

## **Request for Proposals Overview**

Sealed responses for Delaware State University Contract No. **17-03-10-02 – Philanthropic Consultation Fundraising and Gift Planning Strategies** will be received by the Delaware State University, in the reception area of the Contract Administration Office in the Claibourne D. Smith Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00PM EDST** local time on **March 09, 2017**. Bidder bears the risk of late delivery or delivery at wrong location of the University. Any response received after the stated time will not be entertained. Sealed responses shall be addressed to the Delaware State University Attn: Zafar Chaudhry, Associate Vice President of Contract Administration, Claibourne D. Smith Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277. The outer envelope should clearly indicate: **“DSU CONTRACT NO. 17-03-10-02 – Philanthropic Consultation Fundraising and Gift Planning Strategies.”**

This Request for Proposals involves **Philanthropic Consultation Fundraising and Gift Planning Strategies**.

**No Pre-Bid Meeting will be held for this Request for Proposals.**

### **Summary of Events and Dates:**

The proposed schedule of events subject to the RFP is outlined below:

<b>Deadline for Questions</b>	<b>February 20, 2017 at 10:00 AM (Local Time)</b>
<b>Response to Questions Posted by</b>	<b>March 01, 2017</b>
<b>Deadline for Receipt of Proposals</b>	<b>March 09, 2017 at 3:00 PM (Local Time)</b>
<b>Estimated Notification of Award</b>	<b>Date: TBD</b>

**\* Each of the above date is subject to change**

**Note:** All questions shall be in writing.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein.

**END OF ADVERTISEMENT FOR BIDS**