



DELAWARE STATE UNIVERSITY

OFFICE OF PLANNING & CONSTRUCTION

1200 N. DuPont Highway
Dover, Delaware 19901-2277

Addendum # 1

Date: April 15, 2016

Project: Wilmington Campus Paving and Draining Project

Contract: FD-15-069

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications:

1. Work hours shall abide by local ordinance.
2. Maintain entry and exit during Construction.
3. A minimum overlay depth of 2" of Type C Hot Mix is required.
4. Epoxy resin paint shall be required for long line striping. Thermo plastic (extruded or preformed material) will be required on Asphalt surfaces, for short line striping, i.e. symbols/legends. Permanent pavement marking tape (per DelDOT approved materials list) will be required on Concrete surfaces, for short line striping, i.e. symbols/legends.

Changes to Specifications:

1. Revisions were made to section 00 41 13 - Bid Form - Bid Bond, which indicate a list of subcontractors. See attached

Changes to Drawings:

1. Section

General Information:

1. Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid. **See attached.**
2. Pre-Bid Meeting Minutes: These minutes are now integral to the bidding documents. **See attached.**

Questions and Answers:

1. **Question:**
Answer:

END

Wilmington Campus
 3931 Kirkwood Highway
 Wilmington, Delaware 19808
 Phone: (302) 254-5334
 Fax: (302) 254-5350

Project: FD-15-069- Wilmington Campus - Paving and Drainage Project
 3931 Kirkwood Highway
 Wilmington, Delaware 19808

Mandatory Pre-bid Minutes

MEETING DATE: 04/14/2016

MEETING TIME: 2:00 pm - 3:00 pm

MEETING LOCATION: Wilmington Campus

OVERVIEW:

The scope of the Contract includes but is not limited to the following: It is the intent of Delaware State University to select a qualified contractor to provide services related to the paving and draining of the parking lot in the Wilmington Campus as per drawings and bid documents.

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Khalid Zerrad	Delaware State University	Tel: (302) 857-7085	kzerrad@desu.edu	
Jordan Morrison	Duffield Associates	Tel: (302) 239-6634	jmorrison@duffnet.com	

Uncategorized Items

No	Title	Assignment	Due Date	Priority	Status
1.1	Attendee Sign-In				Open
Description: Sign-in sheet was circulated. All attendees are signed in. Sign-in sheet will be distributed as part of Addendum #1.					
1.2	Responsible Parties:				Open
Description: 1. DSU: J.D. Bartlett, Executive Director of Planning and Construction 2. DSU: Khalid Zerrad, Construction Project Manager 3. Duffield Associates, Jordan Morrison Engineer					
1.3	Explanation of the project:				Open
Description: 1. As outlined in the Bid Advertisement. All documents can be obtained through Procore or email to constructionbid@desu.edu 2. Construction Schedule 1. Earliest Start of Construction Date – Monday, May 16, 2016 2. Substantial Completion Date – Tuesday, August 16, 2016					
1.4	Project Requirements:				Open
Description:					

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Wilmington Campus if there are any discrepancies or questions with the content of these minutes.

This project shall comply with all applicable State bid laws including, but is not limited to requirements for Bid Bonds, Payment Bonds, and Performance Bonds. The State of Delaware Prevailing Wage Regulations apply to this project. Refer to the project manual for further information. State of Delaware drug testing regulations for large public works projects shall apply to this project				
1.5	Bid Form Review:			Open
Description: The Bid Form was briefly outlined. It is essential that bid be submitted in its entirety including required forms & attachments, as indicated in the specifications. Submitted bid shall be lump sum. Submitted bid shall include pricing for each alternate. Subcontractors List section of the bid form shall not be left blank for any reason. Noncompliance may result in a rejection of submitted bid. If bidding contractor is doing the work in the place of a subcontractor, indicate accordingly on said form. Addendum 1 will include a revised bid form to reflect subcontractor list.				
1.6	Bid Submission:			Open
Description: 1. Bids will be accepted until Friday, April 29, 2016 3:00 pm in Administration Building 3rd floor.				
1.7	Document Interpretations or Questions:			Open
Description: 1. All bidding related questions should be submitted in writing to ConstructionBid@desu.edu . Questions, answers to questions, and clarifications will be provided via addendum. 1. Submit all requests and questions, in writing via email, no later than Tuesday, April 26, 2016 by 4:00 pm.				
1.8	Addenda			Open
Description: 1. The final addendum will be issued on, or before, Wednesday, April 27, 2016 By 4:00 pm				
1.9	Question and Answers			Open
Description: Question: Answer:				
1.10	Conclusion			Open
Description: These notes represent the author's understanding of the issues discussed. Please contact the author with any discrepancies no later than three calendar days after receipt of these minutes. Otherwise, the contents of these minutes will be deemed accepted by all recipients.				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Wilmington Campus if there are any discrepancies or questions with the content of these minutes.

Attendee	Company Information	Attach Business Card
<p>Printed Name: <u>SALVADOR LIMON</u></p> <p>Signature: <u></u></p> <p>Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Primary Contact: <u>302 292 1166</u></p>	<p>Company: <u>GRASSBUSTERS - L - CO</u></p> <p>Email: <u>SHELLY9@9BLINK.NET</u></p> <p>Phone: <u>302 292 1166</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	
<p>Printed Name: <u>Ryan Kimble</u></p> <p>Signature: <u></u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>302 250 6273</u></p>	<p>Company: <u>ZACK Excavating INC</u></p> <p>Email: <u>Ryan.Kimble@ZACKExc.com</u></p> <p>Phone: <u>302 250 6273</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	 <p>Cell: (302)250-6273 Office: (302)223-6223 Fax: (302)223-6531</p> <p>2935 South Dupont Blvd Smyrna, DE 19977</p> <p>Ryan Kimble Project Manager ryan.kimble@zackexc.com</p> <p>www.zackexc.com</p>
<p>Printed Name: <u>Steve Newman</u></p> <p>Signature: <u></u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: _____</p>	<p>Company: <u>Reybold Construction</u></p> <p>Email: <u>snewman@reybold.com</u></p> <p>Phone: <u>609-202-4112</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	 <p>Steve Newman Site Work Estimator</p> <hr/> <p>snewman@reybold.com O: 302.832.7100 ext 134 C: 609.202.4112 F: 302.392.4491</p>

Attendee	Company Information	Attach Business Card
Printed Name: <u>Robert Silbaway</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Larry</u>	Company: <u>Karl Construction</u> Email: _____ Phone: <u>302 653 6469</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Danny Hanna</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>A-DEL Construction</u> Email: <u>estimates@a-del.com</u> Phone: <u>302-453-8286</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	 <p>Danny Hanna Estimating Dept. estimates@a-del.com</p> <p>10 Adel Drive Newark, DE 19702 www.A-Del.com</p> <p>Phone: (302) 453-8286 ext. 104 Cell: (302) 363-3404 Fax: (302) 453-9550</p>
Printed Name: <u>Danny Carrow</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Carrow Construction</u> Email: <u>danny.carrow@carrowconstruction.com</u> Phone: <u>302-275-7592</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
<p>Printed Name: <u>Bob Leboffe</u></p> <p>Signature: <u><i>Bob Leboffe</i></u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: _____</p>	<p>Company: <u>Gessler Construction</u></p> <p>Email: <u>Gessler Construction@Comcast.net</u></p> <p>Phone: <u>610-565-6750</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	
<p>Printed Name: <u>AOUS HAWLI</u></p> <p>Signature: <u><i>Aous Hawli</i></u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>302 995 2259</u></p>	<p>Company: <u>Eastern States Construction Service Inc</u></p> <p>Email: <u>ahawli@eastern-states.net</u></p> <p>Phone: <u>(302) 995 2259</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p style="text-align: center;">AOUS HAWLI Project Manager / Estimator</p> <hr/> <p style="text-align: center;">EASTERN STATES CONSTRUCTION SERVICE INC.</p> <hr/> <p style="text-align: center;">702 FIRST STATE BOULEVARD WILMINGTON, DE 19804-3553 (302) 995-2259 x112 OFFICE (302) 995-2460 FAX ahawli@eastern-states.net</p> <p style="text-align: center;">A Heavy/ Highway and Site Development Construction Company</p>
<p>Printed Name: <u>MATT TARR</u></p> <p>Signature: <u><i>Matt Tarr</i></u></p> <p>Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Primary Contact: <u>302-757-7883</u></p>	<p>Company: <u>GES</u></p> <p>Email: <u>MTARR@GESONCALL.COM</u></p> <p>Phone: <u>302-757-7883</u></p> <p>Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p style="text-align: center;"><i>25 years of safety, quality and performance</i></p> <div style="display: flex; justify-content: space-between;">  <div style="text-align: right;"> <p>Matt Tarr mtarr@gesoncall.com Office 302.918.3070 ext. 105 Cell 302.757.2883</p> </div> </div> <hr/> <p style="text-align: center;">70 Albe Drive, Newark, DE 19702 P: 877.GES.0007 F: 302.834.1959</p> <p style="text-align: center;">SDVOSB www.gesOnCall.com</p>



BID FORM

Project: FD-15-069 – Wilmington Campus Paving and Draining Project

Location: Delaware State University
Wilmington Campus
3931 Kirkwood Hwy
Wilmington DE, 19808

For Bids Due: Friday, April 29, 2016 at 3:00pm

To: Delaware State University
Administration Bldg,
Purchasing, Room 321
1200 N. DuPont Highway
Dover, DE 19901-2277
Attn: Zafar Chaudhrey
Associate Vice President

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder’s Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____ (Written Out).

(\$ _____) (Figures).

[This price includes all allowances as documented within the project manual.]

A. ALTERNATES (Note: project is subject to prevailing wages)

1. Alternates: Alternate prices conform to applicable project specification section. Refer to the drawing specifications for a complete description of the following Alternates. An “ADD” or “DEDUCT” amount is indicated by the crossing out the part that does not apply.

- a. **Alternate #1:** Net - ADD / DEDUCT
- _____ (Figures).
 - _____ (Written Out).
- b. **Alternate #2:** Net - ADD / DEDUCT
- _____ (Figures).
 - _____ (Written Out).
- c. **Alternate #3:** Net - ADD / DEDUCT
- _____ (Figures).
 - _____ (Written Out).

B. UNIT PRICES

1. Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1: _____ (BRIEF DESCRIPTION) _____	\$ _____	\$ _____
UNIT PRICE No. 2: _____ (BRIEF DESCRIPTION) _____	\$ _____	\$ _____
UNIT PRICE No. 3: _____ (BRIEF DESCRIPTION) _____	\$ _____	\$ _____

C. WORK SCHEDULE

1. We understand that this contract is governed by liquidated damages and that submission of this bid is acceptance of the proposed contract completion date. Our proposed detailed project schedule shows more fully the sequence of activities necessary to meet the specified schedule. The project schedule is a required attachment of a complete bid and failure to submit a viable schedule will be a justifiable reason to deem the bid as incomplete.
2. I/We can begin work _____ calendar days after notification of award and will require _____ calendar days thereafter to complete the work. Work on the project will begin _____ calendar days after Letter of Intent.
3. Alternative Work Hours

Work during "regular hours" at this site is being performed on a single shift, eight hours per day, 7:30 AM to 4:30 PM, and five days per week, Monday through Friday. To meet the schedule established on the basis of Item 1 above, our proposed work hours will be _____ hours per day, _____ AM to _____ PM, and _____ days per week, _____ through _____ the cost of which is reflected in our lump sum price. Our lump sum price also includes any mandatory off-hours work required per special conditions.

D. SITE SUPERINTENDANT

We propose to use _____ as our site superintendent. A resume of his/her qualifications is attached.

We understand that DSU reserves the right to interview him/her prior to contract award/prior to start of work and to reject him/her if not considered acceptable. If rejected, we will propose alternate personnel for the position who will be subject to the same review and acceptance procedure, at no increase in our lump sum proposal.

We also understand DSU reserves the right to reject our bid if we are unable to provide a site supervisor acceptable to DSU within thirty (30) calendar days after submission of this bid.

E. REMARKS

1. I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.
2. This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.
3. The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.
4. This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.
5. Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.
6. Our Bid Price(s) are firm based on contract award within thirty (30) calendar days of the date of submittal of this bid.
7. I/We understand that we will not be compensated at a later date for claimed additional costs based on any information received during the bid period, but which is not identified in our proposal and subsequently accepted in writing by DSU.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Bid Security
- Construction Schedule
- Resume of Site Superintendent
- (Others as Required by Project Manuals)

END OF SECTION 00 41 13

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____ and State of _____
as **Surety**, legally authorized to do business in the State of Delaware (“**State**”), are held and firmly unto the **State**
in the sum of _____ Dollars (\$_____),
or _____ percent not to exceed _____
_____ Dollars (\$_____) of amount of bid on Contract No. _____, to be
paid to the **State** for the use and benefit of _____ (*insert State agency
name*) for which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors,
administrators, and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal** who has
submitted to the _____ (*insert State agency name*) a certain proposal to
enter into this contract for the furnishing of certain material and/or services within the **State**, shall be awarded this
Contract, and if said **Principal** shall well and truly enter into and execute this Contract as may be required by the
terms of this Contract and approved by the _____ (*insert State
agency name*) this Contract to be entered into within twenty days after the date of official notice of the award
thereof in accordance with the terms of said proposal, then this obligation shall be void or else to be and remain in
full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Name of Bidder (Organization)

Corporate
Seal

By:

Authorized Signature

Attest _____

Title

Name of Surety

Witness: _____

By:

Title

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.**

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1 Milling and Overlay	_____	_____	_____
2. <u>Utilities</u>	_____	_____	_____
3. <u>Striping</u>	_____	_____	_____
4. Concrete Work	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____ . NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

AFFIDAVIT OF EMPLOYEE DRUG TESTING PROGRAM

OMB Regulation 4104 for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

For more information, please refer to the following link for the full regulation: <http://regulations.delaware.gov/register/september2015/final/19%20DE%20Reg%20207%2009-01-15.pdf>

All the terms and conditions of *OMB Regulation 4104* have been thoroughly examined and are understood. We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____. NOTARY PUBLIC _____.

AN AFFIDAVIT SHALL BE PROVIDED BY THE BIDDER AND ALL SUBCONTRACTORS IDENTIFIED IN ATTACHED SUBCONTRACTOR LIST. STATEMENT(S) MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.