hours per day, 7:30 AM to 4:30 PM, and five days per week, Monday through Friday. To meet the schedule established on the basis of Item 1 above, our proposed work hours will be _____ hours per day,

_____ AM to _____ PM, and _____ days per week, _____ through _____ the cost of which is reflected in our lump sum price. Our lump sum price also includes any mandatory off-hours work required per special conditions.

D. SITE SUPERINTENDANT

We propose to use _____ as our site superintendent. A resume of his/her qualifications is attached.

We understand that DSU reserves the right to interview him/her prior to contract award/prior to start of work and to reject him/her if not considered acceptable. If rejected, we will propose alternate personnel for the position who will be subject to the same review and acceptance procedure, at no increase in our lump sum proposal.

We also understand DSU reserves the right to reject our bid if we are unable to provide a site supervisor acceptable to DSU within thirty (30) calendar days after submission of this bid.

E. REMARKS

1. I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.
2. This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.
3. The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.
4. This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.
5. Our Bid Price(s) are firm based on contract award within thirty (30) calendar days of the date of submittal of this bid.
6. I/We understand that we will not be compensated at a later date for claimed additional costs based on any information received during the bid period, but which is not identified in our proposal and subsequently accepted in writing by DSU.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Security
Construction Schedule
Resume of Site Superintendent
(Others as Required by Project Manuals)

END OF SECTION 00 41 13

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____ and State of _____
as **Surety**, legally authorized to do business in the State of Delaware ("**State**"), are held and firmly unto the **State**
in the sum of _____ Dollars (\$_____),
or _____ percent not to exceed _____
_____ Dollars (\$_____) of amount of bid on Contract No. _____, to be
paid to the **State** for the use and benefit of _____ (*insert State agency
name*) for which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors,
administrators, and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal** who has
submitted to the _____ (*insert State agency name*) a certain proposal to
enter into this contract for the furnishing of certain material and/or services within the **State**, shall be awarded this
Contract, and if said **Principal** shall well and truly enter into and execute this Contract as may be required by the
terms of this Contract and approved by the _____ (*insert State
agency name*) this Contract to be entered into within twenty days after the date of official notice of the award
thereof in accordance with the terms of said proposal, then this obligation shall be void or else to be and remain in
full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Corporate
Seal

By:

Name of Bidder (Organization)

Authorized Signature

Attest _____

Title

Name of Surety

Witness: _____

By:

Title

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. CARPENTRY	<hr/>	<hr/>	<hr/>
2. DRYWALL	<hr/>	<hr/>	<hr/>
3. PLUMBING	<hr/>	<hr/>	<hr/>
4. ROOFING	<hr/>	<hr/>	<hr/>
5. ELECTRICAL	<hr/>	<hr/>	<hr/>
6. PAINTING	<hr/>	<hr/>	<hr/>
7. DEMOLITION	<hr/>	<hr/>	<hr/>
8. CASEWORK	<hr/>	<hr/>	<hr/>
9.	<hr/>	<hr/>	<hr/>

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20 _____

My Commission expires _____ NOTARY PUBLIC _____

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.