

Invitation to Bid (ITB) Overview

Sealed bids for Delaware State University **ITB - Athletic Charter Bus Transportation - Contract No. 18-07-26-08** will be received addressed to Zafar Chaudhry, Associate Vice President, Delaware State University, Room No. 103, Facilities Management Building, 200 North DuPont Highway, Dover, DE 19901-2277, Phone: (302) 857-7852, Email: zchaudhry@desu.edu, until **3:00PM** (local time) on the specified date listed below. **Bidder bears the risk of late delivery or delivery at any other location of the University other than specified herein.** Any bid received after the stated time and place will not be entertained. The outer envelope should clearly indicate: **"DSU ITB - Athletic Charter Bus Transportation - Contract No. 18-07-26-08."**

Summary of Events and Dates:

The proposed schedule of events subject to the ITB is outlined below:

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| • Deadline for Questions | July 17, 2018 at 10:00 AM (Local Time) |
| • Response to Questions Posted by | July 24, 2018 |
| • Deadline for Receipt of Proposals | July 31, 2018 at 3:00 PM (Local Time) |
| • Contractor Selection Date | TBD |
| • Anticipated Contract Start | August 15, 2018 |

* **Each date subject to change. Times listed above are local time in the State of Delaware.**

Note: All questions shall be in writing and submitted via email to Zafar Chaudhry at zchaudhry@desu.edu prior to the deadline including time and date listed above.

Bidder bears the risk of incomplete response, late delivery or delivery at wrong location of the University other than specified in this ITB.

The term of the contract between the successful bidder and the University shall be for **one year (1) years**. There is an **option** to renew the contract for **four (4) one-year extensions by negotiation**.

Each proposal must be submitted with one original paper copy and one electronic copy on USB memory stick.

There will **not** be any mandatory pre-bid meeting for this ITB.

Bid bond requirement for the purpose of this ITB has been waived.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein.

END OF ADVERTISEMENT FOR BIDS