

# Addendum #1

Date: August 12, 2015  
Project: University Courtyard Site Improvements  
Contract: FD-15-046

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The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

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## **Clarifications:**

1. Subcontractor list:
  - Concrete
  - Site
  - Striping
2. Contractor is responsible for having utility locating performed.

## **Changes to Specifications:**

1. Section

## **Changes to Drawings:**

1. None

## **General Information:**

1. Pre-Bid Sign-in Sheet: Please see attached sheet for a list of the attendees at the mandatory pre-bid. **See attached.**
2. Pre-Bid Meeting Minutes: These minutes are now integral to the bidding documents. **See attached.**

## **Questions and Answers:**

1. **Question:** The pavement tie-in detail states to place 2" of warm-mix or match existing pavement thickness if greater than 2". Is it known how many total inches the existing pavement is?

**Answer:** A minimum 2" of warm-mix shall be placed at pavement tie-in's, if pavement is greater than 2", contractor shall install GABC to supplement thickness.

2. **Question:** On Drawings Numbered C1.2 through C1.2 the drawings state Seal Coating. No specifications in specs to state where seal coating is to be used. Please clarify.

**Answer:** Areas of sealcoating are labeled on plans and shown with gray hatching.

3. **Question:** Need to know if there will be Joint filler for this project?

**Answer:** Sheet C1.9 (Detail Plan) Note states in Pavement Tie-in Detail that "Saw Cut and Joint Seal Included in Pavement Tie-in".

4. **Question:** Need to know if the Seal Coating and Striping with the weather and timing of this portion of work if it's held to the Scheduled Liquidated Damages?

**Answer:** If temperatures restrict work at end of project time limits, time charges will be suspended until favorable conditions are available.

END



# DELAWARE STATE UNIVERSITY

## OFFICE OF FACILITIES MANAGEMENT

1200 N. DuPont Highway  
Dover, Delaware 19901-2277

**DSU Main Campus  
University Courtyard Site Improvements  
Contract: FD-15-046  
Mandatory Pre-bid Meeting  
July 29, 2015 @ 1:30PM**

## **MEETING MINUTES**

Meeting Location: Delaware State University  
FD-15-046– University Courtyard Site Improvements  
Dover, Delaware

Meeting Attendees:  
(Refer to attached Sign-In Sheet)

1. **Attendee Sign-In:**
  - a. Sign-in sheet was circulated. All attendees are signed in. Sign-in sheet will be distributed as part of Addendum #1.
2. **Responsible Parties:**
  - a. DSU: Jessica Wilson, Director of Purchasing
  - b. DSU: J.D. Bartlett, Director of Planning and Construction
  - c. DSU: Natalie Glasco, Construction Project Manager
  - d. Century Engineering, Inc.: Mike Pennington, Designer II
3. **Explanation of the project:**
  - a. As outlined in the Bid Advertisement. All documents can be obtained through the state bidding system at [http://bids.delaware.gov/bids\\_detail.asp?i=3241&DOT=N](http://bids.delaware.gov/bids_detail.asp?i=3241&DOT=N). Please contact [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu) with any questions or concerns with obtaining bid documents.
  - b. Construction Schedule
    1. Earliest Start of Construction Date – September 14, 2015
    2. Substantial Completion Date – December 1, 2015
4. **Project Requirements:**
  - a. This project shall comply with all applicable State bid laws including, but is not limited to requirements for Bid Bonds, Payment Bonds, and Performance Bonds.
  - b. The State of Delaware Prevailing Wage Regulations apply to this project. Refer to the project manual for further information.
5. **Bid Form Review:**
  - a. The Bid Form was briefly outlined. It is essential that bid be submitted in its entirety including required forms & attachments, as indicated in the specifications. Submitted bid shall be lump sum. Submitted bid shall include pricing for each alternate.
  - b. Subcontractors List section of the bid form shall not be left blank for any reason. Noncompliance may result in a rejection of submitted bid. If bidding contractor is doing the work in the place of a subcontractor, indicate accordingly on said form. The following subcontractor categories have been established and shall be reflected in each bid:
    1. Subcontractor list to be issued in addendum #1.

RE: FD-15-046 – University Courtyard Site Improvements  
Mandatory Pre-Bid Meeting Minutes  
August 12, 2015

6. **Bid Submission:**
  - a. Bids will be accepted until **Monday, August 24, 2015, 3:00PM EST**, at the Administration Building in Room 321 of the Delaware State University, Dover Campus. Bids will be publically opened and read immediately.
7. **Document Interpretations or Questions:**
  - a. All bidding related questions should be submitted in writing to [ConstructionBid@desu.edu](mailto:ConstructionBid@desu.edu). Questions, answers to questions, and clarifications will be provided via addendum.
  - b. Submit all requests and questions, in writing via email, no later than **Thursday, August 20, 2015, 4:00PM EST**.
8. **Addenda**
  - a. The final addendum will be issued on, or before, **Friday, August 21, 2015**.
9. **Question and Answers**
  - a. **Question:**  
**Answer:**

These notes represent the author's understanding of the issues discussed. Please contact the author with any discrepancies no later than three calendar days after receipt of these minutes. Otherwise, the contents of these minutes will be deemed accepted by all recipients.

/jdb

Enclosure(s): Pre-bid Sign-in Sheet

cc: All Attendees

Facilities Management File: N:\Planning and Construction\Projects\University Courtyard Apartments\FD-15-046 Site Improvements\03-Bidding\Pre-bid Meeting

Attendee	Company Information	Attach Business Card
Printed Name: <u>John McKee</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>Superior Electric</u> Email: <u>John@Superiorelectric.biz</u> Phone: <u>302-658-5949</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>Brian Thompson</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: <u>Brian or Greg</u>	Company: <u>Conventional Builders Inc</u> Email: <u>ConventionalBuilders@comcast.net</u> Phone: <u>302-422-2429</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Danny Hanna</u> Signature: <u>[Signature]</u> Primary Contact: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: <u>A-DEL Construction</u> Email: <u>estimates@a-del.com</u> Phone: <u>302-453-8286</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: <u>C.C. WARR</u> Signature: <u>[Signature]</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Pztz</u>	Company: <u>Kent Construction Co</u> Email: <u>Estimator 2@kentconstructionco.com</u> Phone: <u>302 653 6469</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Attendee	Company Information	Attach Business Card
Printed Name: <u>Elizabeth Thompson</u> Signature: <u>Elizabeth Thompson</u> Primary Contact: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Primary Contact: <u>Bonnie Thompson and/or Timmy Thompson</u>	Company: <u>Thompson + Sons Contracting</u> Email: <u>thompsonsonsinc@comcast.net</u> Phone: <u>302-335-3404</u> Email Bid Updates: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Printed Name: _____ Signature: _____ Primary Contact: <input type="checkbox"/> YES <input type="checkbox"/> NO Primary Contact: _____	Company: _____ Email: _____ Phone: _____ Email Bid Updates: <input type="checkbox"/> YES <input type="checkbox"/> NO	