

## INVITATION TO BID

Sealed bids for Delaware State University Contract No. **FD-15-081 – Price Building First Floor North HVAC Renovation** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00 pm** local time on **Friday, April 22, 2016**, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves HVAC replacement in the 1st floor north wing as per bid documents.

A **MANDATORY** Pre-Bid Meeting will be held on **April 07, 2016, at 1:30pm at Price Building Lobby** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Zafar Chaudhry, Associate Vice President of Contract and Procurement. The outer envelope should clearly indicate: **"DSU CONTRACT NO. FD-15-081 – Price Building First Floor North HVAC Renovation - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained or reviewed at the office of StudioJaed, 2500 Wrangler Hill Road, Fox Run Office Plaza, Suite 110, Bear, DE 19701 upon receipt of \$500.00 per set/non-refundable, starting on the day of the mandatory pre-bid. Checks are to be made payable to "StudioJaed". Alternatively, in consideration of our environment, and in alignment with the University's sustainability initiatives, bidders may request an electronic copy of the bidding documents by submitting a written request to [constructionbid@desu.edu](mailto:constructionbid@desu.edu). Delaware State University will track all bidders and ensure plan holder receive all addenda.

### Summary of Events and Dates:

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|----------------------------------|---|
| <b>Thursday, April 07, 2016</b>  | <b>Mandatory Site Visit at Price Building Lobby (1:30PM EST)</b>  |
| <b>Tuesday, April 19, 2016</b>   | <b>Deadline for Questions (4:00PM EST)</b>                        |
| <b>Wednesday, April 20, 2016</b> | <b>Posting of Answers to Contractor Questions (4:00PM EST)</b>    |
| <b>Wednesday, April 20, 2016</b> | <b>Final Date for Addendums</b>                                   |
| <b>Friday, April 22, 2016</b>    | <b>Proposals Due (3:00 PM EST)</b>                                |
| <b>Friday, April 29, 2016</b>    | <b>Contractor Selection Date</b>                                  |
| <b>Monday, May 16, 2016</b>      | <b>Anticipated Start of Construction Date (subject to change)</b> |
| <b>Tuesday, May 24, 2016</b>     | <b>Latest Date for Contract Award</b>                             |
| <b>Friday, August 19, 2016</b>   | <b>Substantial Completion</b>                                     |

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to

reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

#### **DRUG TESTING REQUIREMENTS FOR LARGE PUBLIC WORKS**

Pursuant to 29 Del.C. §6908(a)(6), effective as of January 1, 2016, OMB has established regulations that require Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds. The regulations establish the mechanism, standards and requirements of a Mandatory Drug Testing Program that will be incorporated by reference into all Large Public Works Contracts awarded pursuant to 29 Del.C. §6962. Final publication of the identified regulations can be found at the following: [4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects](#)

**END OF ADVERTISEMENT FOR BIDS**