

## **DELAWARE STATE UNIVERSITY**

## CONTRACT ADMINISTRATION

April 7, 2017

Mr. Frederick Credno, Managing Partner Zephyr Aviation, LLC 11710 Plaza America Drive, Suite 2000 Reston, VA 20190

Email: fred.credno@zephyraviation.net

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Fax: (540) 369-8850

Subject: <u>ITB for Air Charter Services – 2017 Football Season - CONTRACT NO 17-03-06-03</u>

Dear Mr. Credno,

Thank you for submitting a bid to the Delaware State University. We are pleased to inform you that your firm has been awarded above listed contract. This award letter is subject to execution of a written contract, Board of Trustees approval (if required), and fulfilling of any other legal/procedural formalities.

The highly competitive bid process revealed your institution's good combination of experience and expertise. The Selection Committee felt that your firm was best suited for the University's needs.

On behalf of Delaware State University, we appreciate the hard work that went into preparing your bid and we look forward to working with you.

Sincerely,

Zafar Chaudhry Associate Vice President