



DELAWARE STATE UNIVERSITY

OFFICE OF PLANNING & CONSTRUCTION

1200 N. DuPont Highway
Dover, Delaware 19901-2277

Addendum #01

Date: May 4, 2016
Project: Campus-wide ADA Railing and Ramp Modifications
Contract: FD-15-59

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Clarifications:

1. None

Changes to Specifications:

1. None

Changes to Drawings:

1. None

General Information:

1. Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid. **See attached.**
2. Pre-Bid Meeting Minutes: These minutes are now integral to the bidding documents. **See attached.**

Questions and Answers:

1. **Question:**
Answer:

END

Main Campus
1200 North Dupont Highway
Dover, Delaware 19901
Phone: (302) 857-6232

Project: FD-15-059- Campus-wide ADA Railing and Ramp Modifications
1200 North DuPont Highway
Dover, Delaware 19901

Mandatory Pre-bid Minutes

MEETING DATE: 05/04/2016

MEETING TIME: 1:30pm - 2:30pm

MEETING LOCATION: Facilities Building

OVERVIEW:

The scope of the Contract includes but is not limited to the following: It is the intent of Delaware State University to select a qualified contractor to provide services related to the selective ramps and railings modifications as per drawings and bid documents.

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
J. D. Bartlett	Delaware State University	Tel: (302) 857-7144	jbartlett@desu.edu	For Distribution Only
Khalid Zerrad	Delaware State University	Tel: (302) 857-7085	kzerrad@desu.edu	Present
Eric Oskay	Moto Designshop	Tel: (215) 592-9300	eric@motodesignshop.com	Present

Uncategorized Items

No	Title	Assignment	Due Date	Priority	Status
1.1	Attendee Sign-In				Open
<p>Description: Sign-in sheet was circulated. All attendees are signed in. Sign-in sheet will be distributed as part of Addendum #1.</p>					
1.2	Responsible Parties:				Open
<p>Description:</p> <ol style="list-style-type: none"> DSU: J.D. Bartlett, Executive Director of Planning and Construction DSU: Khalid Zerrad, Construction Project Manager 					
1.3	Explanation of the project:				Open
<p>Description: As outlined in the Bid Advertisement. All documents can be obtained through Procore or email to constructionbid@desu.edu Construction Schedule</p> <ul style="list-style-type: none"> Earliest Start of Construction Date – Monday, June 06, 2016 Substantial Completion Date – August 31, 2016 					
1.4	Project Requirements:				Open
<p>Description:</p>					


These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Main Campus if there are any discrepancies or questions with the content of these minutes.

This project shall comply with all applicable State bid laws including, but is not limited to requirements for Bid Bonds, Payment Bonds, and Performance Bonds. The State of Delaware Prevailing Wage Regulations apply to this project. Refer to the project manual for further information. State of Delaware drug testing regulations for large public works projects shall apply to this project				
1.5	Bid Form Review:			Open
Description: The Bid Form was briefly outlined. It is essential that bid be submitted in its entirety including required forms & attachments, as indicated in the specifications. Submitted bid shall be lump sum. Submitted bid shall include pricing for each alternate. Subcontractors List section of the bid form shall not be left blank for any reason. Noncompliance may result in a rejection of submitted bid. If bidding contractor is doing the work in the place of a subcontractor, indicate accordingly on said form.				
1.6	Bid Submission:			Open
Description: Bids will be accepted until Thursday, May 19, 2016 no later than 3:00 PM EST.				
1.7	Document Interpretations or Questions:			Open
Description: All bidding related questions should be submitted in writing to ConstructionBid@desu.edu . Questions, answers to questions, and clarifications will be provided via addendum. Submit all requests and questions, in writing via email, no later than Monday, May 16, 2016 by 4:00 pm.				
1.8	Addenda			Open
Description: The final addendum will be issued on, or before, Tuesday, May 17, 2016 By COB				
1.9	Question and Answers			Open
Description: Question: Answer:				
1.10	Conclusion			Open
Description: These notes represent the author's understanding of the issues discussed. Please contact the author with any discrepancies no later than three calendar days after receipt of these minutes. Otherwise, the contents of these minutes will be deemed accepted by all recipients.				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Main Campus if there are any discrepancies or questions with the content of these minutes.

Attendee	Company Information	Attach Business Card
Printed Name: <u>Robbie Solloway</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Larry</u>	Company: <u>Kent Construction</u> Email: <u>Larry@kentconstruction.com</u> Phone: <u>302-653-6469</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Lee Swaby</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Lee Swaby</u>	Company: <u>Swaby Group</u> Email: <u>noia@swabygroup.com</u> Phone: <u>(540) 788-6051</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	 <p>Swaby Professional Welding A Business Unit of Swaby Group</p>  <p>Welding & Fabricating Services Mobile Welding - Railings - Structural Steel Aluminum - Stainless Steel - Brass - Composite Metals Visit our store!</p> <p>9579 Bristersburg Rd Catlett, VA 20119 Cell: (571) 296-5452</p> <p>Office: (540) 788-6051 lee@swabygroup.com www.SwabyGroup.com</p>
Printed Name: <u>Elfrida Swaby</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Lee</u>	Company: <u>Swaby Group</u> Email: <u>noia@swabygroup.com</u> Phone: <u>(540) 788. 6051</u> Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Robin Schurman</u> Signature: <u>[Handwritten Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>BRS Consulting</u> Email: <u>robin@brsconinc.com</u> Phone: <u>302-786-2326</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>GREG Thompson</u> Signature: <u>[Handwritten Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Conventional Builders Inc</u> Email: <u>conventionalbuilders@comcast.net</u> Phone: <u>302-422-2429</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Danny Carrow</u> Signature: <u>[Handwritten Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Carrow Construction</u> Email: <u>danny.carrow@carrowconstruction.com</u> Phone: <u>302-275-7592</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Anthony Lombardi</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Steve Serbu</u>	Company: <u>Amakor Inc.</u> Email: <u>Amakor@aol.com</u> Phone: <u>302-834-8664</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Todd Krasman</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Todd</u>	Company: <u>Grassbusters Landscaping</u> Email: <u>Krasmanconstruction@hotmail.com</u> Phone: <u>443-553-3423</u> Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	* <u>microuse@aol.com</u>
Printed Name: <u>DAN DICAMPI</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>MIKE SHEEHAN</u>	Company: <u>DIAMOND HILL INC.</u> Email: <u>msheehan@diamondhillinc.com</u> Phone: <u>302 999 0302</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Matt Baffone</u> Signature: <u></u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Murphy Steel</u> Email: <u>Matt@Murphysteel.com</u> Phone: <u>302-366-8676</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Eric Osprey</u> Signature: <u></u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>MOTO DESIGNSHOP</u> Email: <u>ERIC@MOTODESIGNSHOP.COM</u> Phone: <u>215-592-9300</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>BEJ ESTEPANI</u> Signature: <u></u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>MOTO DESIGNSHOP</u> Email: <u>BEJ@MOTODESIGNSHOP.COM</u> Phone: <u>215 592 9300</u> Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	